

# San Antonio Basin Water District

## Board of Directors Regular Meeting

September 20, 2022, at 1:00 P.M.

### Meeting Minutes

Subject to the Board's approval of Resolution 22-11, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public.

Public participation is encouraged using the teleconference information referenced below.

You can join on your computer and/or call in.

Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 - 408-638-0968 or +1 - 669-900-6833 and enter ID: 589 687 8298

**1) Call to Order**

The meeting was called to order at 1:01 p.m. by President Merrill.

**2) Roll Call**

Kevin Merrill

Randy Sharer

Ken Hunter (arrived a few minutes after roll call)

Victor Schaff

Directors absent: Craig Reade

**Others in attendance:** Donna Glass - District Manager

**3) Review and Adopt Resolution 22-11; Authorizing Renewal of Remote Teleconference Meetings Under AB361**

**Motion** was made by Director Sharer to Adopt Resolution 22-11 Authorizing Renewal of Remote Teleconference Meetings Under AB361 as presented. **Motion seconded** by Director Schaff

A roll call vote was taken and the motion carried.

**AYES:** Director, Merrill, Sharer, and Schaff

**NOES:** None; **ABSTAIN:** None; **ABSENT:** Director Reade and Hunter

**4) Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

**5) Minutes**

- a. August 2022 Board Meeting Minutes – **Board Approval Needed**  
**Motion** was made by Director Schaff to approve the August 2022 Minutes as presented.  
**Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

**AYES:** Director, Merrill, Sharer, and Schaff

**NOES:** None; **ABSTAIN:** Director Hunter; **ABSENT:** Director Reade

## 6) Financial Report

### a. Review and Approve August Financial Statements

The August statements were included in the board packet. As of August 31<sup>st</sup> 17% of the year has elapsed. The SABWD has collected \$296.00 for the 2022-23 Assessments. The expenses through August were \$43,477 or 5% of the budget. This includes a GSA transfer of \$27,000. Checking balance is \$856,889. Designation to Reserves is \$896,425.

**Motion** was made by Director Merrill to approve the August Financial Statements as presented. **Motion seconded** by Director Schaff

A roll call vote was taken and the motion carried.

**AYES:** Director, Merrill, Sharer, Hunter and Schaff

**NOES:** None; **ABSTAIN:** None; **ABSENT:** Director Reade

### b. Assessments Status Report

The SABWD has collected \$296.00 for the 2022-23 Assessments through August. Through Sept 15th \$227,158 has been received.

### c. Review August GSA Financial Statements

The August Statement was included in the board packet for review only. At last month's GSA meeting the Board approved preparing monthly financial reports on a cash basis rather than an accrual basis therefor nothing has changes since the July financial report. No additional grant money has been received.

As of August 2022, 17% of the year elapsed. The SABGSA bank accounts total \$56,482. The expenses YTD have been \$37,233 or 6% of the budget. They have received \$27,000 from the SABWD YTD or 3.5% of the Budget.

As of August 31st, Grant A has a remaining balance of \$28,806. Grant B's remaining balance is \$23,119. Total remaining of grant funds is \$51,925.

## 7) Informational Items

### a. Management/Administration Report

Donna Glass provided updates during the agenda items.

### b. Update on Election Process for 2 Director Positions

Donna Glass provided an update on the Election process.

### c. Director Training Report

One member needs to take or provide harassment training certificate with their company. District Manager completed their ethics and harassment training.

**d. Update on San Antonio Basin Groundwater Sustainability Agency**

Director Sharer provided a brief update.

**i. Well Registration and Metering Program**

Director Sharer provided a brief update on the proposed Well Registration Program on the GSA Agenda for the evening meeting.

**8) New Business**— requests for items to be placed on next agenda.

No new business was requested.

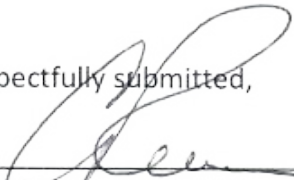
**9) Next Meeting Date – October 18, 2022**

The next meeting date will be October 18, 2022.

**10) Adjournment**

Meeting was adjourned by President Merrill at 1:16 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Craig Reade, Secretary

Accepted:

  
\_\_\_\_\_  
Kevin Merrill, President

9-20-2022

\_\_\_\_\_  
Date