

San Antonio Basin Water District

Board of Directors Regular Meeting April 20, 2021 at 1:00 P.M.

Consistent with Executive Order N-29-20 suspending provisions of the Brown Act to allow for public meetings to be conducted remotely, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public. Public participation is encouraged using the teleconference information referenced below. You can join on your computer and/or call in.

Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 408 638 0968 or +1 669 900 6833 and enter ID: 589 687 8298

If you would like to speak during the public comment portion of the meeting, you have the following options:

Online – raise your hand or use the Chat option.

Phone – press *9 to raise your hand, *6 to mute or unmute to submit comments.

Meeting and Agenda

1) Call to Order

The meeting was called to order at 1:02 p.m. by President Merrill.

2) Roll Call

The following directors were present, constituting a quorum for the transaction of business.

Directors Present:

Kevin Merrill
Randy Sharer
Victor Schaff

Directors absent: Craig Reade and Ken Hunter

Others in attendance: Alan Doud – YoungWooldridge, Kari Wagner – Wallace Group, Donna Glass - District Manager, Tracy Stone and GinaLisa Tamayo – Jackson Family Wines.

- 3) Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There was no public comment.

4) Minutes

- a. March 16, 2021 Board Meeting Minutes – Board Approval Needed**

Postponed until May Board meeting.

5) Financial Report

a. Review and Approve March Financial Statement

Donna Glass reported on the Financials for March.

The March statement was included in Board packet. As of March 31, 2021 75% of the year has elapsed. The SABWD has collected \$637,078 or 97% of the Assessments and received \$261,524.42 in carry over funds from the FSAWB. The expenses YTD for July-March has been \$375,366 or 43% of the budget. This includes \$285,000 transferred to the GSA. This is 62% of the GSA Budget. Net Income YTD has been \$523,236.

Motion was made by Director Sharer to approve the Financials as presented. **Motion seconded** by Director Merrill.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Hunter

b. Review March GSA Financial Statement

Donna Glass reported on the GSA Financials for March.

For review only, as of March 31, 2021 75% of the year has elapsed. The SABGSA account has \$42,591 in their operations account and \$24,997 in their MMKT account for a total of \$67,588. The expenses YTD have been \$342,801. They have received \$285,000 from the SABWD YTD or 62% of the budgeted funds have been provided by the District.

Clarification, after last month board meeting, was requested from the GSA about the Grand funding amounts. There have been two grants received. Agreement A and B.

They received 2 grant payments totaling \$56,837 in March.

They have (2) pending grant payments due totaling \$58,854. Grant A balance, including retention, remaining is \$134,658. It is reimbursed/matched funds at 50%. Grant B balance, including retention, remaining is \$139,066. It is reimbursed at 25%.

c. Consider Approval of GSA Fund Request

The GSA requested \$30,000.

Motion was made by Director Sharer to approve the fund request and for the accountant to transfer \$30,000 from the SABWD to SABGSA. **Motion seconded** by Director Schaff.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Hunter

6) 2021-22 Budget and Assessment

a. Discussion and Possible Action on Change Order Requests and Other Changes to the 2021-22 Assessment Roll

Kari Wagner reviewed and discussed the change order requests for reduction in irrigated acres received and her recommendations for each with the Board. (updated discussed list attached)

Motion was made by Director Sharer to approve the change order requests and recommendations as presented by Kari Wagner. **Motion seconded** by Director Schaff.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Hunter

Ms. Wagner discussed other changes regarding increases to irrigated acres. It had come to the attention of the District that the County of Santa Barbara has issued a permit authorizing the cultivation of certain crops to some parcels. Such cultivation would increase the number of acres to these parcels subject to the District's Irrigated Acreage Assessment. The District did not receive a Change Request from these owners. Ms. Wagner is recommending sending out a letter to these parcel owners to inform them that the 2021-22 Assessment will be increased to the County Permitted Allowable Cultivation acreage on record unless additional documentation is provided that demonstrates these lands are in fact not being cultivated.

Motion was made by Director Merrill to approve Kari Wagner's recommendation to send out letters to parcel owners to inform them that the 2021-22 Assessment will be increased to the County Permitted Allowable Cultivation acreage on record unless additional documentation is provided that demonstrates these lands are in fact not being cultivated. **Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Hunter

Review of DRAFT 5-year Budget.

Donna Glass gave a brief overview of the preliminary 2021-22 Budget and Assessment Fee that will not be approved until the July board meeting.

The board approved the 5-year budget with a variable Assessment fee for the Prop 218 last year. The goal was to keep the first-year assessment fee for irrigated acres as low as possible and still add money to reserves for future years.

Based on the change orders requested and approved it appears there will be a slight reduction in irrigated acres from last year. Budget numbers are still pending for the GSA. The preliminary Budget will be reviewed and discussed with updated numbers at the May meeting.

7) Informational Items

a. Management/Administration Report

Donna Glass gave a brief update. Most all updates were included during agenda items. A request to consider an Alternate GSA Board member was received too late to make the agenda. It will be included for the May meeting.

b. Director Training Report

Donna Glass reported that everyone is current with their training courses. 2 will need to complete their Ethics Course before May 15th.

c. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer and Merrill provided a brief update on the SABGSA progress on the GSP.

i. Review and Discuss GSI Presentation on Sustainable Management Criteria – Summary from the March 2021 GSA Board Meeting

Director Sharer provided an overview on the Sustainable Management Criteria – Summary from the March 2021 GSA Board Meeting by GSI Consultants.

8) Closed Session

Potential Litigation -- Government Code Section 54956.9(d)(2)

The Board moved to Closed Session at 2pm

9) Report of Closed Session

The Board returned to the Open Session at 2:15pm. No action was taken in Closed Session.

10) New Business— requests for items to be placed on next agenda.

No new business was requested.

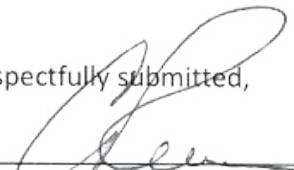
11) Next Meeting Date – May 18, 2021

The next meeting date will be April 20, 2021.

12) Adjournment

Meeting was adjourned by Director Merrill at 2:17 p.m.

Respectfully submitted,



Craig Reade, Secretary

Accepted:



Kevin Merrill, President

5-18-2021

Date

MEMORANDUM

San Antonio Basin Water District



Date: April 16, 2021
To: Donna Glass, District Manager
From: Kari Wagner, PE
Subject: Assessment Roll Change Requests for 2021-22 Tax Roll

CIVIL AND
TRANSPORTATION
ENGINEERING

CONSTRUCTION
MANAGEMENT

LANDSCAPE
ARCHITECTURE

MECHANICAL
ENGINEERING

PLANNING

PUBLIC WORKS
ADMINISTRATION

SURVEYING /
GIS SOLUTIONS

WATER RESOURCES

Wallace Group mailed out a letter February 2021 to all property owners in the San Antonio Basin Water District to provide opportunity to make corrections to the assessment database for the upcoming 2021-22 Tax Roll. The requests were due by March 29, 2021 to be included. Based on the mailing, Wallace Group received responses from twelve (12) property owners affecting sixteen (16) properties. Five (5) of 16 requests were simply address changes. Twelve (12) requests were made that affected the irrigated lands as follows:

Assmnt #	APN	Current Irrigated	Proposed Irrigated	Comments	Recommendation
005	101-090-019	0.19	0.00	Provided video of removed lawn	Approve
013	101-060-058	308.80	188.8	Land has been fallowed	Approve
	101-060-059	164.97	97.72	Land has been fallowed	Approve
	101-100-034	189.46	132.00	Land has been fallowed	Approve
015	099-010-049	715	696.92	Original mapping included old reservoirs	Approve
023	101-080-060	6.45	0	Old RR parcel, no planted irrigation	Approve
044	133-100-046	44.5	5.0	Land is fallowed, irrigation removed	Approve
058	133-100-062	41.38	35.5	Minor request (less than 10 acres)	Approve
084	133-110-061	152.61	108	Map of irrigated land provided	Approve
105	101-060-044	1.11	0	Minor request (less than 10 acres)	Approve
	101-090-003	112.03	93	Discussed with property owner, property owner requested to withdrawal based on discussion	Deny
110	099-010-062	5.6	5.0	Minor request (less than 10 acres)	Approve
Total Acreage Change		1,949.08	1,568.92	Final Acreage = 1,587.95 Reduction of 361.13 acres	

Note, the reduction of 361.13 irrigated acres will increase the non-irrigated acreage by 361.13 acres.

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