



# MINUTES

## QCOMM911 BOARD MEETING

Wednesday, April 12, 2023 8:30am

### Present

City/Village Administrator: Nevada Lemke, Silvis  
Steve Seiver, Milan  
Doug Maxiener, East Moline  
Bob Vitas, Moline- Absent

Public Safety Representatives: Chief Ramsey, East Moline PD  
Chief Johnson, Milan PD  
Chief VanKlaveren, Silvis PD  
Chief Regenwether, Moline FD (voting for Vitas)

QComm911Director: Terry McMaster

Other: Scott Ryckeghem- QCOMM, Captain Kratt- East Moline PD, Chief Gault- Moline PD,  
Margo Sparbel- QCOMM

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- Meeting Called to Order- Chairman Lemke called the meeting to order at 8:30 am.
  - Roll Call of Members- All of the above members were present, with Bob Vitas being absent. Doug Maxiener pointed out that according to bylaws, there is no quorum if all Administrators are not present. Calls were placed to Bob Vitas, who confirmed his absence and Chief Regenwether would be voting for Moline in his place.
  - Approval of Minutes- Doug Maxeiner made a motion to approve the minutes from the March 8<sup>th</sup>, 2023 regular meeting; seconded by Steve Seiver. All in favor, motion carried.
  - QCOMM911 Staffing- Director McMaster reports that we currently have 25 TC's with 3 supervisors. There are 3 TC's who are currently in training and 1 person is still going through the hiring process. Karen Frame has been named day shift lead.
  - QCOMM911 Operations- Director McMaster reports that all equipment is operational at this time. CAD calls were up for March 2023 at 9.954. Scott and Margo are scheduled for PSAP managers course in May. There are currently no updated CAD issues and we continue to work through the list of items with CS. The transition of authorized signatures has been taking place between Scott and Terry. QCOMM effectively worked through the recent round of storms through the area. All systems functioned as designed and there were no major issues.
  - QCOMM911 Expenses- Director McMaster presented expenses for the month of March totaling \$10,502.63. He noted that the largest expense was the quarterly lease payment. Doug Maxeiner made a motion to approve expenses for March 2023; Steve Seiver seconded. A roll call vote was held with all members voting in favor and the motion carries. Scott's Deputy Directory credit card has been deactivated. A credit card has been taken out in Margo Sparbel's name with Black Bank and Trust as the new Deputy Director. Steve Seiver made a motion to approve the credit card in Margo's name; Chief Regenwether seconded. All in favor, the motion carries.
  - IMRF/Audit/IMRF Resolution 6.72- Director McMaster reports that the IMRF audit uncovered an accounting issue with his payroll that has since been resolved. There was also a discrepancy with employee salaries and insurance benefits. The recommended solution was for the board to pass IMRF form 6.72 to have on file so that employees are not penalized for the costs of health insurance. Doug Maxeiner made a motion to pass Resolution 2023-1 IMRF Form 6.72; Steve Seiver seconded. A roll call vote was held with all members voting in favor, the motion carries and resolution passed.

8. Public Comment- Scott wanted to express his thanks and appreciation for Terry's guidance and leadership during his time as QCOMM Director and wished him the best on his upcoming retirement. Terry expressed his appreciation for the support and hard work of Brian and Rich and their IT expertise and their dedication to the success of the of the organization. Terry also expressed his appreciation for the support and participation of the Chiefs and the board.

9. Other- None

10. Executive Session- None

11. Action From Executive Session- None

12. Adjournment- Having no further business to discuss, Steve Seiver made a motion to adjourn; Doug Maxeiner seconded. All in favor, the motion carries and the meeting was adjourned at 8:46 am

Respectfully Submitted,

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Director, Terry McMaster