

San Antonio Basin Water District

Board of Directors Regular Meeting

August 16, 2022, at 1:00 P.M.

Meeting Minutes

Subject to the Board's approval of Resolution 22-10, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public.

Public participation is encouraged using the teleconference information referenced below.

You can join on your computer and/or call in.
Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 - 408-638-0968 or +1 - 669-900-6833 and enter ID: 589 687 8298

1) Call to Order

The meeting was called to order at 1:00 p.m. by President Merrill.

2) Roll Call

The following directors were present, constituting a quorum for the transaction of business.

Directors Present:

Kevin Merrill

Randy Sharer

Craig Reade (arrived a few minutes after roll call)

Ken Hunter

Victor Schaff

Directors absent: None

Others in attendance: Donna Glass - District Manager and Leta Spencer - Westchester Group Investment Management, Inc.

3) Review and Adopt Resolution 22-10; Authorizing Renewal of Remote Teleconference Meetings Under AB361

Motion was made by Director Merrill to Adopt Resolution 22-10 Authorizing Renewal of Remote Teleconference Meetings Under AB361 as presented. **Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director, Merrill, Sharer, Hunter and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade

- 4) **Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There were no public comments.

5) **Minutes**

a. **July 2022 Board Meeting Minutes – Board Approval Needed**

Motion was made by Director Sharer to approve the July 2022 Minutes as presented.

Motion seconded by Director Hunter.

A roll call vote was taken and the motion carried.

AYES: Director, Merrill, Sharer, Reade, Hunter and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** None

6) **Financial Report**

a. **Review and Approve July Financial Statements**

Donna Glass reported on the July statements included in the board packet. As of July 31, 2022, 8% of the year has elapsed. The SABWD has not collected any 2022-23 Assessments.

The expenses through July were \$35,742 or 4% of the budget. This included a GSA transfer of \$27,000. Checking balance is \$860,327. Designation to Reserves is \$896,425.

Motion was made by Director Merrill to approve the July Financial Statements as presented. **Motion seconded** by Director Reade.

A roll call vote was taken and the motion carried.

AYES: Director, Merrill, Sharer, Reade, Hunter and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** None

b. **Assessments Status Report**

The 2022-23 Assessment was approved at the July meeting. The Assessment Book was filed with the Treasurer and the Notice was posted in the Santa Maria Times. The Wallace Group will send out the invoices later this week.

c. **Consider Approval of 2022 Audit Engagement Letter**

Motion was made by Director Merrill to approve the Engagement Letter with Moss, Levy & Hartzheim LLP to prepare the 2021-22 annual audit. Fee not to exceed \$2,685.00.

Motion seconded by Director Schaff.

A roll call vote was taken and the motion carried.

AYES: Director, Merrill, Sharer, Reade, Hunter and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** None

d. Review July GSA Financial Statements

The July Statement was included in the board packet for review only.

As of July 2022, 8% of the year has elapsed. The SABGSA bank accounts total \$56,481. The expenses YTD have been \$37,233 or 105% of the budget.

As of July 31st, Grant A has a remaining balance of \$28,806. Grant B's remaining balance is \$23,119. Total remaining of grant funds is \$51,925.

7) Informational Items

a. Management/Administration Report

Donna Glass provided updates during the agenda items.

b. Update on Election Process for 2 Director Positions

Donna Glass provided an update on the Election process. There were only two filings for two available spots so the election will not be contested. Next step is to notify the Board of Supervisors and they will appoint Ken Hunter and Victor Schaff. There is no additional filing requirement for the Form 700 other than the normal Annual filing by April 1st.

c. 2022 Conflict of Interest Biennial Review Notice

The completed 2022 Biennial Notice form for the San Antonio Basin Water District was filed with Santa Barbara County Board of Supervisors. District's legal counsel reviewed the District's code and determined no amendment was required.

d. Director Training Report

Two Board members need to take or provide conformation of harassment training with their company has been completed. Ethics and Harassment are coming due for District Manager. All others are current.

e. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer provided a brief update and some discussion took place.

i. Well Registration and Metering Program

No update or Ad Hoc Committee meeting currently scheduled due to GSA focus on the Executive Order and LACSD withdrawal from the SABGSA. Leta Spencer provided a brief update on the Water Accounting Platform Demo the Ad Hoc Committee attended.

ii. Executive Order N-7-22

1. Water Well Permitting/SABGSA Well Verification Framework

Director Sharer provided a brief update on the proposed Well Verification Framework on the GSA Agenda for the evening meeting.

8) New Business— requests for items to be placed on next agenda.

No new business was requested.

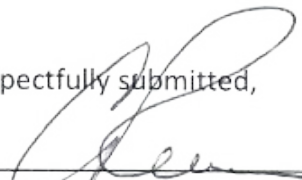
9) Next Meeting Date – September 20, 2022

The next meeting date will be September 20, 2022.

10) Adjournment

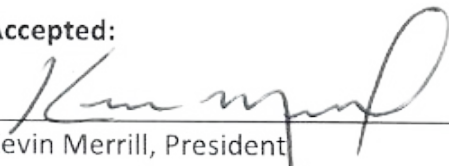
Meeting was adjourned by Director Merrill at 1:31 p.m.

Respectfully submitted,



Craig Reade, Secretary

Accepted:



Kevin Merrill, President

8-16-2022

Date