

San Antonio Basin Water District

Board of Directors Regular Meeting

Tuesday, May 16, 2023, at 1:00 P.M.

Los Alamos Community Services District, 82 St. Joseph Street, Los Alamos, CA 93440.

Meeting Minutes

*This regular meeting is the first meeting to be held in person since the institution of COVID restrictions.
The public is invited to join in person, or by videoconference at*

<https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 - 408-638-0968 or +1 - 669-900-6833 and enter ID: 589 687 8298

To view supporting documents, go to: <https://sanantoniobasinwd.org/agendas-%26-minutes>

1) Call to Order

The meeting was called to order at 1:01 p.m. by President Merrill.

2) Roll Call

Kevin Merrill
Randy Sharer
Victor Schaff

Directors Absent: Craig Reade and Ken Hunter

Others in Attendance: Donna Glass - District Manager

- 3) Public Comment:** This portion of the meeting is set aside to provide the public with an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There were no comments.

4) Minutes

a. April 2023 Board Meeting Minutes – Board Approval Needed

Motion was made by Director Schaff to approve the April 2023 Minutes as presented. **Motion seconded** by Director Schaff. A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Hunter

5) Financial Report

a. Review and Approve April Financial Statements

The April statement was included in the packet. As of April 30th, 83% of the year had elapsed. The SABWD collected \$754,322 or 94% of the 2022-23 Assessments. Also received an additional \$ 24,933.54 or 87% from the County for the delinquent 2021-22 Assessments. The balance remaining to collect for 2021-22 is \$6,479.43.

The expenses through April were \$352,363 or 41% of the budget. This included GSA transfers of \$287,000. Net income was \$451,253. The checking account balance is \$1,338,915 and \$887,662 is designation toward Reserves.

Motion was made by Director Schaff to approve the April Financial Statements as presented.

Motion seconded by Director Sharer. A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Hunter

b. Preliminary 2023-24 Budget Discussion

The preliminary draft 2023-24 budget and a proposed five-year budget was reviewed and discussed. The final draft will be presented for approval in July.

c. Discuss and Consider Investment Options

After some discussion regarding both investment options included in the board packet a

Motion was made by Director Merrill to approve California CLASS. Signers on the account will be President, Kevin Merrill; Accountant, Carrie Troup; and District Manager, Donna Glass.

Motion seconded by Director Sharer. A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Hunter

Motion was made by Director Schaff to open the account at California CLASS and transfer \$1,000,000.00 from Community Bank of Santa Maria to the new California CLASS account.

Motion seconded by Director Sharer. A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Hunter

d. Assessments Status Report

As of April 12th, the SABWD has collected \$754,398 or 94% of the 2022-23 Assessments. The remaining balance is \$45,942 which will be submitted to SB County in July to be included on the landowners 2023-24 Property Taxes.

The Change Order return deadline was March 31st. There were several ownerships and/or address change requests. There was one request to reduce 20 irrigated acres and one request to increase 23 acres. A brief discussion took place about two landowners in review that are also on the delinquent assessment list. These parcels appear to have irrigated acres that were previously requested and approved to be removed. Further investigation will be conducted, as directed by the board, and more details will be on the June agenda for board review.

e. Review April GSA Financial Statements

The April statement was included in the board packet for review only. As of April 30, 2023, 83% of the year has elapsed. The GSA bank accounts total \$106,439. The expenses YTD are \$297,856 or 49% of the budget. They have received \$287,000 from SABWD YTD or 38% of the

Budget. The 2 old bank accounts opened under the RCD have been closed. No funds are requested at this time.

6) Informational Items

a. Management/Administration Report

Donna Glass provided updates during the agenda items.

b. Director Training Report

The chart included in the packet has been updated. Director Merrill provided his certificate from Oct 2022 and is not due until Oct 2024. Director Schaff completed the Harassment and Ethics Courses. Director Hunter and Reade need their Ethics course.

c. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer provided a brief update on various items and addressed other questions.

i. Well Registration Program Update

Director Sharer provided a brief update on the Well Registration progress.

7) New Business— requests for items to be placed on the next agenda.

No new business was requested.

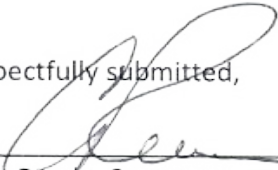
8) Next Meeting Date – June 20, 2023

The next meeting date will be June 20, 2023.

9) Adjournment

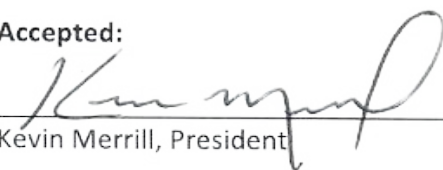
The meeting was adjourned by President Merrill at 1:40 p.m.

Respectfully submitted,



Craig Reade, Secretary

Accepted:



Kevin Merrill, President

6-20-2023

Date