

San Antonio Basin Water District

Board of Directors Regular Meeting Tuesday, July 18, 2023, at 1:00 p.m. at

Los Alamos Community Services District, 82 St. Joseph Street, Los Alamos, CA 93440

Meeting Minutes

The public is invited to join in person, or by videoconference at

<https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 - 408-638-0968 or +1 - 669-900-6833 and enter ID: 589 687 8298

To view supporting documents, go to: <https://sanantoniobasinwd.org/agendas-%26-minutes>

1) Call to Order

The meeting was called to order at 1:01 p.m. by President Merrill.

2) Roll Call

Kevin Merrill
Randy Sharer
Victor Schaff

Directors Absent: Craig Reade and Ken Hunter

Others in Attendance: Donna Glass - District Manager, Leta Spencer - Westchester Group Investment Management, Inc., Sebastian Silveira – Gladstone, Carole Fornoff, and others.

- 3) **Public Comment:** This portion of the meeting is set aside to provide the public with an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There were no comments.

4) Minutes

a. June 2023 Board Meeting Minutes – Board Approval Needed

Motion was made by Director Sharer to approve the June 2023 Minutes as presented. **Motion seconded** by Director Schaff. A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Hunter

5) Financial Report

a. Review and Approve June Financial Statements

The June statement was included in the packet. As of June 30th, 100% of the year had elapsed. The SABWD collected \$754,765 or 94% of the 2022-23 Assessments and received \$5,580 in interest. An additional \$53,226 or 94% was received from the County for the delinquent 2021-

22 Assessments. The balance remaining to collect for 2021-22 is \$2,618. The 2022-23 Delinquent Assessments for 16 accounts totaling \$47,490, including the 5% last fee, was submitted to SB County.

The expenses through June were \$813,572 or 95% of the budget. This included the GSA transfers of \$287,000 and the net income of \$447,974 that was designated towards reserves. The combined total of checking and California CLASS accounts was \$1,335,636.

Motion was made by Director Sharer to approve the June Financial Statements as presented. **Motion seconded** by Director Schaff. A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Hunter

b. Investment Report

The June 30th California CLASS statement was included in the packet. Interest earned for June was \$4,302. YTD has been \$5,580 for a total of \$1,005,580 in the account.

c. Review June GSA Financial Statements

The June statement was included in the board packet for review only. YTD 100% of the year had elapsed. The GSA bank accounts total \$82,209. The expenses YTD were \$320,362 or 52% of the budget. They received \$287,000 from SABWD YTD or 38% of the Budget. They had a net income of \$56,347 and retained earnings of \$27,595. The GSA did not request any funds.

6) 2023-24 Budget and Assessment

a. Review and Approve 2023-24 Budget

After some discussion, review of past expenditures, the irrigated acre trend, the 5-year budget forecast and the draft 2023-24 Annual Budget a **Motion** was made by Director Schaff to approve the 2023-2024 Budget as presented with the Assessment Fee for 2023-2024 set at \$40.00 for Irrigated Acres and \$0.40 for Non-Irrigated Acres. **Motion seconded** by Director Sharer. A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Hunter

b. Consider Resolution Authorizing Levy and Collection of 2023-24 Assessment

Motion was made by Director Merrill to approve the Resolution Authorizing Levy and Collection of 2023-24 Assessment as presented with the Assessment Fee for 2023-2024 set at \$40.00 for Irrigated Acres and \$0.40 for Non-Irrigated Acres. **Motion seconded** by Director Sharer. A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Hunter

7) Review and Consider Amendments to the Policy for Evaluating Requests for Assessment Changes Adopted 11-17-2020

After some discussion a **Motion** was made by Director Sharer to approve the Amendments to the Policy for Evaluating Requests for Assessment Changes Adopted 11-17-2020 as presented. **Motion seconded** by Director Schaff. A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Hunter

8) Informational Items

a. Management/Administration Report

Updates provided during agenda items.

b. Director Training Report

All Directors are up to date on Harassment. One Director needs the Ethics course.

c. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer provided a brief update on the agenda items for the evening meeting. The GSA will be discussing the Q2 2023 Quarterly Water Level Monitoring Report and there will be a presentation by Leta Spencer on the Metering Program Conceptual Framework that the GSA Ad Hoc Committee has been developing. Leta Spencer also provided a brief update on the well registration progress and the number of registered wells with meters. More will be discussed on these agenda items at tonight's GSA meeting.

9) New Business— requests for items to be placed on the next agenda.

No new business was requested.

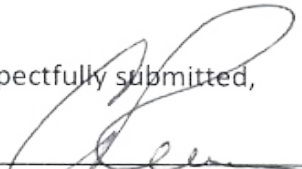
10) Next Meeting Date – August 15, 2023

The next meeting date will be August 15, 2023.

11) Adjournment

The meeting was adjourned by President Merrill at 1:27 p.m.

Respectfully submitted,



Craig Reade, Secretary

7-18-2023

Date

Accepted:



Kevin Merrill, President

7-18-2023

Date