

Lancaster Inter-Municipal Committee Meeting Minutes

October 13, 2021

The LIMC meeting was held at the City of Lancaster City Hall, Council Chambers, located at 120 North Duke Street, Lancaster, Pennsylvania on Wednesday, October 13, 2021, at 7:30 a.m.

Attendees:

Tara Hitchens (East Lampeter Township)
Ralph Hutchison (East Lampeter Township)
Ethan Demme (East Lampeter Township)
Stephen Campbell (Lancaster City)
Jess King (Lancaster City)
Ray D'Agostino (Lancaster County Commissioner)
Alex Rohrbaugh (Lancaster County Planning)
Iber Guerrero Lopez (Lancaster Township)
Bill Laudien, LIMC Chair (Lancaster Township)
James Drumm (Manheim Township)
Ryan Strohecker, LIMC Vice-Chair (Manor Township)
Lauren Hauck, LIMC Treasurer (Millersville Borough)
Andrew Stern, LIMC Secretary (West Hempfield Township)

1. Chairman Laudien called the meeting to order at 7:30 am.

2. Approval of Previous Meeting Minutes

Chairman Laudien asked for a motion to accept the LIMC minutes from August 11, 2021. Ryan Strohecker so moved. Stephen Campbell seconded. The motion passed unanimously.

3. Approval of Finances

Chairman Laudien asked for a motion to accept the LIMC October financials. Lauren Hauck so moved. Iber Guerrero Lopez seconded. The motion passed unanimously.

4. Guest participation

James Wheeler, PSATS, will make a brief presentation later in the meeting on the current CDL requirements and obligations we have as municipal employers.

5. Old Business

- a. **Trick or Treat.** Per the LIMC policy, it will be held on Friday, October 29, 2021. Those in attendance indicated that their municipalities plan to follow that this year.

6. New Business

- a. **Appointment of nominating committee.** Chairman Laudien appointed himself and Ralph Hutchison to the nominating committee for 2022 officers.
- b. **Appointment of auditing committee.** Chairman Laudien appointed Ethan Demme and Andrew Stern to the Auditing committee.
- c. **Appointment of budget committee.** Chairman Laudien appointed Lauren Hauck, Stephen Campbell, and Ryan Strohecker to the Budget Committee.

7. Municipal Exchange

a. East Lampeter Township

Ralph Hutchison reported:

- LNP Legal Ad issue – LNP suffered a cyberattack and could not print legal ads. Perhaps another reason to seek an alternative such as CPBJ.
- ELT approved a 615 dwelling unit development plan for Greenfield North.
- ELT is continuing with their Lincoln Highway Streetscape project.
- ELT expects construction on the Walnut Street extension next year.
- ELT adopted their Bridgeport Plan and it will soon be incorporated into their Comprehensive Plans.

b. Lancaster County Planning

Alex Rohrbaugh reported:

- Places 2040 Workshops are continuing. Creating Great Places is coming up with the Metro meeting to be held October 28. They are seeking RSVP's as breakfast will be provided.
- A meeting on the Greater Lancaster Heritage Path (GLHP) will be held later in the day.

c. Manor Township

Ryan Strohecker reported:

- The Safe Harbor Trestle Bridge is expected to be complete in January. They are anticipating the bridge to be open in early spring.
- They have/anticipate several Public Works vacancies and are seeking to fill them.
- The second annual intermunicipal Public Works bowling tournament is coming in November. Everyone is invited to attend.

d. City of Lancaster

Jess King reported:

- The City hired their first Chief IT Officer. This person will oversee updates to IT resources in the City.
- Mayor Sorace was elected the Pennsylvania Municipal League President for the upcoming year.
- The City had a late meeting to hold community engagement discussions concerning affordable housing and ARPA funding.
- The City has about 1,700 dwelling units in the pipeline at this time.
- The City is working hard to recruit for police and fire.
- The City is continuing to find ways to collaborate with Manheim Township.

Stephen Campbell reported:

- Millersville Pike construction is nearly complete.
- The water tower project is ahead of schedule.
- Vision-Zero is moving forward with new bikes lanes and connectors.
- The City hired an Urban Forrester to help the City move towards their goal of a 40% tree canopy over the next 10-15 years.
- LIMC's recent Public Works collaboration meeting was held and was of benefit to those who attended.

e. Manheim Township

James Drumm reported:

- As with all of us, budget preparation is in progress.

- There is a shortage of police and fire applicants.
- MT plans to adopt of restrictive fireworks ordinance very soon – they are not waiting for the state to take action.
- MT has created a stormwater task force to look at stormwater fees.
- MT has hired their first dedicated HR Director.

Four of the Five MT Commissioners are up for election, so changes could be coming.

f. Millersville Borough

Lauren Hauck reported:

- Millersville has kicked off
- Lancaster EMS (LEMSA) is seeking more funding from municipalities.

g. West Hempfield Township

Andrew Stern reported:

- Trash bids were recently accepted. Incumbent Republic was the lowest bidder and was awarded the 2022-2024 contract with rates of \$171.00 for 2022, \$177.84 for 2023, and \$184.80 for 2024. WHT was very pleased with these numbers considering the current national shortage of vehicles and labor.
- The 462 Columbia-Wrightsville Bridge project is still scheduled to start in 2023. PennDOT has asked the boroughs and WHT to pay to maintain the bike-ped and upgraded lighting improvements. At this time, it does not appear the municipalities are going to agree.
- Stormwater fee bills have been keeping WHT busy. Many billing errors were discovered due to incorrect data provided to the Township.
- WHT is doing well with staffing, with the recent hire of two admin employees, one public works employee, and two police officers.

h. Lancaster County

Ray D'Agostino reported:

- The County's Smart Growth Transportation initiative has started back up. Spring of 2022 opportunities should be available to municipalities.
- The Commissioners adopted a County Health Advisory Council. They will be seeking volunteers to serve.
- The County has opportunities on various boards and commissions. Interested persons should complete a form and get on a list for when openings occur.

- The new prison project is moving forward as quickly as practical. It may be three years or so before groundbreaking.
- The County created a Transportation Implementation Engagement Subcommittee. More details will soon come out.

i. James Wheeler – PSATS

- James Wheeler runs PSATS's CDL program.
- He referred us to the PSATS website <https://connect.psats.org/resources-services/services/cdl-drug-alcohol-testing-program>.
- In 2020 the Federal Motor Carrier Safety Administration (FMCSA) Clearinghouse for CDL's became a requirement here in Pennsylvania. For those of us who employ CDL drivers, we must check the clearinghouse when we hire a CDL, and at least once a year for current CDL employees. This is to make sure they have not been prohibited from driving due to drug or alcohol violations elsewhere which we might not know about.
- James Wheeler also discussed random testing, probable cause testing, and updated CDL policies for our employees.
- Additional information will be sent via email to LIMC members.

8. Adjourn

Chairman Laudien adjourned the meeting at 9:00 am.