

San Antonio Basin Water District

Board of Directors Regular Meeting

Tuesday, April 18, 2023, at 1:00 P.M.

Meeting Minutes

Subject to the Board's approval of Resolution 23-06, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public.

Public participation is encouraged using the teleconference information referenced below.

<https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 - 408-638-0968 or +1 - 669-900-6833 and enter ID: 589 687 8298

To view supporting documents, go to: <https://sanantoniobasinwd.org/agendas-%26-minutes>

1) Call to Order

The meeting was called to order at 1:01 p.m. by Director Sharer

2) Roll Call

Randy Sharer

Victor Schaff

Ken Hunter

Directors absent: Craig Reade and Kevin Merrill

Others in attendance: Donna Glass - District Manager, Leta Spencer - Westchester Group Investment Management, Inc, Alex Posada – City of Santa Maria, Sebastian Gomez-Devine – Chips 18.

3) Review and Adopt Resolution 23-06; Renewing Remote Teleconference Meetings Under AB361

Motion was made by Director Hunter to Adopt Resolution 23-06 to Authorize Remote

Teleconference Meetings Under AB361 as presented. **Motion seconded** by Director Schaff.

A roll call vote was taken and the motion carried.

AYES: Director Sharer, Schaff, and Hunter

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Merrill

4) Public Comment: This portion of the meeting is set aside to provide the public with an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There were no comments.

5) **Minutes**

a. **March 2023 Board Meeting Minutes – Board Approval Needed**

Motion was made by Director Schaff to approve the March 2023 Minutes as presented.
Motion seconded by Director Hunter.

A roll call vote was taken and the motion carried.

AYES: Director Sharer, Schaff, and Hunter

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Merrill

6) **Financial Report**

a. **Review and Approve March Financial Statements**

The March statement was included in the packet. As of March 31, 2023, 75% of the year had elapsed. The SABWD collected \$754,322 or 94% of the 2022-23 Assessments. \$24,360 or 43% was received from the County for the delinquent 2021-22 Assessments. Next payment from the County will be at the end of April.

The expenses through March were \$305,657 or 36% of the budget. This includes a GSA transfer of \$252,000. Net income was \$473,025. The checking account balance is \$1,360,687 and \$887,662 is designated toward Reserves.

Motion was made by Director Hunter to approve the March Financial Statements as presented. **Motion seconded** by Director Schaff.

A roll call vote was taken and the motion carried.

AYES: Director Sharer, Schaff, and Hunter

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Merrill

b. **Discuss Investment Options**

Donna Glass provided a brief overview of the investment option discussed and presented at the previous meeting with Sandra Wheeler, Vice President of Stifel. The Board decided it would be prudent to research additional investment firms/options with Special District expertise and revisit at their April meeting. It was difficult to find Investment Firms with Special District expertise. Research and a meeting with California CLASS, a JPA Pool Fund endorsed by the CSDA, was attended by Donna Glass and Carrie Troup, accountant. Information was presented to the Board. The Board will discuss and consider options at the May meeting.

c. **Assessments Status Report**

As of April 12, 2023, the SABWD collected \$754,398 of the 2022-23 Assessments. Balance remaining is 45,942.

Change order return deadline was March 31, 2023. Several ownership/contacts and/or address change requests were received. One request to reduce 20 irrigated acres, one request to increase 23 acres and one in review. Complete details will be on the May agenda for board review/approval.

d. **Review March GSA Financial Statements**

The March statement was included in the board packet for review only. As of March 31, 2023, 75% of the year had elapsed. The GSA bank accounts total \$104,978. The expenses YTD were \$264,317 or 43% of the budget. They have received \$252,000 from SABWD YTD or 33% of the Budget. The remaining balance for Grant A and B is \$0. They are also in the process of closing the 2 old bank accounts opened under the RCD. The 2 new accounts are open.

e. Consider GSA Request for Funds

Motion was made by Director Schaff to approve the SABGSA request for the accountant to transfer \$35,000 from the SABWD to the SABGSA within 10 days. **Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director Sharer, Schaff, and Hunter

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Merrill

7) Informational Items

a. Management/Administration Report

Donna Glass provided updates during the agenda items.

b. Director Training Report

Donna Glass reminded those board members that need to take their ethics and/or harassment courses. Invitations for the courses will be sent out/available on the Target Solutions website.

c. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer provided a brief update on various items and addressed other questions.

i. Well Registration Program Update

Director Sharer provided a brief update on the Well Registration progress.

8) New Business— requests for items to be placed on the next agenda.

No new business was requested.

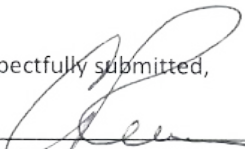
9) Next Meeting Date –May 16, 2023

The next meeting date will be May 16, 2023, in-person at the LACSD with an option for the public to attend in-person or remotely.

10) Adjournment

The meeting was adjourned by Director Sharer at 1:50 p.m.

Respectfully submitted,



Craig Reade, Secretary

Accepted:



Kevin Merrill, President

5-16-2023

Date