

Farm Tax Record Book



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This book has been designed to assist you in organizing and accumulating information necessary to properly complete your income tax return as accurately as possible. Careful record keeping will help assist your tax professional to give you every deduction or credit permitted by the IRS. It will also assist in confirming both income and expenses if an occasional receipt or invoice is later missing. In addition to completing this record book, keep all receipts and supporting documents for both income and expenses. If you have questions regarding this record book, please contact your tax professional for assistance.

FARM RECEIPTS

	A Date	B Sold To	C Item	D Quantity	E Amount Received	F Amount Deposited	1 Crops	2 Milk (see worksheet)	3 Livestock (see worksheet)	4 Custom Work	5 Government Payments (see worksheet)
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	6 Livestock Products (wools, hides, etc.)	7 Poultry and Eggs	8	9	Other Farm Income (list type)	10 Amount	Non-Farm Income (list type)	11 Amount	12 Loans
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INCOME

Milk Sales and Deductions (Worksheet)

	Date	1 Gross Amount	2 Trucking	3 Feed	4 Supplies	5 Dues	6 Debt Repayment	7	8	9 Net Milk Check Received
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INCOME

Government Payments (Worksheet)

Date	Soil Bank Payments	Amount Received

Date	Agricultural Payments	Amount Received

Commodity Certificates

Date Received	Face Value	Cost (if purchased)	CCC Loan Rate Per Bushel	If used to reduce CCC loan, enter the posted county price per bushel	Date (if sold)	Amount (if sold)

INCOME

Sale of Livestock (Worksheet)

	Date	Sold to	Qty. or ID	Dairy Cows	Heifers	Cattle	Steers	Calves
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	Sows	Boars	Swine	Other Breeding (Type)	Sales Price	Other Markets (Type)	Sales Price	Date Purchased	Cost	(X) if Raised
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FARM EXPENSES

1	Date	Paid To	Check No. or Cash (X)	1 Total Expenditures	2 Auto and Truck Expense	3 Breeding Fees	4 Chemicals	5 Feed Purchased	6 Fertilizer and Lime	7 Freight and Trucking	8 Gasoline and Fuel Oil
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FARM EXPENSES

1	Date	Paid To	Check No. or Cash (X)	1 Total Expenditures	2 Auto and Truck Expense	3 Breeding Fees	4 Chemicals	5 Feed Purchased	6 Fertilizer and Lime	7 Freight and Trucking	8 Gasoline and Fuel Oil
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	Date	Paid To	Check No. or Cash (X)	1 Total Expenditures	2 Auto and Truck Expense	3 Breeding Fees	4 Chemicals	5 Feed Purchased	6 Fertilizer and Lime	7 Freight and Trucking	8 Gasoline and Fuel Oil
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	Insurance	Interest	Hired Labor	Machine Hire	Rent, Farm and Pasture	Repairs	Seeds and Plants	Storage & Warehouse	Supplies	Taxes	Utilities	Vet	Other Expense (Describe)	Amount
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EXPENSES

Wage Record – Cont.

Date	Name	Check No.	Gross Wages	Federal Tax Withheld	Soc. Sec. Tax Withheld	Medicare Tax Withheld	State Tax Withheld	Other	Other	Net Wages Paid
Total										

EXPENSES

Auto and Truck (Gross Vehicle Weight less than 14,000 lbs.)

Enter all expenses related to your automobiles and small trucks. You must be able to substantiate the business use of these vehicles. Written records with expenses recorded at or near the time they are incurred are the most acceptable. Records are not required for vehicles that are clearly used most of a normal business day for business if you are willing to accept a 75% business use percentage of these vehicles.

Vehicle #1

Odometer reading beginning of year _____

Odometer reading end of year _____

Business miles (per log) _____

Vehicle #2

Odometer reading beginning of year _____

Odometer reading end of year _____

Business miles (per log) _____

Date	Check No. or Cash (X)	Description	Paid To	Vehicle #1	Vehicle #2
Total					

EXPENSES

Auto and Truck (Gross Vehicle Weight less than 14,000 lbs.)

Enter all expenses related to your automobiles and small trucks. You must be able to substantiate the business use of these vehicles. Written records with expenses recorded at or near the time they are incurred are the most acceptable. Records are not required for vehicles that are clearly used most of a normal business day for business if you are willing to accept a 75% business use percentage of these vehicles.

Vehicle #1

Odometer reading beginning of year _____
 Odometer reading end of year _____
 Business miles (per log) _____

Vehicle #2

Odometer reading beginning of year _____
 Odometer reading end of year _____
 Business miles (per log) _____

Date	Check No. or Cash (X)	Description	Paid To	Vehicle #1	Vehicle #2
Total					

EXPENSES

Auto and Truck (Gross Vehicle Weight less than 14,000 lbs.)

Enter all expenses related to your automobiles and small trucks. You must be able to substantiate the business use of these vehicles. Written records with expenses recorded at or near the time they are incurred are the most acceptable. Records are not required for vehicles that are clearly used most of a normal business day for business if you are willing to accept a 75% business use percentage of these vehicles.

Vehicle #1

Odometer reading beginning of year _____
 Odometer reading end of year _____
 Business miles (per log) _____

Vehicle #2

Odometer reading beginning of year _____
 Odometer reading end of year _____
 Business miles (per log) _____

Date	Check No. or Cash (X)	Description	Paid To	Vehicle #1	Vehicle #2
Total					

CASUALTY LOSSES AND INVOLUNTARY CONVERSIONS

Enter losses of business property attributed to a federally declared disaster. DO NOT ENTER personal losses.

Date of Casualty	Describe Property and Casualty	Date Acquired	Cost	Salvage Value	Insurance Reimbursement	Amount to Repair/Replace	Check No. or Cash (X)
Total							

BAD DEBT AND LOSSES

Enter information on business debts owed to you that are uncollectible.

ANNUAL SUMMARY OF CASH RECEIPTS

	Month	Amount Received	1 Crops	2 Milk	3 Livestock	4 Custom Work	5 Government Payments	6 Livestock Products	7 Poultry and Eggs	8	9	10 Other Farm	11 Nonfarm	12 Loans
1	January													
2	February													
3	March													
4	April													
5	May													
6	June													
7	July													
8	August													
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12	December													
T	Total													

ANNUAL SUMMARY OF CASH EXPENSES

	Month	1 Total Expenditure	2 Auto & Truck Expense	3 Breeding Fees	4 Chemicals	5 Feed Purchased	6 Fertilizer & Lime	7 Freight & Trucking	8 Gasoline & Fuel Oil	9 Insurance	10 Interest
1	January										
2	February										
3	March										
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T	Total										
	Personal Share										
	Farm Share										

	Month	11 Hired Labor	12 Machine Hire	13 Rent, Farm, & Pasture	14 Repairs	15 Seeds & Plants	16 Storage & Warehouse	17 Supplies	18 Taxes	19 Utilities	20 Vet	Other Expenses (Describe)	21 Amount
1	January												
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	Personal Share												
	Farm Share												

