EMPOWER
PEDIATRIC THERAPY

Speech Therapy Initial Evaluation Intake

Child's full name: _____Date of Birth: _____ Age: _____ Sex: M / F

Address: _____ City: _____ State: _____ Zip: _____

Parent/Guardian Name: _____

Home phone: _____ Cell #:_____ Work #:_____

Email: _____

How did you hear of us? _____

Doctor Information:

Physician/Pediatrician (Name and Facility): _____

Physician Phone Number: _____ Physician Fax Number: _____

Insurance Information:

** **Please list insurance information for which the patient is a beneficiary, if you want Empower Pediatric Therapy to file the claim.** **

Policy Holder's Name: _____ DOB: _____

Insurance Company Name and Address: _____

Phone: _____ ID# _____ Group# _____

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Birth History

Child was born (circle option): full-term or premature; if premature, how many weeks?_____
Delivery: _____ vaginal _____ with forceps _____ C- section
Were there any complications?
_____
Was your child placed in the NICU? _____ If so, how long? _____
Please describe any other medical problems or complications at birth.
_____
_____

Development History

Please indicate at what age your child achieved the following milestones:

*Mark N/A for those which your child has not yet achieved.

Rolled over_____ Pulled to stand _____

Babbled_____ Used Spoon _____

Sat alone_____ Stood alone _____

Said first word_____ Toilet Trained _____

Crawled _____ Walked alone _____

Drank from a cup _____ Dressed Self _____

Comments: _____

Medical History

Current diagnosis: _____
Hospitalizations: _____ No _____ Yes
If yes, please describe:
_____
Surgeries: _____ No _____ Yes; If yes, please list
_____
_____
Has your child's vision been evaluated? _____No _____Yes; Results?
_____
Has your child's hearing been evaluated? _____No _____Yes; Results?
_____
Previous psychological evaluation? _____ No _____ Yes
If yes, please describe

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Medications:

Any feeding problems or nutritional concerns?

Allergies:

Medical Precautions:

Caregiver Concerns

What are your main concerns about your child?

What are your child's strengths?

Educational Information

School/Educational Program Currently attending: _____
Present grade level: _____
Special services received in school: _____ OT _____ PT _____ Speech
Does your child receive any of the following?
Special Education_____ Behavior Intervention _____ Other Special service_____
Does your child's teacher have concerns with your child's development in any of the following areas? Motor Skills ___ Social abilities ___ Self-help skills ___ learning abilities ___
Comments:

Social/Emotional Development

Does your child interact well with others? ___ Yes ___ No

Does your child have any trouble making friends? ___ Yes ___ No

Fears, Coping behaviors:

Does your child have difficulty calming himself/herself when upset? ___Yes ___ No

Additional comments:

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Child lives with (check one):

☐ Birth Parents ☐ Foster Parents ☐ One Parent

☐ Adoptive Parents ☐ Parent and Step-Parent ☐ Other: _____

Other children in the family:

Name Age Sex Grade Speech/Hearing Problems

_____

_____

_____

Is there a language other than English spoken in the home? ☐ Yes ☐ No

If yes, which one? _____

Does the child speak the language? ☐ Yes ☐ No

Does the child understand the language? ☐ Yes ☐ No

Who speaks the language? _____

Which language does the child prefer to speak at home? _____

Do you feel your child has a speech problem? ☐ Yes ☐ No

If yes, please describe. _____

_____

_____

Does your child …

☐ repeat sounds, words, or phrases over and over?

☐ understand what you are saying?

☐ retrieve/point to common objects upon request (ball, shoe, cup)?

☐ follow simple directions ("Shut the door" or "Get your shoes")?

☐ respond correctly to yes/no questions?

☐ respond correctly to who/what/when/where/why questions?

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Your child currently communicates using…

☐ body language

☐ sounds (vowels, grunting)

☐ words (shoe, doggy, up)

☐ 2-4 word sentences

☐ sentences longer than 4 words

☐ other: _____

Did you experience any complications with feeding? ☐ Yes ☐ No

If yes, please describe _____

_____

How much of your child's speech do you understand?

☐ 10% or less ☐ 11-24% ☐ 25-50% ☐ 51-74% ☐ 75-100%

How much of your child's speech do others understand?

☐ 10% or less ☐ 11-24% ☐ 25-50% ☐ 51-74% ☐ 75-100%

Does your child demonstrate frustration when he/she is not understood? ☐ Yes ☐ No

If yes, please explain _____

_____

Does your child….

Answer questions logically?	☐ Yes	☐ No	☐ Sometimes
Maintain a topic?	☐ Yes	☐ No	☐ Sometimes
Greet people arriving or leaving?	☐ Yes	☐ No	☐ Sometimes
Recall and tell about everyday events ?	☐ Yes	☐ No	☐ Sometimes
Engage in turn taking?	☐ Yes	☐ No	☐ Sometimes
Initiate conversation?	☐ Yes	☐ No	☐ Sometimes
Follow one-step directions?	☐ Yes	☐ No	☐ Sometimes

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Attendance Policy

Scheduled Appointments:

- Please arrive for each appointment in time to check in and begin therapy at the scheduled time.
- A late fee of $15 may be assessed if you are more than 15minutes late for your appointment.
- We recommend that you be involved in your child's treatment session. If you do wish to leave, please return 10 minutes prior to the session being completed to enable the therapist to discuss your child's progress.

Cancelations:

- If you must cancel an appointment due to an illness or emergency, contact our front office **24 hours** before the scheduled appointment or the full therapy session fee may be assessed. Our office staff will then ask for your availability to reschedule the appointment.
- When an appointment is rescheduled it is expected that your child will attend that appointment. Multiple cancels and reschedules require reviewing the child's schedule and determining of another time may be more beneficial.
- In the event of inclement weather that may be a safety concern, contact our office if you are unable to make it to the appointment. A fee will not be assessed and a reschedule will be offered.
- Frequently canceled appointments (more than 2 canceled appointments of any discipline for every 8 scheduled) will be basis for removal for your reoccurring appointment schedule.

No Shows:

- Failure to cancel or appear during an appointment is considered a no show. A **$60** fee will be assessed for groups and **$150** for individual sessions. Please contact our office immediately to discuss future appointments.
- If we are unable to reach you within 3 days after a no show appointment, your child's appointment will be automatically offered to another child waiting for services.

A Note from the Therapist:

It is expected that families make every effort possible to attend scheduled appointments. When therapists establish a plan of care for your child, they base the goals and progress on your child having consistent therapy sessions (weekly). If your child misses appointments or arrives late, they may not meet their goals as quickly, and your child will likely need to be enrolled in therapy for a longer period of time. The success of treatment sessions depends on consistency and timeliness. In the event that a family does have to cancel, it is strongly encouraged that it be rescheduled.

I have read the attendance policy and understand the attendance expectations for my child.

Parent/Guardian Signature_____ Date_____

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Notice of Privacy Practices

** This Notice describes how health information about your child may be used and disclosed and how you can get access to this information.
The federal government has legislated the Health Information Portability and Privacy Act (HIPPA). The new rules regulate the privacy and accessibility of health information regarding your child's care at Empower Pediatric Therapy. You may request a copy of your notice at any time. Any changes will be added to this form will be available to you. You may request a copy of this at any time.

Use and Disclosure of Information

Treatment- We may use or disclose your child's health information to plan a course of treatment that includes evaluation, goals and treatment approach. At times, your child's medical information may be reviewed by a student intern at our facility. In addition, your child's medical records will be provided to your health plan and referring physician. Your child may receive therapy services in the same room with another child. When in the treatment area or waiting area, your child's goals and data pertinent to your child's treatment may be discussed with other professionals and family members.

Payment- We may use and disclose your health information to obtain payment for services we provide to you/your family member. A bill may be sent to you or your health insurance payer. The information on the bill may obtain information that identifies you, your spouse or your child. This information may include the child's date of birth, diagnosis and procedures or supplies used.

Appointments- We may use or disclose your health information to provide you with appointment reminders (such as voicemail messages, postcards or letters).

Check-In- Your child's name may be called when checking in at our window. Your child's name will be written on a sign in sheet.

Schools and agencies- We may provide information requested for IEP's, MFE's and evaluations with other professionals. We may disclose your child's information to doctors and other health professionals in regards to your child's care with us.

Other Permitted Uses and Disclosures

To public health authorities charged with preventing or controlling disease, injury or disability. We will notify appropriate persons if we suspect child abuse or neglect. We may need to provide medical information regarding your child to legal/judicial/administrative and law enforcement person. We may need to send you information regarding your child's care or billing issues through the mail. We may also send you information about groups and programs. This information may come in a marked envelope with our address on it. We will not use or disclose your child's health information without your written authorization.

Patient's Rights

- You have the right to view your child's health record and request a copy of it. There may be a copying and postage fee.
- You may be asked to show proof of guardianship or parent (driver's license, court order)
- You may request an amendment to your child's record. We are not required to make this change, but it will be noted in the record
- You may restrict anything in our privacy act by completing a restriction request form. We are not required to honor your request, but will make all efforts to accommodate reasonable requests. You may fax or mail this to us.
- Provide written authorization for uses and disclosures not otherwise permitted by law.

Signature: _____

I have read and understand/agree with Empower Pediatric Therapy Privacy and Policy Act.

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Payment Awareness Notification

Empower Pediatric Therapy has made me aware that I must pay in full at the time of visit for services provided at Empower Pediatric Therapy.

Child's Name: _____

I choose to receive services at Empower Pediatric Therapy and will be responsible for payment at the time of visit.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____

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Release of Information Form

Child's Name_____ Date of Birth _____

Parent/Guardian _____

Address _____ City/State _____

Zip Code _____ Phone Number _____ Date _____

- I hereby authorize any physician, clinic, hospital, institution or school to release medical and psychological information regarding my child, (Child's Name) _____ to Empower Pediatric Therapy. I understand that this information is to be used for professional purposes only and that it will be regarded as confidential. I also authorize Empower Pediatric Therapy to contact any persons or institutions to obtain any additional information regarding my child, when necessary.

Signature of Parent/Guardian:_____

- I hereby authorize Empower Pediatric Therapy to release therapy reports regarding my child, (Child's Name) _____, to any entity or professional associated with my child's care (physicians, any clinic, hospital, institution, insurance company, school, and other).

Signature of Parent/Guardian: _____

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Sick Policy

Policy:

It shall be the policy of Empower Pediatric Therapy to abide by the following:

All patients, or parents or guardians of patients, shall telephone to cancel and reschedule appointments when the patient may have one or more symptoms of a contagious disease. This will aid in the protection of the health of the staff, other patients, and family members.

Symptoms:

Fever >100.4 degrees F
Vomiting / Nausea
Sinus Infection/Cold with yellow or green mucus
Open / Draining Lesion
Lice
Chicken Pox
Measles
Productive cough
Impetigo
Conjunctivitis / pink eye
Strep Throat
Diarrhea
Any Other Contagious Disease Not Listed

I agree to abide by the above stated policy:

Parent / Guardian Signature _____ Date_____

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Waiver, Release, and Liability

I, _____

(Guardian) Please Print

Hereby affirm that my child,

_____

(Child's Name)

May participate in all activities at Empower Pediatric Therapy.

I certify that I am aware of the inherent dangers associated with participating in therapy and all activities at Empower Pediatric Therapy

I understand and agree that neither Empower Pediatric Therapy, nor its trustees, representatives, therapists, or agents may be held liable in any way for any occurrence in connection with my child's participating in therapy and activities.

As part of the consideration for participating in therapy, I hereby personally assume all risks in connection with participating in therapy or activities. I further agree to save and hold harmless representatives from any claim by me, or my family, estate, heirs or assignees arising out of Empower Pediatric Therapy to render or obtain such emergency medical care or treatment as may be necessary should any injury, harm, or accident occur while participating in therapy and activities.

I further state that I am of lawful age and legally competent to sign this affirmation and release; that I understand the terms herein are contractual and not a mere recital: and that I have signed this document of my own free act and coalition. I further state and acknowledge that I have fully informed myself of the content of this affirmation and release by reading it before I have signed it.

I have executed this affirmation and release on:

_____ Day of _____, 20_____

Signature_____

(Guardian)

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COVID-19 Acknowledgement and Waiver

I,_____ parent of _____,

(Parent/Guardian) Please Print (Child's Name) Please Print

acknowledge that I have read and understand Empower Pediatric Therapy's COVID-19 Policies and Procedures.

I hereby certify that in the event that anyone in my family/household contracts COVID-19, that we will not hold Empower Pediatric Therapy accountable.

I certify that I am aware and assume responsibility of the risk of participating in therapy and all activities at Empower Pediatric Therapy.

I understand and agree that neither Empower Pediatric Therapy, nor its employees, therapists, or agents may be held liable in any way for any occurrence in connection with my child's participating in therapy and activities at Empower Pediatric Therapy.

As part of the consideration for participating in therapy, I hereby personally assume all risks in connection with participating in therapy or activities. I further agree to save and hold harmless representatives from any claim by me, or my family, estate, heirs or assignees arising out of Empower Pediatric Therapy.

I further state that I am of lawful age and legally competent to sign this affirmation and release; that I understand the terms herein are contractual and not a mere recital: and that I have signed this document of my own free act and coalition. I further state and acknowledge that I have fully informed myself of the content of this affirmation and release by reading it before I have signed it.

I have executed this affirmation and release on:

_____

(Date)

Signature_____

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