

San Antonio Basin Water District

Meeting Minutes

Board of Directors Regular Meeting

July 20, 2021 at 1:00 P.M.

Consistent with Executive Order N-29-20 suspending provisions of the Brown Act to allow for public meetings to be conducted remotely, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public. Public participation is encouraged using the teleconference information referenced below. You can join on your computer and/or call in.

Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 408 638 0968 or +1 669 900 6833 and enter ID: 589 687 8298

If you would like to speak during the public comment portion of the meeting, you have the following options:

Online – raise your hand, or use the Chat option

Phone – press *9 to raise your hand, *6 to mute or unmute to submit comments.

Meeting and Agenda

1) Call to Order

The meeting was called to order at 1:08 p.m. by President Merrill.

2) Roll Call

The following directors were present, constituting a quorum for the transaction of business.

Directors Present:

Kevin Merrill

Randy Sharer

Ken Hunter

Directors absent: Victor Schaff and Craig Reade

Others in attendance: Kari Wagner – Wallace Group, Donna Glass - District Manager, Leta Spencer - Westchester Group Investment Management, Inc., GinaLisa Tamayo – Jackson Family Wines and Jim Stollberg – Maverick Farming.

- 3) Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There was no public comment.

4) Minutes

a. June 2021 Board Meeting Minutes – Board Approval Needed

Motion was made by Director Sharer to approve the June minutes as presented. **Motion seconded** by Director Hunter.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, and Sharer.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Schaff

5) Financial Report

a. Review and Approve June Financial Statement

Donna Glass reported on the Financials for June.

The June statement was included in your packet. As of June 30, 2021 100% of the year has elapsed. The SABWD has collected \$637,130 or 97% of the Assessments and received \$261,524. in carry over funds from the FSAWB. The expenses YTD for July-June \$427,246 or 48% of the budget. This includes \$315,000 transferred to the GSA or 69% of the GSA Budget. Net Income YTD has been \$471,408.

After some discussion about the net income and no amount showing on the statements as designated to reserves, it was decided to get clarification from the accountant and move the review and approval to the next board meeting.

b. Consider Resolution Authorizing Additional Check Signers

After some discussion about the request by the Accountant to add the Accountant and/or District Manager as additional check signers to facilitate the challenges of the bill paying/check signing process without the availability of an office site, it was decided not to make any changes.

c. Review June GSA Financial Statement

Donna Glass reported on the GSA Financials for June.

For review only, as of June 30, 2021 100% of the year has elapsed. The SABGSA accounts total \$10,080. The expenses YTD have been \$487,382. They have received \$315,000 from the SABWD YTD or 68% of their Budget.

They have no pending grant payments due. Grant A balance, including retention, remaining is \$134,658. Grant B balance, including retention, remaining is \$139,066.

d. Consider Approval of GSA Fund Request

The GSA requested \$50,000. **Motion** was made by Director Sharer to approve the SABGSA request for the accountant to transfer \$50,000 from the SABWD to the SABGSA within 10 days. **Motion seconded** by Director Hunter.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, and Sharer.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Schaff

6) **2021-22 Budget and Assessment**

a. **Review and Approve 2021/2022 Budget**

Donna Glass reviewed the Budget and Assessment Fee Options with the Board that was included in their packet. Kari Wagner discussed the 5-year budget and made the recommendation to set the Assessment Fee at the maximum allowed due to the downward trend in Irrigated Acres and uncertainty of future GSA/GSP expenses.

Motion was made by Director Hunter to approve the 2021/2022 Budget as presented with the Assessment Fee for 2021/2022 set at \$60.00 for Irrigated Acres and \$0.50 for Non-Irrigated Acres. **Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, and Sharer.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Schaff

b. **Consider Resolution Authorizing Levy and Collection of 2021-22 Assessment**

Motion was made by Director Merrill and **seconded** by Director Sharer to approve the Resolution as amended to remove *“that being less than that”* from a. 2021-22 Assessment:

a. **2021-22 Assessment:** The Board determines that the amount of the Assessment for 2021-22, authorized by the Assessment Ballot Proceedings, shall be \$60.00 per acre for Irrigated Agriculture, \$0.50 per acre for Non-Irrigated Agriculture, and \$0.00 for Non-Overlying; provided, however, this Board determines that if the aggregate assessment of any owner of Irrigated Agriculture or Non-Irrigated Agriculture results in an assessment of less than \$50, that owner shall be subject to a minimum assessment of \$50.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, and Sharer.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Schaff

7) **Informational Items**

a. **Management/Administration Report**

Updates were provided during agenda items.

b. **Director Training Report**

Everyone is current.

c. **Update on San Antonio Basin Groundwater Sustainability Agency**

Director Sharer and Director Merrill provided a brief update on the SABGSA progress on the GSP.

8) **New Business**— requests for items to be placed on next agenda.

No new business was requested.

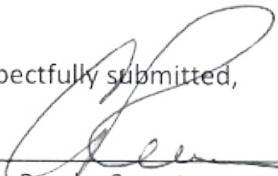
9) **Next Meeting Date – August 17, 2021**

The next meeting date will be August 17, 2021.

10) Adjournment

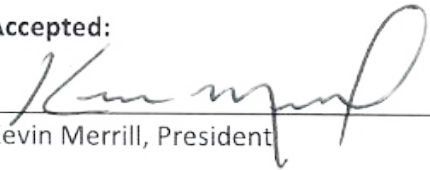
Meeting was adjourned by Director Merrill at 2:21 p.m.

Respectfully submitted,



Craig Reade, Secretary

Accepted:



Kevin Merrill, President

8-17-2021

Date