

San Antonio Basin Water District

Board of Directors Regular Meeting

April 19, 2022, at 1:00 P.M.

Meeting Minutes

Subject to the Board's approval of Resolution 22-04, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public.

Public participation is encouraged using the teleconference information referenced below.

You can join on your computer and/or call in.
Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 - 408-638-0968 or +1 - 669-900-6833 and enter ID: 589 687 8298

1) Call to Order

The meeting was called to order at 1:01 p.m. by President Merrill.

2) Roll Call

The following directors were present, constituting a quorum for the transaction of business.

Directors Present:

Kevin Merrill
Randy Sharer
Craig Reade
Ken Hunter
Victor Schaff

Directors absent: None

Others in attendance: Donna Glass - District Manager, Leta Spencer - Westchester Group Investment Management, Inc., GinaLisa Tamayo – Jackson Family Wines, and Tracy Stone.

3) Review and Adopt Resolution 22-04; Authorizing Renewal of Remote Teleconference Meetings Under AB361

Motion was made by Director Reade to Adopt Resolution 22-03; Authorizing Renewal of Remote Teleconference Meetings Under AB361 as presented. **Motion seconded** by Director Schaff

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Sharer, Reade, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** None

- 4) **Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There were no public comments.

5) **Minutes**

a. **March 2022 Board Meeting Minutes – Board Approval Needed**

Motion was made by Director Sharer to approve the March 2022 Minutes as presented.

Motion seconded by Director Merrill

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Sharer, Reade, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** None

6) **Financial Report**

a. **Review and Approve March Financial Statements**

The March statements were included in the packet. As of March 30, 2022, 75% of the year elapsed. The SABWD collected \$730,887 or 89% of the Assessments. The expenses through March were \$313,151 or 38% of the budget. Net Income YTD was \$417,736. Checking balance is \$989,670 which includes \$471,408 designated toward Reserves. Board plans to designate an additional \$314,708 toward Reserves before year-end.

Motion was made by Director Hunter to approve the March Financial Statements as presented. **Motion seconded** by Director Sharer

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Sharer, Reade, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** None

b. **Assessments Status Report**

As of April 15th, the District has received \$744,720 or 93% of the 2021-22 Assessments. The remaining balance is \$53,117. Any remaining assessments unpaid by July 2022 will incur a 5% penalty and be added to the Santa Barbara County Property Tax Bill for Dec 2022.

c. **Review March GSA Financial Statements**

The February Statement was included in the board packet for review/discussion only. As of March 30, 2021, 75% of the year had elapsed. The SABGSA accounts total \$97,719. The expenses YTD have been \$371,529 or 87% of the budget. They have received \$260,000 from the SABWD YTD or 77% of the Budget.

As of March 30th, Grant A has a remaining balance of \$41,600. Grant B's remaining balance is \$82,180. Total grant funds remaining are \$123,780.

Stephanie Bertoux, GSA ED, will be discussing the priorities for the FY 22/23 budget with the GSA Board at tonight's meeting.

7) Other Business

a. Discussion and Possible Action on Amended Contract Agreement for District Manager

Following a brief discussion, a **Motion** was made by Director Merrill to approve the agreement as amended for Additional Services; In no event shall the fee for Additional Services exceed 20 hours in any month without the Board's express written authorization. **Motion seconded** by Director Reade.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Sharer, Reade, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** None

b. Exchange of Information Between the District/GSA and Wallace Group Update

A brief update was provided regarding the exchange of information between the District, GSA, and the Wallace Group. Legal counsel didn't see any preliminary issues although which powers are exercised would need to be considered. A well registration program would probably draw on the SGMA powers of the GSA. Stephanie Bertoux and Donna Glass are meeting with the Wallace Group to discuss preliminary ideas. They will provide a report to the GSA Ad-Hoc Well Registration Committee on April 28th.

c. Clarification of Alternate Directors to the SABGSA Board for the Representation Categories:

i. Vineyards: Two (2) Alternate Directors

1. Patrice Mosby
2. Needed

ii. Row Crops: Two (2) Alternate Directors

1. Eric Pooler
2. Needed

iii. Cattle: One (1) Alternate Director

1. Richard Kline

iv. Permanent Crops: One (1) Alternate Director

1. Jim Stollberg

v. Transitional Land Use: One (1) Alternate Director

1. Marvin Teixeira

The District has the authority to appoint Alternates to the GSA Board of Directors. The GSA requested the District clarify existing and future appointments of the Alternate GSA Board Members to a Representational Category rather than a specific Board Member within each Representation Category. In the case of Vineyard and Row Crop Representational Categories - where there are two Alternate Board Members in each category - this clarification would allow flexibility for either of the two Alternates Board Members to represent the Board Member within their respective categories.

A **MOTION** was made by Director Merrill to appoint the Alternate Board Members to the Representation Categories as follows; Patrice Mosby, Vineyard, Eric Pooler, Row Crops, Richard Kline, Cattle, Jim Stollberg, Permanent Crops and Marvin Teixeira, Transitional Land use. **Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Sharer, Reade, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** None

8) Informational Items

a. Management/Administration Report

Donna Glass provided most of the updates during the agenda items and additional item below.

Special District Financial Transaction Report

The District was informed by the State Controller that the January 31, 2022, deadline was missed. The auditor, legal counsel and district manager are working with the State Controller to get this resolved. Apparently, a draft copy of the audit, which is not completed or due yet, is needed to file the report. The Controller is also questioning what the District does according to the water code used in our documents. Legal counsel has addressed the question however we've not heard back if that is resolved.

2021 Government Compensation Report – Due April 30, 2022

The Government Compensation in California (GCC) Report for calendar year 2021 is due April 30, 2022. Will be completed by accountant.

Annual Audit for FY 2020-21 – Due June 30, 2022

The Districts first audit is underway and is anticipated to be complete by the deadline.

Insurance coverage for 2022-23 is coming due.

Workers' Compensation for the employee has been omitted due to change in District Manager position from employee to independent contractor. Policy will continue to carry General Liability, which includes Errors and Omissions coverage for the Directors, and Crime Bond. The Directors previously were not covered for Workers' Compensation and do not believe it is necessary to include coverage going forward.

b. Director Training Report

One board member needs to take or provide proof of his harassment training with his company.

Form 700 Filing – Due April 1, 2022

The 2022 Annual Statement of Economic Interests (Form 700) were due by April 1, 2022. All SABWD Directors and Staff required to file have filed.

c. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer provided a brief update and some discussion took place.

i. Well Registration and Metering Program

The Ad-Hoc Committee met on March 31st. Next meeting will be on April 28th. They are researching existing programs developed by other GSAs and working to create and define the process for the development of SABGSA's program beginning with well registration.

ii. Executive Order N-7-22

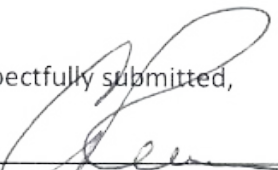
Director Sharer provided a brief overview about what information is currently available. More info can be found in the GSA Agenda packet on the GSA website and will be discuss in more detail at the GSA meeting tonight.

9) New Business— requests for items to be placed on next agenda.
No new business was requested.

10) Next Meeting Date – May 17, 2022
The next meeting date will be May 17, 2022.

11) Adjournment
Meeting was adjourned by Director Merrill at 2:04 p.m.

Respectfully submitted,



Craig Reade, Secretary

Accepted:



Kevin Merrill, President

5-17-2022

Date