



AGENDA

Glasgow Virginia Town Council Meeting



7:00pm Tuesday January 14th, 2020
Meeting called by Mayor Malcolm “Shane” Watts

1. Call to Order – called by Mayor Malcolm “Shane” Watts for Regular Called Meeting at 7:00 PM
2. Swearing in Ceremony of Newly Elected Mayor Malcolm “Shane” Watts
3. Presentations
 - A. Proclamation for Ruby Ogden Clark Acknowledging Service to Glasgow
4. Public Hearing
 - A. N/A
5. Review of Minutes
 - A. Regular Council Meeting December 10th, 2019, pages 7-13

Reports and Updates

6. Committee/ Commission/ Staff Reports
 - A. Police Report
 - B. Parks and Recreation Committee
 - C. Farmer’s Market
 - D. Treasurer Report
 - i. Bills over \$500
 - ii. Council Contingency Report, page 14
 - iii. Revenue Projections FY21 Budget, page insert
 - E. Planning Commission
 - i. December Minutes, pages 15-17
 - ii. Capital Improvement Plan Requests, pages 18-37
 - F. Town Manager Report
 - i. Council Retreat
7. Old Business Updates
 - A. QS1 Tax Bills
 - B. CDBG-BDR, page 38
8. Public Comment Period. Comments limited to no longer than 3 minutes per person up to 30 minutes total for the period.

All Speakers are asked to identify themselves for the record prior to speaking, and are asked to address their comments to Council. This portion of the meeting is for the public to make comments, raise concerns, or address items to Council about specific items on the agenda for Council consideration. Council uses this time to hear from the public, but typically will not respond, but rather take the matter under advisement for later in the meeting, or future meetings.



AGENDA

Glasgow Virginia Town Council Meeting



7:00pm Tuesday January 14th, 2020
Meeting called by Mayor Malcolm "Shane" Watts

Actions Items

9. Old Business
 - A. Sec. 12-35 Alcohol Sales on Sundays
10. New Business
 - A. Committee Appointments by Council
11. Adjournment

[REDACTED]

[REDACTED]

[REDACTED]

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TOWN OF GLASGOW VIRGINIA



Public Comment Guidelines

How and What -A sign-in sheet will be placed near the Council Room door for citizens who wish to speak during Public Comment. Comments may only be on items specifically on the agenda. Other issues or concerns should be addressed with the appropriate Town Staff during Town Hall business hours. Citizens should list their name, address, and topic to be addressed. After all speakers who signed up have spoken, anyone else interested in speaking will be given the opportunity to speak on items specifically on the agenda before ending the public comment period.

Amount of Time -Speakers are limited to three minutes and a maximum of two (2) items and or topics. The second topic must be addressed after all other speakers have finished. There is a maximum time limit of 30 minutes allocated to Public Comment in any one meeting. If the number of individuals on the sign-up sheet would exceed the allotted 30-minute time-frame, the Mayor or Town Manager has the latitude to place a shorter limit on individuals. The Mayor or Town Manager has the latitude to ask Council to extend the public comment period another 15 minutes by roll call vote. This can be done up to a maximum of two (2) times, capping the public comment period to one (1) hour.

Conduct -Speakers shall be recognized by the Mayor and or Town Manager and shall direct all comments and or questions to the Council as a whole (not individual members or employees of the Council). In maintaining decorum, debate and dialogue with the Council, Mayor, and or Town Manager is not allowed during public comment. Members in the audience who speak out of turn or are acting in a disruptive manor in the meeting shall receive one (1) warning before being asked (escorted) to leave. If necessary the Mayor, Council, or Town Manager, may bring formal charges for disruption of a public meeting and or the like.

Language -Profane or vulgar language, partisan political statements, or comments related to the conduct or performance of Council members or staff are not appropriate in this setting. Members in the audience who speak in this manor shall receive one (1) warning before being asked (escorted) to leave. If necessary the Mayor, Council, or Town Manager, may bring formal charges for disruption of a public meeting and or the like.

Council -Members are not expected to respond to questions or comments unless the Mayor or Town Manager deems such response appropriate. Council members may seek clarification or additional information from speakers through the Mayor or Town Manager.

Record -Speakers are to provide a copy of remarks to the Administrative Assistant (Deputy Clerk), if in writing.

**Minutes of Town Council Meeting
December 10, 2019
Glasgow Public Library**

Council Members Present: Sonny Williams, Aaron Britton, Andy Ryan, Andrea Bradley

Also Present: Mayor Ruby Clark, Town Manager Eric Pollitt, Sr. Admin. Asst. Jane Higginbotham

Absent: Councilors Barrett McFaddin, Greg Hartbarger, Town Attorney Tom Simons

Guests Present: Public Works Chris Flint, Carolyn Bradley; Mayor-Elect Shane Watts; Katie Doar with the News-Gazette; Chief Angel Poole; Steve Grist, CEO and President of CornerStone Bank; Eric Seaman, CornerStone Bank Buena Vista Branch Manager; Lynda Miller; Roger Funkhouser; Tommy Camden; Billy Campbell with Glasgow Masonic Lodge; Jack McAteer with Glasgow Masonic Lodge; Jimmy Flint with Glasgow Masonic Lodge; Natalie Harris; Reese McClanahan

The Pledge of Allegiance and a brief prayer were led by Mayor Ruby Clark.

Mayor Ruby Clark called the meeting to order at 7:00 PM.

Presentations:

A. Connie Robinson: Concerned Citizens – Heating Assistance.

Absent

B. Glasgow Masonic Lodge – Presentation to Chief Angel Poole.

Mr. Jack McAteer with the Glasgow Masonic Lodge presented the “Community Builders Award” to Chief Angel Poole. Mr. McAteer stated this award is recognition of outstanding service to the community. Mr. McAteer stated this award is given and heartfelt gratitude is expressed for significant efforts toward making the community a better place in which to live.

Public Hearing:

A. Sec. 12-35 Alcohol Sales on Sundays.

Lynda Miller stated the Town of Glasgow is losing revenue on Sunday mornings when canoers, etc. are in town because they cannot purchase alcohol until 12:00 noon.

Natalie Harris stated Glasgow’s ordinance went along with Rockbridge County’s ordinance until the County voted several years ago to change the time alcohol can be sold on Sundays, but Glasgow still voted against it. Mrs. Harris stated it is not fair to local businesses because residents have to go out of town to purchase alcohol during this time, within the County.

Town Manager Eric Pollitt stated Council will vote on this at the January 14, 2020 Town Council Meeting.

Review of Minutes:

Motion by Andrea Bradley and **Seconded** by Aaron Britton to approve minutes for the November 12, 2019 Council Meeting.

Carried unanimous voice vote.

Reports and Updates:**A. Committee/Commission/Staff Reports**

1. **Police Report.** Chief Angel Poole stated she had 52 calls for service, 1,087 miles, 29 citizen assists; 4 warrants/arrests/juvenile petitions served for other departments and 1 for the Town of Glasgow; 4 traffic summons/parking tickets and 12 warnings; 10 business checks. Chief Poole stated she prepared for the Christmas parade and the bonfire and tree lighting service. Chief Poole stated she is still collecting for Toys for Tots and they will be handed out Thursday, December 19, 2019 at the library beginning at 9:00 AM. Mayor Ruby Clark asked if the Town will be doing decals next year. Town Manager Eric Pollitt stated yes unless Council changes it. Mayor Clark asked if Chief Poole chooses the color and Chief Poole stated she does, she picks a color she can see.
2. **Parks and Recreation Committee.** Town Manager Eric Pollitt stated the bonfire and tree lighting after the Christmas parade were a success with about 50 people in attendance at the bonfire and tree lighting. Town Manager Pollitt stated he had received all positive feedback about both events. Town Manager Pollitt stated the next event will be Christmas caroling at the Farmers Market on December 15, 2019 @ 5:00PM and Toys for Tots on December 19, 2019 @ 9:00 AM at the library.
3. **Treasurers Report:**
 - a. **Bills over \$500.**
None.
 - b. **Council Contingency Report.** Town Manager Eric Pollitt stated Council has a copy of the year-to-date expenses out of the Contingency line item for FY 2020.
 - c. **YTD Budget as of December 2, 2019.** Town Manager Pollitt stated if Council has questions about the budget reports to send him an email or schedule a time to go over them with him in his office.
4. **Town Manager Report:**
 - a. **Top Priorities to Wrap Up Year.** Town Manager Eric Pollitt stated Council has a copy of top priority year-end directives and tasks he will be working on.
 - b. **Year-End Report.** Town Manager Pollitt stated the sewer project came in under budget. Town Manager Pollitt stated the Town has received three of the four pieces of new equipment purchased during the sewer project. Councilor Aaron Britton asked about the needed for a bar screen. Town Manager Pollitt stated Doug Hudgins with CHA will be here in January 2020 to do a PER on the whole treatment plant and Well 4, then his report will be submitted to either VDH, USDA, or SERCAP to apply for a grant.

- c. Town Manager's Top Priorities for Next Year. Town Manager Pollitt stated Council has a copy of his top priorities he will need to focus on for next year. Town Manager Pollitt stated he will also have time for other initiatives and priorities that Council lays out for him. Town Manager Pollitt stated at the Council Retreat he and Council will work as a team to develop priorities and objectives for next year, and why it is so important that all Council members attend the retreat.
 - d. Council Retreat. Town Manager Pollitt stated the Council retreat will be held on Saturday, January 18, 2020 at the Corner Stone Bank conference room in Lexington. Town Manager Pollitt stated the meeting time will be from 9:00 AM – 5:00 PM, subject to change. Town Manager Pollitt stated he and Mayor-elect Shane Watts have spoken with Bob Stripling about planning for the retreat. Town Manager Pollitt stated Mr. Stripling will be reaching out to Council members in the coming weeks for their opinion on what the issues are and goals they have for next year.
5. Planning Commission: Town Manager Eric Pollitt stated Council has a copy of the draft minutes for the November 20, 2019 meeting in their packet. Town Manager Pollitt stated Mrs. Kerr at 138 Catawba Street has been approved by her mortgage company to put a new house in once the old house has been torn down. Town Manager Pollitt stated Mrs. Kerr said it would take no longer than 30-45 days once her paperwork is finalized. This is well within the requirement from Council to have the old house torn down and removed, which was July 2020.
- a) Capital Improvement Plan Requests. Town Manager Eric Pollitt stated Council has a copy of the requests that were discussed at the November Planning meeting.
- B. Old Business Updates
- 1. QS/1 Tax Bills. Town Manager Eric Pollitt stated the due date on the 2019 personal property and real estate tax bills is now January 15, 2020.
 - 2. Community Development Block Grant (CDBG) – Business District Revitalization (BDR). Town Manager Pollitt stated the Town of Glasgow has been offered assistance from the Virginia Department of Housing and Community Development (DHCD) through the Community Development Block Grant (CDBG) program for planning assistance for the Town's Business District Revitalization (BDR). Town Manager Pollitt stated the Town can be awarded \$3,000 for the completion of initial activities and a maximum of \$35,000 in planning expertise over the next 12 months. Town Manager Pollitt stated the initial activities required are to host a public meeting, create and host an initial management team meeting, conduct a physical inventory survey of buildings in the business district, and host a second management team meeting for next steps. Town Manager Pollitt stated these steps must be completed by January 27, 2020 in order to receive funding and obtain eligibility for larger CDBG project monies. Town Manager Pollitt stated the physical inventory survey will be a survey of the commercial district. Town Manager Pollitt stated the goal of the survey is to

identify active businesses and vacant buildings, then diagnose the condition of those buildings without businesses in them. Town Manager Pollitt stated Spencer Suter, Rockbridge County Administrator indicated Rockbridge County's willingness to provide staff support for this inventory survey. Town Manager Pollitt stated the first initial meeting will be held tomorrow night, December 11, 2019 @ 6:00 PM @ Scotto's.

C. Public Comment Period.

1. Reese McClanahan stated she would like to thank Mayor Ruby Clark for everything she has done for the Town of Glasgow as Mayor.

Action Items

A. Old Business:

None.

B. New Business.

1. Change in Banking Institution. Town Manager Eric Pollitt stated the Finance Committee discussed at the September meeting to change banking services. Town Manager Pollitt stated a RFP was put out to bid with five (5) banks responding. Town Manager Pollitt stated the Finance Committee met on December 4, 2019 and came to the consensus that Corner Stone Bank presented the most affordable offer and would be the best partner for our community. Town Manager Pollitt stated Corner Stone Bank was chosen unanimously. Town Manager Pollitt stated the Finance Committee met with Corner Stone CEO & President Steve Grist and Buena Vista Branch Manager Eric Seaman on December 5, 2019. Town Manager Pollitt stated they voiced their desire to be a part of our community and be a key partner for the Town. Town Manager Pollitt stated the Finance Committee came to the conclusion that Corner Stone Bank is not only the best financial fit for Glasgow's daily operations but the best community partner going forward. Councilor Sonny Williams stated Corner Stone was going to be a good fit for the Town. Tom Camden from the Finance Committee stated Corner Stone agreed to waive fees, to be a community supporter and sponsor for events, and that this had been a no-brainer decision. Roger Funkhouser from the Finance Committee stated this was a positive step moving forward for the Town of Glasgow. Town Manager Pollitt read the Resolution awarding Corner Stone Bank the Town of Glasgow's business outlined in the RFP and being in partnership with the Town of Glasgow as their official bank.

Motion from Andy Ryan and **Seconded** by Sonny Williams to adopt the Resolution to award Corner Stone Bank the Town of Glasgow's business as outlined in the RFP and being in partnership with the Town of Glasgow as their official bank as presented.

Voice Vote as follows:

S. Williams – Yes A. Ryan – Yes A. Britton – Yes
 A. Bradley – Yes G. Hartbarger – Absent B. McFaddin – Absent

Carried unanimous voice vote.

Town Manager Pollitt presented the signed Resolution to Corner Stone Bank CEO and President Steve Grist and Buena Vista Branch Manager Eric Seaman.

2. Soccer Field Exploration. Town Manager Eric Pollitt stated the most under-utilized park area in Town is the horseshoe pits. Town Manager Pollitt stated he would like to explore how to design soccer, football, and multi-purpose fields and the costs associated with the development of those fields. Town Manager Pollitt stated RARO came for a visit several weeks ago and outlined how to get the field in to playing condition. Town Manager Pollitt stated he has asked for their expertise in scoping out the costs for this project. Town Manager Pollitt stated the goal is to establish these fields to spark community interest in their use and have a RARO team here in Town that would use the field on a regular basis. Councilor Aaron Britton asked if this would violate the FEMA restrictions for land in the flood plain. Town Manager Pollitt stated it would not. Reese McClanahan asked if there would be a Public Hearing on this as it was right beside her house. Councilor Aaron Britton agreed to have a Public Hearing on the matter. Councilor Aaron Britton suggested getting bids on what needs to be done. Town Manager Pollitt stated he would have Town Attorney Tom Simons advertise for the Public Hearing for the January 2020 Council meeting.

Request for approval to remove the horseshoe pits and ground preparation for soccer, football, and multi-purpose fields tabled until January 14, 2020 Town Council meeting.

Other Items

- A. Councilor Aaron Britton stated it has been an honor serving with Mayor Ruby Clark. Councilor Andrea Bradley thanked Mayor Clark for her service.
- B. Mayor Clark stated the next Council meeting will be January 14, 2020. Mayor Clark wished everyone a Merry Christmas. Mayor Clark asked if the Town employees would be getting a Christmas bonus this year. Town Manager Pollitt stated that should be discussed in Executive Session. Lynda Miller stated she would like to congratulate Shane Watts on being the new Mayor of Glasgow and thanked Mayor Ruby Clark for her service.

Mayor Clark dismissed the Public at 7:40 PM.

Motion by Aaron Britton and **Seconded** by Andrea Bradley for Glasgow Town Council to convene in executive session under the Virginia Freedom of Information Act, Sec.

2.2-3711 (A) (1) in order to discuss personnel matters.

Voice Vote as follows:

S. Williams – Yes	A. Ryan – Yes	A. Britton – Yes
A. Bradley – Yes	G. Hartbarger – Absent	B. McFaddin – Absent

Carried unanimous voice vote.

Motion by Aaron Britton and **Seconded** by Andy Ryan for the Glasgow Town Council to reconvene in open session at 9:05 PM.

Voice Vote as follows:

S. Williams – Yes	A. Ryan – Yes	A. Britton – Yes
A. Bradley – Yes	G. Hartbarger – Absent	B. McFaddin – Absent

Carried unanimous voice vote.

Whereas, the Town of Glasgow Town Council has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act;
and

Whereas Section 2.2-3711 of the Code of Virginia requires a certification by the Town of Glasgow Town Council that such executive meeting was conducted in conformity with Virginia law;

Now, therefore be it resolved that the Town of Glasgow Town Council hereby certifies that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirement by Virginia were discussed in the executive meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered by the Town of Glasgow Town Council.

Motion by Sonny Williams and **Seconded** by Aaron Britton that to the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711 (A) of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.

Voice Vote as follows:

S. Williams – Yes	A. Ryan – Yes	A. Britton – Yes
A. Bradley – Yes	G. Hartbarger – Absent	B. McFaddin – Absent

Carried unanimous voice vote.

Town Council requested Town Manager Eric Pollitt contact Town Attorney Tom Simons about a procedural question.

Motion by Aaron Britton and **Seconded** by Andrea Bradley to adjourn the meeting.

With no further business, Mayor Ruby Clark adjourned the meeting at 9:05 PM.

Mayor

Clerk

DRAFT



TOWN OF GLASGOW, VIRGINIA



MEMORANDUM COUNCIL CONTINGENCY

Ruby Ogden Clark
Mayor

Date: January 14th, 2019

From: Eric Pollitt – Town Manager

To: Mayor & Council

Subject: Council Contingency

CC: Jane Higginbotham

Town Council:

Andrea Bradley

Aaron Britton

Greg Hartbarger

Barrett McFaddin

Andy Ryan

Sonny Williams

Below is a summary of the year-to-date expenses out of your Council Contingency line item for Fiscal Year 2020.

Eric Pollitt
Town Manager
epollitt@glasgowvirginia.org

Jane Higginbotham
Sr. Administrative Assistant
jhigginbotham@glasgowvirginia.org

Thomas Simons
Town Attorney

Angel Poole
Chief of Police
apoole@glasgowvirginia.org

Jeff Rankin
Wastewater Operations
jrankin@glasgowvirginia.org

Chris Flint
Public Works
cflint@glasgowvirginia.org

Starting Balance	\$26,744
Council 6.11.2019 - Mosquito Authority	\$5,000
Council 9.10.2019 - Lowe's Trailer	\$2,120
Council 9.10.2019 - Town Manager One-Time Moving Expenses	\$640
Council 10.8.2019 - Council Retreat	\$1,000
Remaining Balance	\$17,984



TOWN OF GLASGOW, VIRGINIA



MEMORANDUM PLANNING COMMISSION MINUTES

Ruby Ogden Clark
Mayor

Date: December 18th, 2019

From: Eric Pollitt – Town Manager

To: Planning Commission

Subject: December 18th, 2019 Planning Commission Committee Minutes

CC: Mayor, Council, Jane Higginbotham

Town Council:

Andrea Bradley

Aaron Britton

Greg Hartbarger

Barrett McFaddin

Andy Ryan

Sonny Williams

Below is a summary of the December Planning Commission Committee:

1. Call to Order – called by Chairman Bob Hinkle at 6:00 PM.

2. November 20th, 2019 Minutes

Mr. Camden motioned to adopt the November 20th Meeting Minutes as presented, and Mrs. Diamond seconded.

Vote was unanimous 3-0.

Eric Pollitt
Town Manager
epollitt@glasgowvirginia.org

Reports and Updates

Jane Higginbotham
Sr. Administrative Assistant
jhigginbotham@glasgowvirginia.org

3. Workshop Discussion

A. Public Utilities CIP Requests Chris Flint from Public Works came to present his requests.

Thomas Simons
Town Attorney

- Zero Turn Mower – Chris Flint discussed the roughly \$2,000 in repair costs for one of the zero turn mowers. He stated how the equipment spent more time being worked on by mechanics in shops across the region than in the field. Mr. Hinkle commented on the necessity for us to have a working zero turn mower at all times. Mr. Camden asked about the price for a new one. Chris stated he could get \$3,000 for it on a trade in for a John Deere mower costing roughly \$11,500. Tom liked the trade in idea and the net price.
- Water Fountain - Tom asked how long the fountain at the park has been out of use? Chris stated at least 4 years. Marty stated she thought the slide is more important than the water fountain due to safety concerns,

Angel Poole
Chief of Police
apoole@glasgowvirginia.org

Jeff Rankin
Wastewater Operations
jrankin@glasgowvirginia.org

Chris Flint
Public Works
cflint@glasgowvirginia.org

Aaron Britton - 2021
Council Representative

Bob Hinkle - 2023
Chairman

Tom Camden -2022
Vice Chairman

Eric Pollitt
Town Manager | Committee Clerk

Marty Diamond - 2020
Resident

Reese McClanahan - 2019
Resident



TOWN OF GLASGOW, VIRGINIA



but thought this was second in importance for the park. Tom commented on the large amount of people that go over to the park that are handicap or are from the elderly apartments.

- Red Building - Chris pointed out the horrible condition the building is in. The roof is sagging, the floors need replacing some spots with bad rot, and the need for permanent ADA bathrooms over at Locher Field. Bob suggested having a public notice for a community work day to help rehab the building.
- New Service Truck - Chris indicated driving a new F-450 Natural Bridge St. Park brought to ‘Trunk or Treat’ for the haunted hay ride. This could allow us to downsize once we need to replace the white service truck and dump truck. It would provide the same capability as the dump truck we have, with the only loss in capacity being hauling stone and brush in the dump bed. Bob indicated the need for at least one large truck that could carry the large spreader we have and plow. Marty asked if the price presented included a trade in. Chris state it did not but could get a trade in for the white service truck between \$12,000 - \$10,000. Tom liked the idea of downsizing the fleet.
- Dumpster - Chris outlined the cost to rent the dumpster from C&S for the month. The Town has spent roughly \$2,100 in hauling fees this year as of December 1, 2019. Buying 2 dumpsters would help cut those costs, one for brush and one for trash. Chris event stated he wouldn’t care if it was an old dumpster. Marty and Tom agreed it was a mistake for the County to close their dump sites. Bob liked the idea of us hauling it to cut costs.
- Plastic Playground Equipment - The metal playground equipment doesn’t meet modern safety standards. Marty commented on how other communities across our region have plastic and much more attractive playground equipment. She stated how the slid is dangerous to climb up and how its ‘exit ramp’ is high off the ground.
- Hiker’s Shelter Bathrooms - Chris talked about the annual cost for porter john rentals and how this project would pay for itself in a year. This would be 2 basic bathrooms with an enclosed shower. Tom asked if these facilities would be seasonal, which Chris answered yes. Bob commented we might as well pay to put the line in and build the bathrooms since we are paying C&S to dump the waste at our dump station.
- Farmer’s Market Bathrooms - The cost to put these bathrooms would once again pay for itself in one year. Tome stated these would be nice for events when the market is open and much better experience. Bob stated it would have been nice when they had the Christmas Carols rather than walk across the street to the Church.
- Town Hall Expansion - Mr. Pollitt stated the need to expand the Town Hall. The facility is less than 1,300 square feet with an attic and the small storage shed outside. We are unable to meet in here for Council meeting and can barley fit 6 people in the Manager’s Office. Tom asked why not buy the old bank building, to which Mr. Pollitt and Chris stated that was Council’s decision. Bob asked why not, it is obvious to anyone there is no space in here.
- Admin Vehicle – Mr. Pollitt presented the request for an administration vehicle. This could be used by the Town Manager to travel to meetings, conferences, and trainings, along with being used by the Plant Operator. It could be multi-purpose since it is a Dodge Journey, v6, and AWD vehicle. When the Town

Aaron Britton - 2021
Council Representative

Bob Hinkle - 2023
Chairman

Tom Camden -2022
Vice Chairman

Eric Pollitt
Town Manager | Committee Clerk

Marty Diamond - 2020
Resident

Reese McClanahan - 2019
Resident



TOWN OF GLASGOW, VIRGINIA



Manager doesn't need it Jeff could use it to make trips to Lexington for taking samples and take home on weekends as necessary. The vehicle would always remain at the treatment plant for security purposes. Tom and Bob stated this is much more practical as far as use and price for \$22,500 whereas the truck requested by Jeff was \$35,000.

Next Meeting: January 8th, 2020 6pm at Town Hall

Aaron Britton - 2021
Council Representative

Bob Hinkle - 2023
Chairman

Tom Camden -2022
Vice Chairman

Eric Pollitt
Town Manager | Committee Clerk

Marty Diamond - 2020
Resident

Reese McClanahan - 2019
Resident

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Town of Glasgow

Section 1 - PROJECT INFORMATION										
Project Title:	Mower			Contact Person:	Chris Flint			Department/Agency Ranking:	1	
Department/Agency:	Buildings & Grounds									
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY20-23)	<input type="checkbox"/> FY20 Project (Add'l Funding)							
Applicable Comprehensive Plan Chapter(s):	<input checked="" type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input checked="" type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education						
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety						
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability						
Section 2 - PROJECT COSTS										
Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total			
Engineering & Planning									\$ 0	
Construction									\$ 0	
Equipment	John Deere - 930z ZeroTurn	\$ 11,500							\$ 11,500	
Land Acquisition									\$ 0	
Other (specify)									\$ 0	
Other (specify)									\$ 0	
TOTALS		\$ 11,500	\$ 0	\$ 0	\$ 0	\$ 0			\$ 11,500	
Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES										
Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total				
Additional Staff Salary									\$ 0	
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
Vehicle									\$ 0	
Vehicle Insurance									\$ 0	
Utilities									\$ 0	
Furniture and Fixtures									\$ 0	
Equipment									\$ 0	
Contractual costs									\$ 0	
Other (specify)									\$ 0	
Total Operational Costs		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
Total Anticipated Operational Revenues									\$ 0	

Project Title: **Mower**

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

We need to replace the diesel mower. We have had trouble keeping the current grass mowed with this mower. This would also help cut down on maintenance & repair costs. This last year we spent roughly \$1,500 in maintenance costs.

FY 2022:

FY 2023:

FY 2024:

FY 2025:

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Town of Glasgow

Section 1 - PROJECT INFORMATION

Project Title:	WATER FOUNTAIN FOR PARK						
Department/Agency:	Public Works	Contact Person:	Christopher Flint				
Funding Category:	<input type="checkbox"/> New Project (FY21-25) <input checked="" type="checkbox"/> Existing Project (FY20-23)	Department/Agency Ranking:					
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment <input type="checkbox"/> 2. Land Use & Community Design <input checked="" type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 4. Transportation <input type="checkbox"/> 5. Economic Development <input type="checkbox"/> 6. Historic Preservation	<input checked="" type="checkbox"/> 7. Parks and Recreation <input type="checkbox"/> 8. Housing <input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 10. Education <input type="checkbox"/> 11. Public Safety <input type="checkbox"/> 12. Financial Sustainability			

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction							\$ 0
Equipment	ADA WATER FOUNTAIN	\$ 2,500					\$ 2,500
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 2,500	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,500

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

	Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Additional Staff Salary							\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle							\$ 0
Vehicle Insurance							\$ 0
Utilities							\$ 0
Furniture and Fixtures							\$ 0
Equipment							\$ 0
Contractual costs							\$ 0
Other (specify)							\$ 0
Total Operational Costs		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Project Title:

WATER FOUNTAIN FOR PARK

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

WE HAVE BEEN NEEDING TO REPLACE THE OLD WATER FOUNTAIN AT THE PARK/BALLFIELD AND TO BE CORRECT ABOUT DOING SO NEEDS TO COMPLY WITH AMERICAN DISABILITY ACT SO IF SOMEONE IS IN A WHEEL CHAIR THEY CAN ACCESS IT

FY 2022:

FY 2023:

FY 2024:

FY 2025:

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Town of Glasgow

Section 1 - PROJECT INFORMATION										
Project Title:	Service Truck			Department/Agency Ranking:	3					
Department/Agency:	Buildings & Grounds			Contact Person:	Chris Flint					
Funding Category:	<input checked="" type="checkbox"/> New Project (FY21-25)	<input type="checkbox"/> Existing Project (FY20-23)	<input type="checkbox"/> FY20 Project (Add'l Funding)							
Applicable Comprehensive Plan Chapter(s):	<input checked="" type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education						
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety						
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability						
Section 2 - PROJECT COSTS										
Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total			
Engineering & Planning									\$ 0	
Construction									\$ 0	
Equipment	F450 - blade & dump body			\$ 65,000					\$ 65,000	
Land Acquisition									\$ 0	
Other (specify)									\$ 0	
Other (specify)									\$ 0	
TOTALS		\$ 0	\$ 0	\$ 65,000	\$ 0	\$ 0			\$ 65,000	
Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES										
Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total				
Additional Staff Salary										\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle										\$ 0
Vehicle Insurance										\$ 0
Utilities										\$ 0
Furniture and Fixtures										\$ 0
Equipment										\$ 0
Contractual costs										\$ 0
Other (specify)										\$ 0
Total Operational Costs		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues										\$ 0

Project Title:	Service Truck	
FY 2021:	Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS	
FY 2022:		
FY 2023:	<p>This is to replace the white service truck. This would have a plow and dump body for snow plowing. This truck would have enough power and is versatile enough for us to eventually surplus and not replace the dump truck.</p>	
FY 2024:		
FY 2025:		

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Town of Glasgow

Section 1 - PROJECT INFORMATION		Department/Agency Ranking:	
Project Title:	DUMPSTER'S TO BUY AND OWN		
Department/Agency:	Public Works	Contact Person:	Christopher Flint
Funding Category:	<input checked="" type="checkbox"/> New Project (FY21-25) <input type="checkbox"/> Existing Project (FY20-23) <input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment <input type="checkbox"/> 4. Transportation <input type="checkbox"/> 7. Parks and Recreation <input type="checkbox"/> 10. Education <input type="checkbox"/> 2. Land Use & Community Design <input type="checkbox"/> 5. Economic Development <input type="checkbox"/> 8. Housing <input type="checkbox"/> 11. Public Safety <input checked="" type="checkbox"/> 3. Infrastructure <input type="checkbox"/> 6. Historic Preservation <input type="checkbox"/> 9. Human Services <input type="checkbox"/> 12. Financial Sustainability		

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction							\$ 0
Equipment	C&S Disposal (2)	\$ 9,500					\$ 9,500
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 9,500	\$ 0	\$ 0	\$ 0	\$ 0	\$ 9,500

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment	9500.00					\$ 9,500
Contractual costs						\$ 0
Other (specify)	LANDFILL/BEVERLY WOOD YARD	\$ 5,000	\$ 0	\$ 0	\$ 0	\$ 5,000
Total Operational Costs		\$ 5,000	\$ 0	\$ 0	\$ 0	\$ 5,000
Total Anticipated Operational Revenues		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Project Title: **DUMPSTER'S TO BUY AND OWN**

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

AS OF RIGHT NOW WE RENT A 30 YARD ROLL OFF DUMPSTER TO GET RID OF TRASH AND BRUSH WE CAN FIT 5 1/2 DUMPTRUCK LOADS OF STUFF INTO A 30 YARD DUMPSTER WE PAY TO RENT AND A PULL FEE TRASH GOES TO LANDFILL AND BRUSH IS BEING HAULED TO BEVERLY BROTHERS WOOD YARD IN BUENA VISITA WEW WILL SAVE MONEY BUY OWNING OUR OWN DUMPSTERS

FY 2022:

FY 2023:

FY 2024:

FY 2025:

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Town of Glasgow

Section 1 - PROJECT INFORMATION										
Project Title:	PLAYGROUND EQUIPMENT					Department/Agency Ranking:				
Department/Agency:	Public Works		Contact Person:	Christopher Flint						
Funding Category:	<input checked="" type="checkbox"/> New Project (FY21-25)	<input type="checkbox"/> Existing Project (FY20-23)	FY2020 Project (Add'l Funding)							
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input checked="" type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input checked="" type="checkbox"/> 11. Public Safety	<input type="checkbox"/> 12. Financial Sustainability	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services							
Section 2 - PROJECT COSTS										
Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total			
Engineering & Planning							\$ 0			
Construction							\$ 0			
Equipment	PLAYGROUND EQUIPMENT			\$ 10,000			\$ 10,000			
Land Acquisition							\$ 0			
Other (specify)							\$ 0			
Other (specify)							\$ 0			
TOTALS		\$ 0	\$ 0	\$ 10,000	\$ 0	\$ 0	\$ 10,000			
Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES										
Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total				
Additional Staff Salary						\$ 0				
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0				
Vehicle						\$ 0				
Vehicle Insurance						\$ 0				
Utilities						\$ 0				
Furniture and Fixtures						\$ 0				
Equipment	10,000.00					\$ 0				
Contractual costs						\$ 0				
Other (specify)						\$ 0				
Total Operational Costs		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0			
Total Anticipated Operational Revenues						\$ 0				

Project Title: **PLAYGROUND EQUIPMENT**

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

FY 2022:
THERE ARE STILL SOME METAL PIECES OF PLAY GROUND EQUIPMENT AT THE PARK THAT NEEDS TO BE REPLACED LIKE THE BIG METAL SLIDE MONKEY BARS AND THE LITTLE METAL CLIMBING BARS AT THE FAR LEFT CORNER OF FENCED IN AREA

FY 2023:

FY 2024:

FY 2025:

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Town of Glasgow

Section 1 - PROJECT INFORMATION									
Project Title:	Rebuilding Rehab				Contact Person: Chris Flint & Eric Pollitt			Department/Agency Ranking: 1	
Department/Agency:	Buildings & Grounds								
Funding Category:	<input checked="" type="checkbox"/> New Project (FY21-25)	<input type="checkbox"/> Existing Project (FY20-23)	FY20 Project (Add'l Funding)						
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input checked="" type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	<input type="checkbox"/> 12. Financial Sustainability
	<input checked="" type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services						
Section 2 - PROJECT COSTS									
Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total		
Engineering & Planning									\$ 0
Construction	Building Rehab and 2 Bathrooms	\$ 4,000							\$ 4,000
Equipment									\$ 0
Land Acquisition									\$ 0
Other (specify)									\$ 0
Other (specify)									\$ 0
TOTALS		\$ 4,000	\$ 0	\$ 0	\$ 0	\$ 0			\$ 4,000
Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES									
Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total			
Additional Staff Salary									\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0				\$ 0
Vehicle									\$ 0
Vehicle Insurance									\$ 0
Utilities	Water & Sewer	\$ 70	\$ 70	\$ 70	\$ 70				\$ 350
Furniture and Fixtures									\$ 0
Equipment									\$ 0
Contractual costs									\$ 0
Other (specify)									\$ 0
Total Operational Costs		\$ 70	\$ 70	\$ 70	\$ 70				\$ 350
Total Anticipated Operational Revenues									\$ 0

Project Title: **Rebuilding Rehab**

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

Replace the siding, floors, and add 2 ADA accessible bathrooms. This eliminates annual porter-john rental costs for events. The \$70 operation is the bill to run the water and sewer. This provides possibility for expansion as well for a fridge and food service for events. Makes it more appealing for vendors. LOWE's has indicated interest in donating materials for this project as well.

FY 2022:

FY 2023:

FY 2024:

FY 2025:

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Town of Glasgow

Section 1 - PROJECT INFORMATION										
Project Title:	Hiker's Shelter Bathrooms				Department/Agency Ranking:	3				
Department/Agency:	Buildings & Grounds				Contact Person:	Chris Flint & Eric Pollitt				
Funding Category:	<input checked="" type="checkbox"/> New Project (FY21-25)	<input type="checkbox"/> Existing Project (FY20-23)	FY20 Project (Add'l Funding)							
Applicable Comprehensive Plan Chapter(s):	<input checked="" type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input checked="" type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education						
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety						
	<input checked="" type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability						
Section 2 - PROJECT COSTS										
Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total			
Engineering & Planning							\$ 0			
Construction	2 Bathrooms at Hiker's Shelter	\$ 2,500					\$ 2,500			
Equipment							\$ 0			
Land Acquisition							\$ 0			
Other (specify)							\$ 0			
Other (specify)							\$ 0			
TOTALS		\$ 2,500	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,500			
Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES										
Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total				
Additional Staff Salary						\$ 0				
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0				
Vehicle						\$ 0				
Vehicle Insurance						\$ 0				
Utilities						\$ 0				
Furniture and Fixtures						\$ 0				
Equipment						\$ 0				
Contractual costs						\$ 0				
Other (specify)						\$ 0				
Total Operational Costs		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0				
Total Anticipated Operational Revenues							\$ 0			

Project Title: **Hiker's Shelter Bathrooms**

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

This project is to cut down on annual porter-john rental costs for the Hiker's Shelter It will provide a more pleasant overall experience at the shelter going to a bathroom versus going into a porter-john. Building this bathroom will pay for itself in 1 year.

FY 2022:

FY 2023:

FY 2024:

FY 2025:

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Town of Glasgow

Section 1 - PROJECT INFORMATION												
Project Title:	Farmer's Market Bathrooms				Contact Person:	Chris Flint & Eric Pollitt				Department/Agency Ranking:	2	
Funding Category:	<input checked="" type="checkbox"/> New Project (FY21-25)	<input type="checkbox"/> Existing Project (FY20-23)	FY20 Project (Add'l Funding)									
Applicable Comprehensive Plan Chapter(s):	<input checked="" type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input checked="" type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	<input checked="" type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability
Section 2 - PROJECT COSTS												
Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total					
Engineering & Planning								\$ 0				
Construction	2 ADA Bathrooms at FM	\$ 3,000						\$ 3,000				
Equipment								\$ 0				
Land Acquisition								\$ 0				
Other (specify)								\$ 0				
Other (specify)								\$ 0				
TOTALS		\$ 3,000	\$ 0	\$ 0	\$ 0	\$ 0		\$ 3,000				
Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES												
Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total						
Additional Staff Salary								\$ 0				
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0			\$ 0				
Vehicle								\$ 0				
Vehicle Insurance								\$ 0				
Utilities								\$ 0				
Furniture and Fixtures								\$ 0				
Equipment								\$ 0				
Contractual costs								\$ 0				
Other (specify)								\$ 0				
Total Operational Costs		\$ 0	\$ 0	\$ 0	\$ 0			\$ 0				
Total Anticipated Operational Revenues								\$ 0				

Project Title:	Farmer's Market Bathrooms
Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS	
FY 2021:	<p>This project is to cut down on annual porter-john rental costs for the Farmer's Market. It will provide a more pleasant overall experience at the market going to a bathroom versus going into a porter-john. Where do the handicap go to the restroom at the Farmer's Market? Building this bathroom will pay for itself in 2 years.</p>
FY 2022:	
FY 2023:	
FY 2024:	
FY 2025:	

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Town of Glasgow

Section 1 - PROJECT INFORMATION										
Project Title:	Administration & Council				Contact Person:	Eric Pollitt			Department/Agency Ranking:	2
Funding Category:	<input checked="" type="checkbox"/> New Project (FY21-25)	<input type="checkbox"/> Existing Project (FY20-23)	FY20 Project (Add'l Funding)							
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input checked="" type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	<input type="checkbox"/> 12. Financial Sustainability	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services							
Section 2 - PROJECT COSTS										
Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total			
Engineering & Planning							\$ 0			
Construction							\$ 0			
Equipment	Dodge Journey	\$ 22,500					\$ 22,500			
Land Acquisition							\$ 0			
Other (specify)							\$ 0			
Other (specify)							\$ 0			
TOTALS		\$ 22,500	\$ 0	\$ 0	\$ 0	\$ 0	\$ 22,500			
Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES										
Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total				
Additional Staff Salary						\$ 0				
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0				
Vehicle						\$ 0				
Vehicle Insurance		\$ 500	\$ 500	\$ 500	\$ 500	\$ 2,000				
Utilities						\$ 0				
Furniture and Fixtures						\$ 0				
Equipment						\$ 0				
Contractual costs						\$ 0				
Other (specify)	maintenance	\$ 500	\$ 500	\$ 500	\$ 500	\$ 2,000				
Total Operational Costs		\$ 0	\$ 1,000	\$ 1,000	\$ 1,000	\$ 4,000				
Total Anticipated Operational Revenues						\$ 0				

Project Title: Administration Vehicle

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

FY 2022:

A vehicle for Administrative travel purposes. Mayor & Council could use the vehicle for professional development purposes such as regional meetings, conferences, and trainings. Contract number E194-80552.

FY 2023:

FY 2024:

FY 2025:

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Town of Glasgow

Section 1 - PROJECT INFORMATION										
Project Title:	Bush Hog			Contact Person: Chris Flint			Department/Agency Ranking: 2			
Department/Agency:	Buildings & Grounds									
Funding Category:	<input checked="" type="checkbox"/> New Project (FY21-25)	<input type="checkbox"/> Existing Project (FY20-23)	FY20 Project (Add'l Funding)							
Applicable Comprehensive Plan Chapter(s):	<input checked="" type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input checked="" type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	<input type="checkbox"/> 12. Financial Sustainability	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services							
Section 2 - PROJECT COSTS										
Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total			
Engineering & Planning									\$ 0	
Construction									\$ 0	
Equipment	Bush Hog - Brush Bull 72		\$ 3,500						\$ 3,500	
Land Acquisition									\$ 0	
Other (specify)									\$ 0	
Other (specify)									\$ 0	
TOTALS		\$ 0	\$ 3,500	\$ 0	\$ 0	\$ 0			\$ 3,500	
Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES										
Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total				
Additional Staff Salary										\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle										\$ 0
Vehicle Insurance										\$ 0
Utilities										\$ 0
Furniture and Fixtures										\$ 0
Equipment										\$ 0
Contractual costs										\$ 0
Other (specify)										\$ 0
Total Operational Costs		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues										\$ 0

Project Title: **Bush Hog**

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

FY 2022:

FY 2023:

FY 2024:

FY 2025:

CDBG Business District Revitalization Process

Initial Activities \$3,000

- Host a Public Meeting
- Host First Project Management Team Meeting Involving Major Community Stakeholders and Sparkplugs
- Conduct Business District Inventory Survey Report of Buildings and Land in District
- Host Second Project Management Team Meeting Discussing Findings of Inventory Survey Report
- Submit Initial Activities Report to State (DHCD)

Planning Process \$35,000

- DHCD Reviews Application, Upon Acceptance They Will Send a Representative to the Project Management Team to Serve as a Consultant to Work With our Team
- The Team Will Meet Once a Month Over the Next 12 Months to Develop Economic Development Strategies for our Business District

Next Steps +\$100,000

- At the End of the Planning Process the Town Will Identify Additional Grant Opportunities That Will Help Implement the Plan Developed From the Planning Process
- These Grant can Vary in Size and can Come From Many Different State and Federal Agencies