



AGENDA

Glasgow Virginia Town Council Meeting



7:00pm Tuesday July 14th, 2020

Meeting called by Mayor Malcolm “Shane” Watts

1. Work Session at 6:00pm
 - A. N/A
2. Call to Order – called by Mayor Malcolm “Shane” Watts for Regular Called Meeting at 7:00 PM
3. Proclamations
 - A. Juneteenth, page 11
 - B. Bandits Girls Softball Team, page 12
4. Presentations
 - A. N/A
5. Public Hearing
 - A. N/A
6. Review of Minutes
 - A. Regular Council Meeting June 9th, 2020
Reports and Updates
7. Committee / Commission / Staff Reports
 - A. Police Report
 - B. Community Development Committee
 - i. Rockin’ the Gorge
 - C. Farmer’s Market
 - D. Public Works & Utilities
 - i. Basketball Court Rehab
 - E. Treasurer Report
 - i. Bills over \$500, page 13-16
 - ii. Delinquent Taxes TACS
 - F. Planning Commission
 - i. Updating Ordinances
 - G. Town Manager Report
 - i. Charter Committee Meeting Schedule
8. Old Business Updates
 - A. N/A
9. Public Comment Period. Comments limited to no longer than 3 minutes per person up to 30 minutes total for the period.



AGENDA

Glasgow Virginia Town Council Meeting



7:00pm Tuesday July 14th, 2020

Meeting called by Mayor Malcolm "Shane" Watts

All Speakers are asked to identify themselves for the record prior to speaking, and are asked to address their comments to Council. This portion of the meeting is for the public to make comments, raise concerns, or address items to Council about specific items on the agenda for Council consideration. Council uses this time to hear from the public, but typically will not respond, but rather take the matter under advisement for later in the meeting, or future meetings.

Actions Items

10. Old Business
 - A. Award VDOT Multipurpose Trail Construction Contract, page 17-31
11. New Business
 - A. USDA-RD Search Grant Resolution, page 32
12. Adjournment



TOWN OF GLASGOW VIRGINIA



Public Comment Guidelines

How and What -A sign-in sheet will be placed near the Council Room door for citizens who wish to speak during Public Comment. Comments may only be on items specifically on the agenda. Other issues or concerns should be addressed with the appropriate Town Staff during Town Hall business hours. Citizens should list their name, address, and topic to be addressed. After all speakers who signed up have spoken, anyone else interested in speaking will be given the opportunity to speak on items specifically on the agenda before ending the public comment period.

Amount of Time -Speakers are limited to three minutes and a maximum of two (2) items and or topics. The second topic must be addressed after all other speakers have finished. There is a maximum time limit of 30 minutes allocated to Public Comment in any one meeting. If the number of individuals on the sign-up sheet would exceed the allotted 30-minute time-frame, the Mayor or Town Manager has the latitude to place a shorter limit on individuals. The Mayor or Town Manager has the latitude to ask Council to extend the public comment period another 15 minutes by roll call vote. This can be done up to a maximum of two (2) times, capping the public comment period to one (1) hour.

Conduct -Speakers shall be recognized by the Mayor and or Town Manager and shall direct all comments and or questions to the Council as a whole (not individual members or employees of the Council). In maintaining decorum, debate and dialogue with the Council, Mayor, and or Town Manager is not allowed during public comment. Members in the audience who speak out of turn or are acting in a disruptive manor in the meeting shall receive one (1) warning before being asked (escorted) to leave. If necessary the Mayor, Council, or Town Manager, may bring formal charges for disruption of a public meeting and or the like.

Language -Profane or vulgar language, partisan political statements, or comments related to the conduct or performance of Council members or staff are not appropriate in this setting. Members in the audience who speak in this manor shall receive one (1) warning before being asked (escorted) to leave. If necessary the Mayor, Council, or Town Manager, may bring formal charges for disruption of a public meeting and or the like.

Council -Members are not expected to respond to questions or comments unless the Mayor or Town Manager deems such response appropriate. Council members may seek clarification or additional information from speakers through the Mayor or Town Manager.

Record -Speakers are to provide a copy of remarks to the Administrative Assistant (Deputy Clerk), if in writing.



TOWN OF GLASGOW VIRGINIA



Executive Session Procedures

Executive Session

Executive Session Section 2.2-3711 A.1, A.3,A.5, A.6, A.7& A.19of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Real Estate, Prospective Industry, Investment of Funds, Litigation and Public Safety

Motion by _____ and **Seconded** by _____

Going into Closed Session

Whereas, the Town of Glasgow Town Council has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisioins of the Virginia Freedom of Information Act; and

Whereas Section 2.2-3711 of the Code of Virginia requires a certification by the Town of Glasgow Town Council that such executive meeting was conducted in conformity with Virginia law;

Leaving Closed Session

Now, therefore be it resolved that the Town of Glasgow Town Council hereby certifies that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirement by Virginia were discussed in the executive meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered by the Town of Glasgow Town Council.

Motion by _____ and **Seconded** by _____ that to the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711 (A) of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



Minutes of Town Council Budget Work Session
June 9, 2020
Glasgow Rescue Squad Building

Council Members Present: Andrea Bradley, Sonny Williams, Andy Ryan, Aaron Britton

Absent: Councilor Barrett McFaddin

Also Present: Mayor Shane Watts, Town Manager Eric Pollitt, Town Attorney Grace Crickenberger, Sr. Admin. Asst. Jane Higginbotham

Mayor Shane Watts opened the meeting by leading the Pledge of Allegiance and a having a brief prayer. The meeting was called to order at 7:01 PM.

Review of Minutes

Motion by Aaron Britton and **Seconded** by Andrea Bradley to approve the minutes as presented for the Town Council Ordinance Work Session on May 12, 2020.

Motion Carried unanimous voice vote.

Motion by Andrea Bradley and **Seconded** by Sonny Williams to approve the minutes as presented for the Regular Town Council Meeting on May 12, 2020.

Motion Carried unanimous voice vote.

Reports and Updates

Committee/Commission/Staff Reports:

- A. Police Report. Chief Angel Poole stated she had twenty-eight (28) calls for service; 464 miles; ten (10) citizen assists; obtained one (1) warrant; arrested two (2); five (5) traffic warnings; nine (9) business checks. Chief Poole stated she continues to work on buzzards on Pocahontas Street. Chief Poole stated she is still chasing buzzards on Pocahontas Street. Chief Poole stated she will start on inoperable vehicles tomorrow. Chief Poole stated this biggest area she will be working on is within a 3-block area on Pocahontas Street.
- B. Community Development Committee.
 1. Rockin' the Gorge. Mayor Shane Watts stated the first two events originally scheduled for May and June had to be cancelled due to the COVID-19 pandemic. Mayor Watts stated because Virginia is still in Phase 2 of reopening, which only allows up to 50 people in a gathering, the July concert will be cancelled as well. Mayor Watts stated maybe the money in the budget for the concert series which has not been used can be used at the end of the year for something special for the citizens.
- C. Farmers Market.
 1. Phased Reopening. Mayor Shane Watts stated Carolyn Bradley has been doing a phased re-opening with 1-2 vendors and a few customers. Mayor Watts stated once produce starts coming hopefully business will start picking up.

D. Public Works & Utilities Committee Report.

1. Basketball Court Rehab. Mayor Shane Watts stated Chris Rowsey has resealed and cleaned the basketball court at Knick Field and the parking lot at Town Hall. Mayor Watts stated a third basketball hoop was put up and hopefully we will be installing a fourth one next month.
2. New Personnel. Mayor Shane Watts stated Alex Russell is no longer working with the Town. Mayor Watts stated the Town has hired a new employee, "Richie" Richard Millner, through Peoplelink, who began this week.

E. Treasurer Report.

1. Bills over \$500. None.
2. Delinquent Taxes TACS. Town Manager Eric Pollitt stated six (6) out of fourteen (14) cases that were sent to TACS have set up payment plans and made approximately \$1,300 in payments. Town Manager Pollitt stated Billy Walker's properties are set up to go for tax sale at the next County auction. Town Manager Pollitt stated staff is working on sending more cases to TACS for both real and personal property.

- F. Planning Commission. Town Manager Eric Pollitt stated the Planning Commission will meet Wednesday, June 17th. Town Manager Pollitt stated one of Council's goals is to revise and update the trash ordinances in Chapter 8. Town Manager Pollitt asked Council if they wanted to work on updating any other ordinances. Councilor Sonny Williams asked about the noise ordinance. Town Manager Pollitt stated the last update on this ordinance was in 2017. Chief Angel Poole stated is says any noise or sound which disturbs people, such as talking, yelling, shouting, whistling, singing, or any combination coming from a radio, phonograph, television, record, CD, tape player, musical instrument, loudspeaker, sound amplifying equipment or other machine or device capable of producing or reproducing sound within 50', from 11:00 PM-8:00AM Sunday through Thursday, and 12:00 Midnight through 8:00 AM Friday through Saturday. Councilor Aaron Britton stated the ordinance he uses in Lexington states any noise that disturbs the peace and this is enforceable at any time. Chief Poole stated the times may need to be adjusted. Chief Poole stated Council also needs to work on how many dogs are allowed at a residence.

G. Town Manager Report.

1. VDOT Multi-Purpose Trail. Town Manager Eric Pollitt stated bids will be open Thursday, June 11th at the Library at 2:00 PM. Town Manager Pollitt stated the Town advertised the project in Charlottesville, Harrisonburg, Lexington, Lynchburg, Roanoke, and Staunton in hopes of receiving more than one (1) bid.

Old Business Updates.

- A. Auction on Walker Properties. Councilor Aaron Britton asked when the auction is scheduled for the Walker properties. Town Manager Eric Pollitt stated the date is to be determined by Rockbridge County.
- B. Abandoned Houses. Councilor Aaron Britton asked about any updates on the other abandoned houses. Town Manager Eric Pollitt stated construction is to begin soon on 138 Catawba Street.

Public Comment

(Comments are limited to no longer than three (3) minutes per person up to 30 minutes total for the period.) None.

Action Items

- A. Old Business. None.
- B. New Business.

Other

Town Manager Eric Pollitt stated he is in the process of modernizing the inside of Town Hall for protection such as walls, counters, more working space, etc. Town Manager Pollitt stated the materials ordered from Lowe's will take 3-6 weeks to arrive and he is asking that Town Hall remain closed to the public until the work is complete. Town Manager Pollitt stated Rockbridge County will be having a "soft" opening on Thursday, June 11th, one (1) person at a time will be allowed in, masks are required to enter, appointments must be made to enter the second floor, and a Rockbridge County Deputy will be standing at the door to make sure procedures are followed. Council discussed staying closed until the work is complete vs. opening up and then reclosing again to complete the work. Council decided to have Town Hall reopen July 6th, and if materials are not here to complete the work, something will be figured out then what to do until the remodeling is complete. Council stated when Town Hall is reopened, we will follow the same procedures as Rockbridge County, one (1) person at a time will be allowed in, and masks will be required to enter Town Hall. Council stated if anyone wants to talk to the Town Manager they will need to call to make an appointment.

Motion by Aaron Britton and **Seconded** by Sonny Williams to adjourn.

Motion Carried with unanimous voice vote.

Mayor Shane Watts adjourned the meeting at 7:29 PM.

 Mayor

 Clerk



TOWN OF GLASGOW, VIRGINIA



PROCLAMATION

WHEREAS, President Abraham Lincoln signed the Emancipation Proclamation on January 1, 1863, declaring the slaves in Confederate territory free, paving the way for the passing of the 13th Amendment which formally abolished slavery in the United States of America; and

WHEREAS, word about the signing of the Emancipation Proclamation was delayed some two and one half years, to June 19, 1865, in reaching authorities and African-Americans in the South and Southwestern United States; and

WHEREAS, Emancipation Day observations are held on different days in different states in the South and Southwest, and in other parts of the nation; and

WHEREAS, June 19th has a special meaning to African-Americans, and is called "JUNETEENTH" combining the words June and Nineteenth, and has been celebrated by the African-American community for over 150 years; and

NOW, THEREFORE, I, Malcolm "Shane" Watts, Mayor of the Town of Glasgow, Virginia, do hereby declare June 19, as

JUNETEENTH

in the Town of Glasgow, Virginia, and urge all citizens to become more aware of the significance of this celebration in African-American History and in the heritage of our nation and Town.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Town of Glasgow, Virginia to be affixed this 14th day of July, 2020.

Malcolm "Shane" Watts, Mayor

Eric S. Pollitt, Clerk



TOWN OF GLASGOW, VIRGINIA



PROCLAMATION

KNOW ALL MEN BY THESE PRESENT, that the Town of Glasgow hereby officially recognizes *Virginia Bandits Elite and their member squads the designated girls' softball organization of Glasgow*.

WHEREAS, the Bandits organization has performed recent community service projects including painting the Town's playground and basketball poles; and

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Town of Glasgow, Virginia to be affixed this 14th day of July, 2020.

Malcolm "Shane" Watts, Mayor

Eric S. Pollitt, Clerk

Glasgow Bar Screen Project

Information: Wiseman filter screen unit material consists of stainless steel and plastic rollers. Glasgow wwtp will have the electrical disconnected for repairs and reconnected after being refurbished.

The Town of Glasgow wwtp would prefer work being performed Monday – Friday.

The Town of Glasgow wwtp would like for the contractor and Hydro – Dyne Engineering, Inc to coordinate together on this project.

Hydro – Dyne Engineering, Inc is projecting 8-12 weeks for repairs.

Payment; Document payment arrangements with town manager at signing of your bid.

Project Description:

1. The contractor is responsible for the removal of the bar screen, pressure washing, and loading on the truck supplied by Hydro – Dyne Engineering, Inc. Contractor is responsible for all rigging equipment, materials, loading equipment, or any others deemed necessary to complete job.
2. The contractor is responsible for the installing of the bar screen. Contractor is responsible for all rigging equipment, materials, unloading equipment, or any others deemed necessary to complete job.
3. Contractor is responsible for any damage to screen once it leaves the delivery truck.
4. Glasgow wwtp will have an electrician on-site to reconnect the unit.
5. Project finished.



Funks welding LLC

Business Number @funkweld
715 McCrorys hill
Vesuvius VA 24483
540-309-9110
funksllc@Gmail.com

ESTIMATE
EST0037

DATE
Jul 2, 2020

TOTAL
USD \$14,000.00

TO
Town Of Glasgow

DESCRIPTION	RATE	QTY	AMOUNT
Screen Removal and Re-installation Rigging and removal of screen from building and installation of screen when it gets rebuilt, price includes materials, cleaning, rigging and equipment for lifting	\$14,000.00	1	\$14,000.00
	TOTAL		USD \$14,000.00



Byers, Incorporated
P.O. Box 113 · 43 Douglas Way
Natural Bridge Station, VA 24579
Office (540) 572-4588 Fax (540) 291-1289
www.byersincorporated.com

July 6, 2020

Water/Waste Water Operations
PO Box 326
1100 Blue Ridge Road
Glasgow VA 24555

Attn: Jeff Rankin

Reference: Remove and Re-install Filter Screen Ref.# (20-418-153)

Byers, Inc. is pleased to submit the following quotation to furnish all **Supervision, Safety, Field Labor, Materials, Equipment and Consumables** for the above referenced project.

Project Breakdown:

- Mobilization
- Prefab lifting device
- Set up and remove screen from U-ditch
- Pressure wash filter screen
- Remove filter screen to outside of building and load on Flat bed truck with a boom truck
- **(Ship all covers and pivot stand with Filter Screen)**
- Clean-up/Demobilize
- Mobilize/Unload filter screen with boom truck and re-install filter screen
- Clean-up/Demobilize

Byers, Inc. Time and Material Price: Five-Thousand, Five-Hundred-Twenty-Five dollars (\$5,525.00)

Clarifications:

- This quote excludes overtime
- All electrical to be done (by others)
- Any project delay beyond the control of Byers, Inc., including but not limited to unforeseen and/or unanticipated incidents, acts of terrorism, acts of God, etc. which impact project schedule and operations will be charged per the enclosed time and material rates.

All work performed will be done in strict adherence to Town of Glasgow specifications.

Byers, Inc. would like to thank you for the opportunity to quote this work. We look forward to having a safe and successful project.



Byers, Incorporated
P.O. Box 113 · 43 Douglas Way
Natural Bridge Station, VA 24579
Office (540) 572-4588 Fax (540) 291-1289
www.byersincorporated.com

Sincerely,

Allen Shafer
Senior Estimator
540-570-4677

BID FORM

DATE: JUNE 11, 2020
 PROJECT TITLE: Blue Ridge Road Shared Use Path
 PROJECT LOCATION: Glasgow, Virginia
 VDOT PROJECT NO.: EN16-223-103, P101, C501 & 0684-223-002, C502
 UPC: 109026 & 113333
 FHWA: TAP-5223(002) & HSIP-5223(001)

TO: Mr. Eric Pollitt, Town Manager
 Town of Glasgow
 1100 Blue Ridge Road
 Glasgow, VA 24555

In compliance with your Advertisement for Bids, the undersigned proposes to furnish all labor and materials and perform all work necessary for construction of the referenced project, in strict accordance with all the contract documents, dated April 30, 2020, plans dated April 9, 2020, including any addenda noted below, for the consideration of the following amounts:

Description	VDOT Spec.	Unit Bid Cost	Unit	Phase 1 Quantity	Phase 1 Total	Phase 2B Quantity	Phase 2B Total
1.00 General Site Work							
1.01 Mobilization	513	<u>39,000.00</u>	LS	0.4	<u>15,600.00</u>	0.6	<u>23,400.00</u>
1.02 Construction Surveying	517	<u>12,000.00</u>	LS	0.5	<u>6,000.00</u>	0.5	<u>6,000.00</u>
1.03 Traffic Control & Safety Barriers	700	<u>9,000.00</u>	LS	0.9	<u>8,100.00</u>	0.1	<u>900.00</u>
Subtotal					<u>\$29,700.00</u>		<u>\$30,300.00</u>
2.00 Demolition							
2.01 Gravel Pavement Removal	508	<u>3.00</u>	SY	1089	<u>3,267.00</u>	161	<u>483.00</u>
2.02 Asphalt Pavement Removal	508	<u>5.00</u>	SY	37	<u>185.00</u>	2	<u>10.00</u>
2.03 Asphalt Pavement Milling	508	<u>12.00</u>	SY	40	<u>480.00</u>	0	<u>-</u>
2.04 Sawcut Pavement	508	<u>10.00</u>	LF	205	<u>2,050.00</u>	25	<u>250.00</u>
2.05 Wood Post w Flag Removal	510	<u>50.00</u>	EA	2	<u>100.00</u>	0	<u>-</u>
2.06 Signage Removal	510	<u>75.00</u>	EA	5	<u>375.00</u>	0	<u>-</u>
2.07 Eradicate Pavement Marking	512	<u>15.00</u>	LF	30	<u>450.00</u>	0	<u>-</u>
Subtotal					<u>\$6,907.00</u>		<u>\$ 743.00</u>
3.00 Earthwork							
3.01 Fine Grading	303	<u>7,260.00</u>	AC	0.70	<u>5,082.00</u>	1.08	<u>7,840.80</u>

Town of Glasgow

Blue Ridge Road Shared Use Path

3.02	Onsite Cut to Fill	303	<u>50,00</u>	CY	50	<u>2,500,00</u>	300	<u>15,000,00</u>
3.03	Import Fill Soil	303	<u>75,00</u>	CY	25	<u>1,875,00</u>	50	<u>3,750,00</u>
3.04	Export Cut Soil	303	<u>50,00</u>	CY	200	<u>10,000,00</u>	200	<u>10,000,00</u>
						Subtotal		<u>\$19,457,00</u>
								<u>\$36,590,80</u>
4.00	Erosion & Sediment Control							
4.01	Silt Fence	303	<u>10,00</u>	LF	185	<u>1,850,00</u>	1350	<u>13,500,00</u>
4.02	Culvert Inlet Protection	303	<u>500,00</u>	EA	3	<u>1,500,00</u>	3	<u>1,500,00</u>
4.03	Storm Drain Inlet Protection	303	<u>300,00</u>	EA	3	<u>900,00</u>	0	<u>-</u>
4.04	Tree Protection Fencing	242	<u>5,00</u>	LF	300	<u>1,500,00</u>	625	<u>1,875,00</u>
4.05	Temporary Rock Check Dam	303	<u>250,00</u>	EA	0	<u>-</u>	2	<u>500,00</u>
4.06	Outlet Protection	414	<u>500,00</u>	EA	0	<u>-</u>	5	<u>2,500,00</u>
4.07	Temporary Seeding/Mulching	603	<u>2,000,00</u>	AC	0.70	<u>1,400,00</u>	1.08	<u>2,160,00</u>
4.08	Permanent Seeding/Mulching	603	<u>5,000,00</u>	AC	0.35	<u>1,750,00</u>	0.75	<u>3,750,00</u>
4.09	Topsoiling	602	<u>16,000,00</u>	AC	0.35	<u>5,600,00</u>	0.75	<u>12,000,00</u>
4.10	Dewatering Structure	303	<u>2,500,00</u>	EA	0	<u>-</u>	4	<u>10,000,00</u>
4.11	Erosion Control Blankets (EC-2)	603	<u>5,00</u>	SY	38	<u>190,00</u>	128	<u>640,00</u>
4.12	Dust Control/Street Cleaning	511	<u>5,000,00</u>	LS	0.5	<u>2,500,00</u>	0.5	<u>2,500,00</u>
						Subtotal		<u>\$17,190,00</u>
								<u>\$50,925,00</u>
5.00	Miscellaneous Site Work							
5.01	Remove & Relocate Mailbox	521	<u>1,000,00</u>	EA	1	<u>1,000,00</u>	0	<u>-</u>
5.02	Planting Bed Preparation	605	<u>5,00</u>	SF	965	<u>4,825,00</u>	0	<u>-</u>
						Subtotal		<u>\$5,825,00</u>
								<u>\$-</u>
6.00	Hardscape & Striping							
6.01	VDOT SM-9.5A/AL Asphalt	315	<u>200,00</u>	TN	128	<u>25,600,00</u>	171	<u>34,200,00</u>
6.02	VDOT 21B	414	<u>40,00</u>	TN	667	<u>26,680,00</u>	606	<u>24,240,00</u>
6.03	Detectable Warnings	504	<u>20,00</u>	SF	231	<u>4,620,00</u>	93	<u>1,860,00</u>
6.04	24" Pavement Striping	704	<u>21,00</u>	LF	40	<u>840,00</u>	0	<u>-</u>
6.05	12" Pavement Striping	704	<u>8,00</u>	LF	30	<u>240,00</u>	10	<u>80,00</u>
6.06	6" Pavement Striping	704	<u>3,00</u>	LF	370	<u>1,100,00</u>	70	<u>210,00</u>
						Subtotal		<u>\$59,090,00</u>
								<u>\$60,590,00</u>

Town of Glasgow
Blue Ridge Road Shared Use Path

7.00 Utilities/Stormwater								
7.01	VDOT ES-1	302	<u>2,600.00</u>	EA	1	<u>2,600.00</u>	6	<u>15,600.00</u>
7.02	VDOT EW-2	302	<u>12,000.00</u>	EA	0	<u>-</u>	2	<u>24,000.00</u>
7.03	VDOT EW-10 (Modified) – Cast-In-Place	302	<u>10,000.00</u>	EA	0	<u>-</u>	2	<u>20,000.00</u>
7.04	12" RCP Storm Sewer Pipe	302	<u>100.00</u>	LF	16	<u>1,600.00</u>	0	<u>-</u>
7.05	18" RCP Storm Sewer Pipe	302	<u>100.00</u>	LF	0	<u>-</u>	20	<u>2,000.00</u>
7.06	24" RCP Storm Sewer Pipe	302	<u>110.00</u>	LF	0	<u>-</u>	45	<u>4,950.00</u>
7.07	42" RCP Storm Sewer Pipe	302	<u>200.00</u>	LF	0	<u>-</u>	22	<u>4,400.00</u>
7.08	Dual-57"x38" Arch CMP Storm Sewer Culvert	302	500.00 <u>250.00</u>	LF	0	<u>-</u>	37	<u>18,500.00</u>
7.09	Storm Sewer Pipe Class 1 Backfill Material	302	<u>40.00</u>	TN	6	<u>240.00</u>	179	<u>7,160.00</u>
7.10	Storm Sewer Pipe Bedding Material	302	<u>40.00</u>	TN	2	<u>80.00</u>	121	<u>4,840.00</u>
7.11	Flowable Fill for CMP Culvert	302	<u>200.00</u>	CY	0	<u>-</u>	7	<u>1,400.00</u>
7.12	6" UD-3 Pipe	302	<u>30.00</u>	LF	0	<u>-</u>	500	<u>15,000.00</u>
7.13	UD-3 Geotextile	302	<u>5.00</u>	SY	0	<u>-</u>	944	<u>4,720.00</u>
7.14	VDOT 57 (UD-3)	414	<u>40.00</u>	TN	0	<u>-</u>	226	<u>9,040.00</u>
7.15	Connection to Ex. Storm Pipe	302	<u>1,000.00</u>	EA	1	<u>1,000.00</u>	0	<u>-</u>
Subtotal						<u>\$5,520.00</u>		<u>\$131,610.00</u>
8.00 Signage								
8.01	W11-2 Sign	701	<u>400.00</u>	EA	6	<u>2,400.00</u>	4	<u>1,600.00</u>
8.02	W16-7P Sign	701	<u>400.00</u>	EA	6	<u>2,400.00</u>	4	<u>1,600.00</u>
8.03	R5-3 Sign	701	<u>400.00</u>	EA	0	<u>-</u>	1	<u>400.00</u>
8.04	R1-1 Bicycle Sign	701	<u>400.00</u>	EA	8	<u>3,200.00</u>	2	<u>800.00</u>
8.05	M4-6 Sign	701	<u>400.00</u>	EA	2	<u>800.00</u>	1	<u>400.00</u>
8.06	D11-1 Sign	701	<u>400.00</u>	EA	2	<u>800.00</u>	1	<u>400.00</u>
8.07	STP-1 Type D Post and Foundation	701	<u>400.00</u>	EA	16	<u>6,400.00</u>	8	<u>3,200.00</u>
8.08	Relocate Ex. Sign and Post	701	<u>400.00</u>	EA	4	<u>1,600.00</u>	0	<u>-</u>
Subtotal						<u>\$17,600.00</u>		<u>\$8,400.00</u>
Phase 1						\$161,289.00	Phase 2B	\$319,158.80
TOTAL							TOTAL	

Quantities shown are estimates for the purposes of bidding only.
Final amounts shall be adjusted upward or downward based on actual quantities authorized.

TOTAL BASE BID AMOUNT (PHASE 1 + PHASE 2B) is:

FOUR HUNDRED-EIGHTY THOUSAND, FOUR HUNDRED FORTY-SEVEN
80/100 Dollars (\$ 480,447.80).

This Base Bid Amount is for the entire work, complete, and in accordance with the contract documents.

Unless otherwise specified, permits and bonds are the contractor's responsibility.

County of Rockbridge Land Disturbing Package: The Town has started the application process; however, the contractor will be responsible for finalizing several items. Specifically, the contractor will need to (1) sign and submit the DEQ Construction General Permit Registration Statement, which is completed (the fees have been paid by the Town); (2) fill-out and submit the RLD Affidavit; (3) provide an irrevocable letter of credit to the County to satisfy the ESC Bond requirement of \$17,007.60; and (4) download and fill out the SWPPP template on the County's website, which doesn't need to be submitted to the Town or DEQ; however, the SWPPP must be available onsite - <https://www.co.rockbridge.va.us/DocumentCenter/View/1368/Stormwater-Pollution-Prevention-Plan-SWPPP?bidId=>.

The undersigned understands that time is of the essence and agrees that, based on a notice authorizing Work to proceed received **on or before October 1, 2020** ~~August 1, 2020~~, the date for Substantial Completion shall be **one hundred and twenty-five (120150) consecutive calendar days** from receipt of said "Notice to Proceed" and the date of Final Completion shall be achieved within **thirty (30) consecutive calendar days** after the date of Substantial Completion as noted in the Contract Documents. Total Contract time is **one hundred fifty-eighty (150180) consecutive calendar days**.

The undersigned acknowledges that failure to complete the Work within the Contract Time, or extension of time granted by the Owner, will result in liquidated damages assessed in the amount of **five hundred dollars (\$500)** per day for each and every calendar day that the Contractor shall be in default after the time stipulated in the Contract Documents.

The undersigned acknowledges receipt of the following addenda and dates received:

Addenda #	Date of Receipt
<u>ONE</u>	<u>MAY 20, 2020</u>
<u>TWO</u>	<u>MAY 28, 2020</u>
<u>THREE</u>	<u>JUNE 3, 2020</u>

Bid guarantee in the sum of \$ 24,022.39 in the form of BOND is submitted herewith in accordance with the Instructions to Bidders.

If notice of acceptance of this bid is given to the undersigned within 120 days after the date of opening of bids, or any time thereafter before this bid is withdrawn, the undersigned will execute and deliver an Agreement in the prescribed form within 10 days after the Agreement has been presented to him / her for

signature. The required bonds and certificates of insurance shall be furnished to the Owner in accordance with the Instructions to Bidders.

DISQUALIFICATION OF CONTRACTORS: By signing this bid or proposal, the undersigned certifies that this Bidder or any officer, director, partner or owner is not currently barred from bidding on contracts by any Agency of the Commonwealth of Virginia, or any public body or agency of another state, or any agency of the federal government, nor is this Bidder a subsidiary or affiliate of any firm/corporation that is currently barred from bidding on contracts by any of the same. We have attached an explanation of any previous disbarment(s) and copies of notice(s) of reinstatement(s).

I certify that the firm signing this Bid and registered under that name is legally prequalified to perform all Work included in the scope of the Contract as determined by the Commonwealth of Virginia, Department of Commerce, State Board for Contractors, in granting the registration.

Contractor Class A

By *Randy Hostetter*
(Signature)

Specialty H/H LSC

Randy Hostetter
(Typed Name)

Valid until 01-31-2021

Title Member

FEIN/SSN: 75-3113455

If Partnership (List Partners' Names)

If Corporation affix Corporate Seal & list
State of Incorporation:

State: _____

(Affix Seal)

Business Address:
 289 GREENHOUSE ROAD

 LEXINGTON, VA, 24450

TELEPHONE 540-463-4714

EMAIL RHEXCAVATING@EMBARQMAIL.COM

COMMONWEALTH OF VIRGINIA
DEPARTMENT OF TRANSPORTATION
MINIMUM DBE REQUIREMENTS

PROJECT NO. EN16-223-103, P101, C501 (UPC: 109026) & 0684-223-002, C502 (UPC: 113333)
FHWA NO. TAP-5223(002) & HSIP-5223(001)

***** INSTRUCTIONS *****

THIS FORM CAN BE USED BY THE CONTRACTOR TO SUBMIT THE NAMES OF DBE FIRMS TO BE UTILIZED ON THE PROJECT. THE CONTRACTOR SHALL INDICATE THE DESCRIPTION OF THE CATEGORY (S, M, SP or H) AND THE TYPE OF WORK THAT EACH DBE WILL PERFORM AND THE ALLOWABLE CREDIT PER ITEM(S). ADDITIONAL SHEETS TO SHOW THE ALLOWABLE CREDIT PER ITEM MAY BE ATTACHED IF NECESSARY. **PLEASE NOTE:** THE AMOUNT OF ALLOWABLE CREDIT FOR A DBE SUPPLIER IS 60% OF THE TOTAL COST OF THE MATERIALS OR SUPPLIES OBTAINED AND 100% FOR A DBE MANUFACTURER OF THE MATERIALS AND SUPPLIES OBTAINED. A CONTRACTOR MAY COUNT 100% OF THE FEES PAID TO A DBE HAULER FOR THE DELIVERY OF MATERIALS AND SUPPLIES TO THE PROJECT SITE, BUT NOT FOR THE COST OF THE MATERIALS AND SUPPLIES THEMSELVES.

DBE REQUIREMENT 7.0 %

PERCENT ATTAINED BY BIDDER 10.0 %

NAMES(S) AND CERTIFICATION NO. OF DBE(S) TO BE USED	USED AS SUBCONTR. (S) MFG. (M) SUPPLIER (SP) HAULER (H)	TYPE OF WORK AND ITEM NO(S)	\$ AMOUNT OF ALLOWABLE CREDIT PER ITEM
<u>F & B Contractors</u>	<u>(S)</u>	<u>Storm piping</u>	<u>\$40,000.00</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL			\$ <u>40,000.00</u>

TOTAL CONTRACT VALUE \$ 446,000.00 x REQUIRED DBE 7.0 % = \$ 31,220.00

I/WE CERTIFY THAT THE PROPOSED DBE(S) SUBMITTED WILL BE USED ON THIS CONTRACT AS STATED HEREON AND ASSURE THAT DURING THE LIFE OF THE CONTRACT. I/WE WILL MEET OR EXCEED THE PARTICIPATION ESTABLISHED HEREON BY THE DEPARTMENT.

Randy Hostetter Excavating, LLC
BIDDER

BY 
SIGNATURE

~~Randy Hostetter Excavating~~ Member
TITLE

BY 6/11/2020
DATE

COMMONWEALTH OF VIRGINIA
DEPARTMENT OF TRANSPORTATION
CERTIFICATION OF BINDING AGREEMENT
WITH
DISADVANTAGED BUSINESS ENTERPRISE FIRMS

Project No.: EN16-223-103, P101, C501 (UPC: 109026) & 0684-223-002, C502 (UPC: 113333)

Federal Project No.: TAP-5223(002) & HSIP-5223(001)

This form is to be submitted in accordance with the Department's Special Provision for Section 107.15.

It is hereby certified by the below signed Contractors that there exists a written quote, acceptable to the parties involved preliminary to a binding subcontract agreement stating the details concerning the work to be performed and the price which will be paid for the aforementioned work. This document is not intended to, nor should it be construed to, contain the entire text of the agreement between the contracting parties. This document does not take the place of, nor may it be substituted for, an official subcontracting agreement in those situations that may require such an agreement. A copy of the fully executed *subcontract agreement* shall be submitted to the Engineer within fourteen (14) business days after contract execution.

It is further certified that the aforementioned mutually acceptable quote and fully executed subcontract agreement represent the entire agreement between the parties involved and that no conversations, verbal agreements, or other forms of non-written representations shall serve to add to, delete, or modify the terms as stated.

The prime Contractor further represents that the aforementioned mutually acceptable quote and fully executed subcontract agreement shall remain on file for a period of not less than one year following completion of the prime's contract with the Department or for such longer period as provisions of governing Federal or State law or regulations may require. For purposes of this form, the term Prime Contractor shall refer to any Contractor utilizing a DBE subcontractor, regardless of tier, in which they are claiming DBE credit toward the contract goal.

Contractors further jointly and severally represent that said binding agreement is for the performance of a "commercially useful function" as that term is employed in 49 C.F.R. Part 26.55 (c), (d).

**TO BE SIGNED BY THE SUBCONTRACTOR TO THE PRIME CONTRACTOR, AND ANY LOWER TIER
SUBCONTRACTORS HAVING A CONTRACT WITH THE BELOW NAMED DBE FIRM**

Prime Contractor Randy Hostetter Excavating, LLC

By: 
Signature


Title

Date: June 11, 2020

First Tier
Subcontractor if
Applicable

N/A

By: _____
Signature

_____ Title

Date: _____

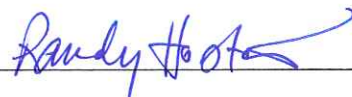
COMMONWEALTH OF VIRGINIA
DEPARTMENT OF TRANSPORTATION
SUBCONTRACTOR/SUPPLIER SOLICITATION AND UTILIZATION FORM
(ALL BIDDERS)

EN16-223-103, P101, C501 (UPC: 109026)
0684-223-002, C502 (UPC: 113333)

PROJECT NO. _____ CONTRACT I.D. NO. _____
FHWA NO. TAP-5223(002) & HSIP-5223(001) DATE SUBMITTED June 11, 2020

All bidders, including DBEs bidding as Prime Contractors, shall complete and submit the following information as requested in this form within ten (10) business days after the opening of bids.

The bidder certifies this form accurately represents its solicitation and utilization or non-utilization, as indicated, of the firms listed below for performance of work on this contract. The bidder also certifies he/she has had direct contact with the named firms regarding participation on this project.

BIDDER Randy Hostetter Excavating SIGNATURE 
TITLE Member

SUBCONTRACTOR/SUPPLIER SOLICITATION AND UTILIZATION (ALL)

VENDOR NUMBER	NAME OF SUBCONTRACTOR/SUPPLIER	TELEPHONE NUMBER	DBE OR NON-DBE	UTILIZED (Y/N)
626595	Carroll Construction Co.	540-667-1596	DBE	N
666803	F. L. Logan & Sons, Inc	540-362-4516	DBE	N
626435	F & B Constructors, Ltd.	540-297-4420	DBE	Y
673962	J & J Building & Excavating, LLC	804-591-5049	DBE	N
691638	Highway Safety, Inc.	304-453-5636	DBE	N
726115	Divine Concrete Finishing Company	434-728-0387	DBE	N
626261	A. L. Hudson & Son Construction Co., Inc.	434-946-7771	DBE	N

NOTE: ATTACH ADDITIONAL PAGES, IF NECESSARY.

BIDDER MUST SIGN EACH ADDITIONAL SHEET TO CERTIFY ITS CONTENT AND COMPLETION OF FORM.

ORDER NO.:
CONTRACT ID. NO.:

Form C-104
Rev. 7-13-05

COMMONWEALTH OF VIRGINIA
DEPARTMENT OF TRANSPORTATION

PROJECT: Blue Ridge Road Shared Use Path; Town of Glasgow
EN16-223-103, P101, C501 (UPC: 109026) & 0684-223-002, C502 (UPC: 113333)
FHWA: TAP-5223(002) & HSIP-5223(001)

This form must be completed, signed and returned with bid; and failure to do so may result in the rejection of your bid. **THE CONTRACTOR SHALL AFFIRM THE FOLLOWING STATEMENT EITHER BY SIGNING THE AFFIDAVIT AND HAVING IT NOTARIZED OR BY SIGNING THE UNSWORN DECLARATION UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE UNITED STATES. A SEPARATE FORM MUST BE SUBMITTED BY EACH PRINCIPAL OF A JOINT VENTURE BID.**

STATEMENT. In preparation and submission of this bid, I, the firm, corporation or officers, agents or employees thereof did not, either directly or indirectly, enter into any combination or arrangement with any persons, firm or corporation or enter into any agreement, participate in any collusion, or otherwise take any action in the restraint of free, competitive bidding in violation of the Sherman Act (15 U.S.C. Section 1) or Article 1.1 or Chapter 12 of Title 18.2 (Virginia Governmental Frauds Act), Sections 59.1-9.1 through 59.1-9.17 or Sections 59.1-68.6 through 59.1-68.8 of the Code of Virginia.

AFFIDAVIT

The undersigned is duly authorized by the bidder to make the foregoing statement to be filed with bids submitted on behalf of the bidder for contracts to be let by the Commonwealth Transportation Board.

Signed at Rockbridge (Lexington), Va., this 11th day of June, 20 20

County (City), STATE
Randy Hostetter Excavating, LLC By: Randy Hostetter Member
(Name of Firm) (Signature) Title (print)

STATE of Virginia COUNTY (CITY) of Rockbridge

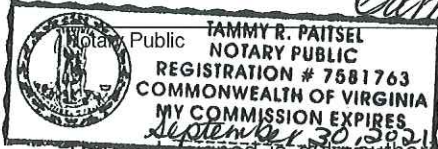
To-wit: Randy Hostetter, a Notary Public in and for the State and

I Tammy R Paitsel County(City) aforesaid, hereby certify that this day June 11, 2020

personally appeared before me and made oath that he is duly authorized to make the above statements and that such statements are true and correct.

Subscribed and sworn to before me this 11th day of June, 20 20

Tammy R Paitsel My Commission expires September 30, 2021



OR
UNSWORN DECLARATION

The undersigned is duly authorized by the bidder to make the foregoing statement to be filed with bids submitted on behalf of the bidder for contracts to be let by the Commonwealth Transportation Board.

Signed at _____, this _____ day of _____, 20 _____

(Name of Firm) By: _____ (Signature) _____ (Title (print))

REFERENCES FOR BIDDERS*

Please provide 3 references with contact person and phone number for construction projects occurring within the last 5 years (if applicable, please include 1 municipal government reference):

1. VDOT - Danny Stevens tel. # (540) 280-3204

2. Hughes Associates - Don Witt tel. # (540) 342-4002

3. Rockbridge County - Spencer Suter tel. # (540) 463-1460

Please provide 3 construction projects, within the past 5 years, which are similar in scope to this project.

1. Thornhill Sewer Collector - Lexington, VA

2. E. Nelson Stormdrain Replacement Construction - Lexington, VA

3. Campbell Lane Pump Station Improvements - Lexington, VA

Provide 3 construction projects within the past 5 years where the given time frame for the project was achieved:

1. VDOT Sign/Bridge Building - Lexington, VA

2. VMI Glass House Demolition - Lexington, VA

3. W&L Boneyard Athletic Facilities & Parking Lot - Lexington, VA

**COMMONWEALTH OF VIRGINIA
STANDARD BID BOND**

KNOW ALL MEN BY THESE PRESENTS: That Randy Hostetter Excavating, LLC
_____, the Contractor ("Principal") whose principal place of business is located at _____
289 Greenhouse Rd Lexington, VA 24450 and _____
Employers Mutual Casualty Company ("Surety") whose address for delivery of 'Notices' is located at _____
11020 David Taylor Drive Suite 202 Charlotte, NC 28262 are held and firmly bound unto the
Commonwealth of Virginia, Town of Glasgow _____, the Owner ("Obligee")
in the amount of five percent (5%) of the Total Amount Bid (Base Bid plus all Additive Bid Items) by
Principal, for the payment whereof, Principal and Surety bind themselves, their heirs, executors,
administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for Blue Ridge Road Shared Use Path

NOW, THEREFORE, the conditions of this obligation are as follows. This Bid Bond shall guarantee that
the Principal will not withdraw his bid during the period of thirty (30) days following the opening of bids;
that if his bid is accepted, Principal will enter into a formal contract with the Owner in accordance with
the Contractual Agreement between Owner and Contractor, included as a part of the Invitation for Bids
(IFB Documents); that Principal will submit a properly executed and authorized Standard Performance
Bond and Standard Labor and Material Payment Bond on the forms included in the IFB documents; and
that in the event of the withdrawal of said bid within said period, or failure to enter into said contract and
give said bonds within ten (10) days after Principal has received notice of acceptance of his bid, Principal
and Surety shall be jointly and severally liable to the Owner for the difference between the amount
specified in said bid and such larger amount for which the Owner may contract with another party to
perform the work covered by said bid, up to the amount of the bid guarantee. This amount represents
the damage to the Owner of account of the default of the bidder in any particular thereof.

The Surety represents to the Principal and to the Oblige that it is legally authorized to do business in the Commonwealth of Virginia.

Signed and sealed this 3rd day of June, 2020

[Signature]
Witness

Randy Hostetter Excavating LLC
Contractor/Principal (SEAL)

By: [Signature]

Typed Name: Randy Hostetter

Title: Member

Employers Mutual Casualty Company
Surety (SEAL)

By: [Signature]
Attorney-in-Fact

Typed Name: Stephanie Bushway

AFFIDAVIT AND ACKNOWLEDGEMENT OF ATTORNEY-IN-FACT

COMMONWEALTH OF VIRGINIA

CITY (or) COUNTY (Strike one) of Lynchburg

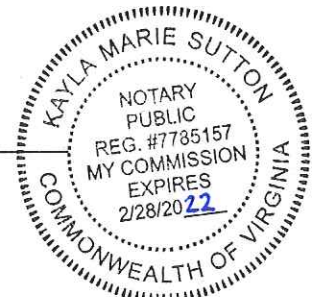
I, the undersigned notary public, do certify that Stephanie Bushway, whose name is signed to the foregoing bid bond in the amount of five percent (5%) of the Total Bid Amount and which names the Commonwealth of Virginia, Town of Glasgow, as Oblige, personally appeared before me today in the above jurisdiction and made oath that he/she is the attorney-in-fact of Employers Mutual Casualty Company, a Iowa corporation which is the Surety in the foregoing bond, that he/she is duly authorized to execute on the above Surety's behalf the foregoing bond pursuant to the Power of Attorney noted above, and on behalf of the Surety, he/she acknowledged the foregoing bond before me as the above Surety's act and deed. He/she has further certified that her/his Power of Attorney is recorded in the Clerks Office of the Circuit Court of _____, Virginia in Deed Book _____, Page _____, a has not been revoked.

Given under my hand this 3rd day of June, 2020

Notary Registration No. 7785157

[Signature]
Notary Public (SEAL)

My name (printed) is Kayla Sutton My commission expires: 2/28/2022



POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

KNOW ALL MEN BY THESE PRESENTS, that:

- 1. Employers Mutual Casualty Company, an Iowa Corporation
- 2. EMCASCO Insurance Company, an Iowa Corporation
- 3. Union Insurance Company of Providence, an Iowa Corporation
- 4. Illinois EMCASCO Insurance Company, an Iowa Corporation
- 5. Dakota Fire Insurance Company, a North Dakota Corporation
- 6. EMC Property & Casualty Company, an Iowa Corporation

hereinafter referred to severally as "Company" and collectively as "Companies", each does, by these presents, make, constitute and appoint:

Stephanie Bushway

its true and lawful attorney-in-fact, with full power and authority conferred to sign, seal, and execute the Bid Bond

In an amount not exceeding Ten Million Dollars\$10,000,000.00

and to bind each Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of each such Company, and all of the acts of said attorney pursuant to the authority hereby given are hereby ratified and confirmed.

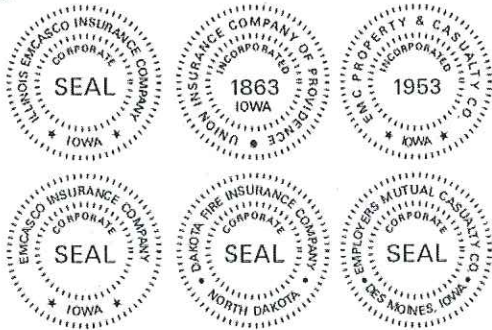
AUTHORITY FOR POWER OF ATTORNEY

This Power-of-Attorney is made and executed pursuant to and by the authority of the following resolution of the Boards of Directors of each of the Companies at the first regularly scheduled meeting of each company duly called and held in 1999:

RESOLVED: The President and Chief Executive Officer, any Vice President, the Treasurer and the Secretary of Employers Mutual Casualty Company shall have power and authority to (1) appoint attorneys-in-fact and authorize them to execute on behalf of each Company and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof; and (2) to remove any such attorney-in-fact at any time and revoke the power and authority given to him or her. Attorneys-in-fact shall have power and authority, subject to the terms and limitations of the power-of-attorney issued to them, to execute and deliver on behalf of the Company, and to attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and any such instrument executed by any such attorney-in-fact shall be fully and in all respects binding upon the Company. Certification as to the validity of any power-of-attorney authorized herein made by an officer of Employers Mutual Casualty Company shall be fully and in all respects binding upon this Company. The facsimile or mechanically reproduced signature of such officer, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power-of-attorney of the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS THEREOF, the Companies have caused these presents to be signed for each by their officers as shown, and the Corporate seals to be hereto affixed this 30th day of March, 2020.

Seals



Scott R. Jean, President & CEO
of Company 1; Chairman, President
& CEO of Companies 2, 3, 4, 5 & 6

Todd Strother, Executive Vice President
Chief Legal Officer & Secretary of
Companies 1, 2, 3, 4, 5 & 6

On this 30th day of March, 2020 before me a Notary Public in and for the State of Iowa, personally appeared Scott R. Jean and Todd Strother, who, being by me duly sworn, did say that they are, and are known to me to be the CEO, Chairman, President, Executive Vice President, Chief Legal Officer and/or Secretary, respectively, of each of the Companies above; that the seals affixed to this instrument are the seals of said corporations; that said instrument was signed and sealed on behalf of each of the Companies by authority of their respective Boards of Directors; and that the said Scott R. Jean and Todd Strother, as such officers, acknowledged the execution of said instrument to be their voluntary act and deed, and the voluntary act and deed of each of the Companies.

My Commission Expires October 10, 2022.

Notary Public in and for the State of Iowa



CERTIFICATE

I, James D. Clough, Vice President of the Companies, do hereby certify that the foregoing resolution of the Boards of Directors by each of the Companies, and this Power of Attorney issued pursuant thereto on 30th day of March, 2020, are true and correct and are still in full force and effect.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 3rd day of June, 2020.

Vice President

ORDER NO.:
CONTRACT ID. NO.:

Form C-105
Rev. 7-13-05

**COMMONWEALTH OF VIRGINIA
DEPARTMENT OF TRANSPORTATION
AFFIDAVIT**

PROJECT: Blue Ridge Road Shared Use Path; Town of Glasgow
EN16-223-103, P101, C501 (UPC: 109026) & 0684-223-002, C502 (UPC: 113333)
FHWA: TAP-5223(002) & HSIP-5223(001)

This form must be completed, signed, notarized and returned with bid; and failure to do so, may result in the rejection of your bid. A separate form must be submitted by each principal of a joint venture bid.

1. I, the firm, corporation or officers, agents or employees thereof have neither directly nor indirectly entered into any combination or arrangement with any person, firm or corporation or entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such contract, the effect of which is to prevent competition or increase the cost of construction or maintenance of roads or bridges.

During the preceding twelve months, I (we) have been a member of the following Highway Contractor's Associations, as defined in Section 33.1-336 of the Code of Virginia (1970). (If none, so state).

NAME	Location of Principal Office
None	
_____	_____
_____	_____
_____	_____

2. I (we) have _____, have not , participated in a previous contract or subcontract subject to the equal opportunity clause, as required by Executive Orders 10925, 11114, or 11246, and that I/We have _____, have not , filed with the joint Reporting Committee, the Director of the Office of Federal Contract Compliance, a Federal Government contracting or administering agency, or the former President's Committee on Equal Employment Opportunity, all reports due under the applicable filing requirements.

Note: The above certification is required by the Equal Employment Opportunity Regulations of the Secretary of Labor [41 CFR 60-1.7(b)(1)], and must be submitted by bidders and proposed subcontractors only in connection with contracts and subcontracts which are subject to the equal opportunity clause. Contracts and subcontracts which are exempt from the equal opportunity clause are set forth in 41 CFR 60-1.5. (Generally only contract or subcontracts of \$10,000 or under are exempt.)

Currently, Standard Form 100 (EEO-1) is the only report required by the Executive Orders or their implementing regulations.

Proposed prime contractors and subcontractors who have participated in a previous contract or subcontract subject to the Executive Orders and have not filed the required reports should note that 41 CFR 60-1.7(b) (1) prevents the award of contract and subcontract unless such contractor submits a report covering the delinquent period or such other period specified by the Federal Highway Administration or by the Director, Office of Federal Contract Compliance, U.S. Department of Labor.

(Continued)

ORDER NO.:
CONTRACT ID. NO.:

Form C-105
page 2

3. The bidder certifies to the best of its knowledge and belief, that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have not within a three year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated above; and
 - (d) Where the bidders is unable to certify to any of the statements in this certification, the bidder shall show an explanation below.

Explanations will not necessarily result in denial of award, but will be considered in determining bidder responsibility. For any explanation noted, indicate below to whom it applies, initiating agency, and dates of action. Providing false information may result in federal criminal prosecution or administration sanctions. The bidder shall provide immediate written notice to the Department if at any time the bidder learns that its certification was erroneous when submitted or has become erroneous by reason of change circumstances.

The undersigned is duly authorized by the bidder to make the foregoing statements to be filed with bids submitted on behalf of the bidder for contracts to be let by the Commonwealth Transportation Board.

Signed at Rockbridge (Lexington), Va., this 11 day of June, 20 20
County (City), STATE

Randy Hostetter Excavating, LLC
(Name of Firm)

By: Randy Hostetter Member
(Signature) Title (print)

STATE of Virginia

COUNTY (CITY) of Rockbridge

I Tammy R Paitsel

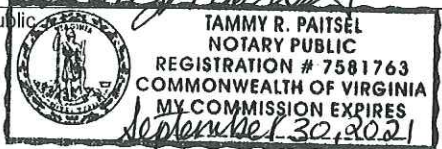
To-wit: Randy Hostetter, a Notary Public in and for the State and

County(City) aforesaid, hereby certify that this day June 11, 2020

personally appeared before me and made oath that he is duly authorized to make the above statements and that such statements are true and correct.

Subscribed and sworn to before me this 11th day of June, 20 20

Notary Public Tammy R Paitsel My Commission expires September 30, 2021



RESOLUTION OF GOVERNING BODY OF

Town of Glasgow

The Governing Body of Town of Glasgow, consisting of _____ members, in a duly called meeting held on the _____ day of _____, 20____, at which a quorum was present **RESOLVED** as follows:

BE IT HEREBY RESOLVED that in order to facilitate obtaining financial assistance from the United States of America, United States Department of Agriculture, Rural Development (the Government) in the development of a grant to purchase vehicles to serve the community, the Governing Body does hereby adopt and abide by all covenants contained in the agreements, documents, and forms required by the Government to be executed.

BE IT FURTHER RESOLVED that the Town Manager of the Town of Glasgow be authorized to execute on behalf of Town the above-referenced agreements, documents, and forms and to execute such other documents including, but not limited to, debt instruments, security instruments, and/or grant agreements as may be required in obtaining the said financial assistance.

This Resolution is hereby entered into the permanent minutes of the meetings of this Board.

Town of Glasgow

By: _____
Eric Pollitt - Town Manager

Attest: _____
[SIGNATURE AND TITLE]

CERTIFICATION

I hereby certify that the above Resolution was duly adopted by the Governing Body of the _____ in a duly assembled meeting on the _____ day of _____, 20____.

Secretary/Clerk