

# Bognor Regis Archery Club



## **PRIVACY POLICY**

The Club gathers certain information about you. Information about you is also used by other entities, namely Archery GB, Sussex County Archery Association (SCAA) and Southern Counties Archery Society (SCAS).

### **We collect information in the following ways:**

Information you give us when you become a club member. Information may include your name, date of birth, postal address, email address, phone number, financial information if you pay by BACS, disability, your archery qualifications, and award history.

You may give us information when using our Website and using social media (WhatsApp group).

At club competitions and events, photographs may be taken.

### **What we do with the information:**

Bognor Regis Archery Club will provide Archery GB with your personal data including name, address, email, and DOB in order to register your affiliation with Archery GB, who may then use your information for a number of purposes including the following:

- Compliance with legal, regulatory, and corporate governance obligations and good practice
- To provide you with information about their work or their activities that you have agreed to receive

Bognor Regis Archery Club will also provide Sussex County Archery Association with your personal data including name, age group category and Archery GB number.

- This is used by the SCAA Treasurer to enable correct affiliation payments to both Sussex County AA and SCAS.
- The digital information we pass on, together with any paper copies made are kept for no more than 2 years.

- The SCAA Treasurer passes your name and archery club details only to the SCAA Secretary and /or SCAA Tournament Organiser in the event that a question is raised regarding affiliation or the club of a member.

Your membership form is kept as a paper copy with the Bognor Regis Archery Club Secretary, this and any digital information will be retained for a maximum of 6 months after non-renewal of either Archery GB membership or Club membership.

Your email will be added to a group email list held by the Bognor Regis Archery Club which is password protected.

- It will be used to inform you of Club events and other archery related information that is passed on from SCAA and SCAS.
- Your details will be deleted 2 months after non-renewal of either Archery GB membership or Club membership.

Photographs and images may be used on our website, and promotional / internal documents.