



# MINUTES

## QCOMM911 BOARD

### MEETING

Wednesday, January 10, 2024  
9:00am

#### Present

City/Village Administrator: Steve Seiver, Milan  
Mark Rothert, East Moline- absent  
Bob Vitas, Moline  
Jerry Leibovitz, Silvis

Public Safety Representatives: Chief Ramsey, East Moline PD  
Chief Johnson, Milan PD  
Chief VanKlaveren, Silvis PD  
Chief Regenwether, Moline FD

QCOMM911 Director: Scott Ryckeghem

Others: Margo Sparbell- QCOMM, Stacey Houzenga- QCOMM, Captain Kratt-  
EMPD, Captain Radosevich- MPD, Rich Schipper

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1. Meeting Called to Order- Chief VanKlaveren called the meeting to order at 9:01am
2. Roll Call of Members- All of the above members were present with Mark Rothert absent.
3. Approval of Minutes- Bob Vitas made a motion to approve Minutes from the November 9, 2023 Regular Meeting. Steve Seiver seconded, all in favor, the motion passes. Chief VanKlaveren introduced Jerry Leibovitz, City of Silvis Administrator, to the Board.
4. QCOMM 911 Staffing- Director Ryckeghem reports that there are currently 22 TC's, 1 vacancy that will be posted in January, 1 Training Coordinator, and 2 Administrators.
5. QCOMM911 Operations- Auditors presented draft copies of the findings of the Annual Financial and Compliance Report. Auditors reported good results and would be providing the Board with a "clean" letter. It was recommended that QCOMM enter into a formal lease agreement for the building space. Steve Seiver made a motion to accept the opinions and draft copies of the Audit. Bob Vitas seconded the motion, all in favor, the motion passes.  
Director Ryckeghem reports the total CAD calls for service in 2023 were 124,567. This was a 7.73% increase over the 2022 total of 115,630. The snow storms produced an increase in calls for services, with Sunday showing a 62% increase. The acquisition of Reynolds Fire is currently being held up by the State. As soon as the state signs off on the agreement, we will take over services. As of December 11, 2023 the Hampton Police Department was disbanded with services taken over by the RICO Sheriff's Office. We will be handling the calls for Hampton Fire. As of December 19, 2023, we were live with Coal Valley and Coyne Center and have fielded 40 calls for service.  
As of November, 2023, we had covered shifts for the Arsenal 4 times. In a meeting with Chief VanKlaveren, the Arsenal expressed that they are wanting to contract our services. Director Ryckeghem clarified that this would be based on a per shift, 8-hour, basis. Steve Seiver remarked that this seemed reasonable with as needed stipulation and this would be reviewed by the Board in 6 months. There was

back and forth between Director Ryckeghem and Steve Seiver ensuring that the labor hours needed for billing the Arsenal wouldn't be burdensome and exceed the amount of work the Arsenal would be billed for. There was also back and forth between Steve Seiver and Rich Schipper regarding whether establishing an agreement similar to the agreement the Arsenal has with ETSB would be more beneficial. Chief VanKlaveren also stated that the Arsenal's previous refusal to sign a mutual agreement was brought up during the meeting and the Arsenal would be taking that back to their attorneys for review. Bob Vitas proposed that we could continue with as needed assistance as we have been doing while discussions continue between the Board and the Arsenal.

6. QCOMM911 Expenses- Director Ryckghem reports that all first quarter invoices were sent out on December 5<sup>th</sup>, 2023. As of January 4, 2024, the total for all accounts was \$1,490,215.57. Bob Vitas made a motion to approve expenses, Steve Seiver seconded. All in favor, the motion passes.

7. Public Comment- None

8. Other- None

9. Executive Session- None

10. Action from Executive Session- None

11. Adjournment- Having no further business to discuss, Steve Seiver made a motion to adjourn, Jerry Leibovitz seconded, all in favor the motion passes and the meeting was adjourned at 9:53 am