



TOWN OF GLASGOW, VIRGINIA



MEMORANDUM SPECIAL COUNCIL MEETING MINUTES

Malcolm “Shane” Watts
Mayor

Town Council:

Andrea Bradley

Aaron Britton

Barrett McFaddin

Andy Ryan

Sonny Williams

Eric Pollitt
Town Manager
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Jane Higginbotham
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Public Works
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Date: January 30th, 2020

From: Eric Pollitt – Town Manager

To: Mayor & Council

Subject: January 30th, Special Council Meeting Minutes

CC: Jane Higginbotham

Below is a summary of the January 30th, Special Council Meeting Minutes:

1. Call to Order – called by Mayor Malcolm “Shane” Watts at 6:00 PM.

Workshop Items

2. Old Business

Notes: The following committees were discussed as a follow up and continuation of the Council Retreat in January. Council discussed the mission, composition, and whom to appoint on these committees at the February Council meeting. The names nominated for the committees are the ideal candidates who indicated interest in such committees. Official appointments won't take place until the February Council Meeting.

A. Community Development Committee

- Mayor Watts began to discuss the community development committee. The mission of the committee is to promote pride and community spirit among residents, enhance the Town's image and attract new residents, businesses and visitors. The Committee plans, sponsors, encourages and promotes various events that will improve the social and economic well-being of residents of Glasgow.
- Members are appointed by Town Council and will serve two (2) year terms. The initial terms of the Committee shall be one member for a one (1) year term, two members for (2) year terms and two members for three (3) year terms.
- The Mayor, Police Chief, and staff-at-large will serve as ex-officio members. Council – Andrea; Debora; Tonya; Brandi F.; FM Manager.



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B. Public Works & Utilities Committee

- Mayor Watts stated this committee reviews and makes recommendations to the Town Manager and Town Council on public works matters, including; street maintenance, street signs, parks, drainage, street lights, water and sewer, use and maintenance of public buildings & grounds, prioritization of public works improvements, service extensions, engineering services and solid waste.
- The Committee shall consist of three (3) members of which: Two (2) Councilmembers; One (1) Citizen-At-Large.
- Sonny; Andy; At large.

C. Public Safety Committee

- Is to act as an advisory body to the Leadership of the Department of fire, rescue, and emergency services. Responsibility for the leadership, management and delivery of fire, rescue, and emergency services rests with the Chief and Captains of the Departments. Toward that end, there is a desire to establish a Public Safety and Emergency Services Committee of knowledgeable persons to advise the Council and Town Manager as to what is in the best overall interest of the community.
- Two from Town Council, preferably with public safety experience; One Staff, being the Town Manager or their designee if approved by Council; Two appointed by, and drawn from the following groups, by the Council: (1) Town Fire Department(s), preferably President or Chief; (1) Town Rescue Squad, preferably President or Captain.
- Barrett; Aaron; Angel; Fire – Presidents (Patrick stump) / Chief (John Hill); Rescue – Presidents (Larry Mayo) / Captain (Jollette Williams).

D. Ad-Hoc Glasgow Town Hall Advisory Committee

- The Town of Glasgow – acting through the Mayor & Council – has authorized the creation of a new ad hoc (temporary) committee to begin exploring relocation options for a new Town Hall. Toward that end, there is a desire to establish an Advisory Committee of knowledgeable persons to help the Mayor and ultimately Council as to what is in the best overall interest of the Town.
- The Advisory Committee is to be comprised of five (5) representatives who are from - or knowledgeable in - the following groups: Two from the following: Council and Planning Commission; One appointed by Council, and drawn from the following groups: Citizen At Large.
- The intent is to review of all options and prepare a recommendation to Town Council, no later than December 8th, 2020.
- Barrett, Sonny, Aaron Reese, and Boyd Walker.

Executive Session

Executive Session Section 2.2-3711 A.1, A.3,A.5, A.6, A.7& A.19of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Real Estate, Prospective Industry, Investment of Funds, Litigation and Public Safety

Motion by Sonny Williams and **Seconded** by Barrett McFaddin
Votes was unanimous 5-0.



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Going into Closed Session

Whereas, the Town of Glasgow Town Council has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas Section 2.2-3711 of the Code of Virginia requires a certification by the Town of Glasgow Town Council that such executive meeting was conducted in conformity with Virginia law;

Leaving Closed Session

Now, therefore be it resolved that the Town of Glasgow Town Council hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirement by Virginia were discussed in the executive meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered by the Town of Glasgow Town Council.

Motion by Andy Ryan and **Seconded** by Sonny Williams that to the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711 (A) of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.

Votes was unanimous 5-0.

Mr. Britton – **Motion to adjourn the meeting.**

Mr. Ryan – **Second.**

Votes was unanimous 5-0.