NOTICE OF JOB OPENING

Department Name:	Sheriff's Office
Position Title:	Deputy Sheriff
Position Summary:	Enforces local, state and federal laws by implementing effective policy for the prevention and investigation of crimes to protect the lives and property of the people. Regularly patrols county roads and designated areas, ensuring the security of residences and businesses, investigates and reports all suspicious or unlawful activities and performs necessary actions to ensure the proper enforcement of applicable laws. Responds to citizens' calls and complaints of alleged unlawful activities, takes statements from victims and witnesses and ensures the lawful arrest of criminal offenders. Participates in the formal investigation of crimes and accidents. Performs traffic control duties, providing assistance to motorists as needed. Assists the courts by serving warrants, attachments, subpoenas, summonses and related process papers. Transports individuals detained by the county to appropriate courts, detention or medical facilities. Prepares and submits required reports and summaries of daily activities. Testifies in court as required. Preforms related duties as assigned by the Sheriff or his designee.
Qualifications:	Must be at least twenty-one years of age and possess a high school diploma or GED equivalent, have no felony convictions, possess a valid Indiana driver's license. The employment process will include psychological, physical and medical testing, interviews, written testing and a background investigation.
Salary:	$70,512.00 starting salary with benefits and retirement package $72,800.00 after completion of first year $76,648.00 after completion of third year Take home vehicles
Deadline for Application:	**Open until filled.** Applications can be picked up at the Monroe County Sheriff's Office or online at www.monroecountysheriffsoffice.us
Submit Application and References to:	Lt.Col.Randy Jacobs Monroe County Sheriff's Office 301 N. College Avenue Bloomington, IN 47404 rjacobs@co.monroe.in.us