

## **QUALITY REQUIREMENTS**

**GENERAL REQUIREMENTS:** Seller shall be responsible for the conformance of all items procured. Seller is to follow all requirements specified herein and flow down such requirements to sub-tiers. Any conflict between this document and purchasing documents, purchasing documents shall take precedence.

**<u>1. RIGHT OF ACCESS</u>**: COWI, COWI customers, and regulatory authorities reserve the Right of Entry to Seller's facilities for review of their quality system, records, and facilities. The right to inspect any and all work defined in the purchasing document is also reserved.

**2. RECORDS AND RETENTION:** Seller shall establish and follow suitable procedures for the creation and maintenance of accurate and complete records of each delivered item. As a minimum, control of records shall provide for the identification, storage, protection, and retrieval of all applicable raw material, components, processes, and inspection/test records. These records shall be maintained for a period of no less than eleven years from the date of delivery to the Buyer and shall be made available for review upon request.

## 3. NON-CONFORMING MATERIAL, PRODUCT, OR PROCESS:

Supplier shall notify COWI of any non-conformances that are identified in material, process, and/or product. Supplier shall seek guidance from COWI for disposition. Supplier shall not ship any non-conforming product without prior written authorization from COWI. The Supplier shall immediately notify COWI of any non-conformances that potentially require a "Use-As-Is" disposition. Submittal or resubmittal of nonconforming material which has been determined acceptable by COWI shall be identified on the Certificate of Conformance.

**<u>4.</u> SUB-TIER FLOW DOWN:** The supplier shall flow down all applicable requirements provided by COWI to any sub-tier supplier, including key characteristics where required.

**5. FOREIGN OBJECT DEBRIS (FOD) CONTROL:** Supplier shall ensure that FOD is eliminated from all parts prior to shipment. Suppliers must maintain a FOD free environment during manufacturing, inspection, storage, packaging, and shipping. Supplier shall ensure all areas are free of FOD prior to closing inaccessible or obscured areas during manufacturing and assembly. All parts must be clean and free of FOD for shipment. Suppliers are required to maintain a FOD prevention program.

**6. COUNTERFEIT PARTS PREVENTION:** Supplier agrees and shall ensure that Counterfeit Parts are not contained in delivered products through the implementation of polices that include prevention, detection, and risk mitigation methods to protect against their use. In the event Supplier suspects that it has furnished Counterfeit Parts, Supplier shall immediately notify COWI.

**<u>7. PARTS SUBSTITUTION PROHIBITED</u>:** Part and/or material substitutions for items stated on COWI requirements are not allowed. Any deviation from the requirements shall have written authorization from COWI.

**8. PRODUCT IDENTIFICATION AND TRACEABILITY:** Where and to the extent that traceability is a specified requirement, the supplier shall establish and maintain documented procedures for unique identification of individual product or batches. This identification shall be recorded.

**<u>9. SHELF LIFE:</u>** Shelf life items supplied to the Buyer shall have a minimum of 80% of its shelf life remaining. Material certifications shall accompany each shelf life item and indicate the shelf life dates.

**10. MEASURING AND TEST EQUIPEMENT:** Seller shall verify/validate product using inspection, measuring, and test equipment that are calibrated against measurement standards traceable to national or international measurement standards.

**11. ITAR COMPLIANCE:** The technical data provided by COWI under this purchase order may be subject to ITAR or EAR export restrictions, including export license requirements for any foreign national employee, temporary hire, or consultant. As a supplier to COWI, your organization is responsible for obtaining all necessary ITAR and EAR export approvals as well as maintaining compliance with all export control requirements.

## 12. PREFERENCE FOR DOMESTIC SPECIALTY METALS: Unless

otherwise specified on COWI Purchase Order, shipments of metallic raw material meeting the Specialty Metals definition in DFAR 252.225-7014 are subject to the Qualifying Country Source restrictions, found in DFAR Supplemental Clause 225.872. Reference the Defense Federal Acquisition Regulations (DFAR) Sect. 252.225-7014 and the Federal Acquisition Regulations (FAR) part 25.

## **13. CERTIFICATE OF CONFORMANCE AND SUPPORTING**

DOCUMENTS: Seller shall submit with each shipment a Certificate of Conformance signed by an authorized representative stating that the products provided to the Buyer are in conformance with applicable requirements of the purchase order, drawing, and specifications. The part number, revision, quantity, and Buyer's purchase order number shall be on the certificate. The certificate shall confirm that supporting documentation is on file and will be made available to Buyer or Federal/Regulatory Agencies upon request. Raw material shall be accompanied by a Certificate of Conformance and all applicable Material Test Reports (MTR'S). This certification shall include chemical, mechanical, and physical test data required by the material specification and/or purchasing document. Special processing shall be accompanied by a Certificate of Conformance and all applicable Certified Test Data Documentation. The data shall reference the information defined in the purchasing document, the Seller's item or lot identification number, and final tests and inspections required by the applicable specifications.

**14. AWARENESS:** Supplier shall ensure that personal performing work are aware of their contribution to product or service conformity, their contribution to product safety, and the importance of ethical behavior.