

## SCRAPS Volunteer Positions

Training requirements and time commitments are available for every volunteer task at SCRAPS. The following pages provide you with an overview of what each job entails. No matter what you do at SCRAPS, you are really helping the animals!

### **Adoption Counselor:**

An Adoption Counselor engages SCRAPS visitors and talks with them about what kind of animal they are looking for. He/she tries to match the needs of the adopter with a SCRAPS animal. The volunteers should know about each SCRAPS animal and be familiar with adoption processes and guidelines.

### **Adoption Follow Up Calls:**

An adoption follow call volunteer takes monthly lists of people who have adopted animals from SCRAPS and calls each one to learn their experience with their new animal and their customer service experience with SCRAPS. A script is provided and notes on each call are returned to SCRAPS for analysis.

### **Cat Socializer:**

A Cat Socializer comes to SCRAPS and pets, loves and interacts with SCRAPS cats.

### **Development Volunteer:**

A Development volunteer assists with various projects associated with events and fundraising for the SCRAPS Hope Foundation. Duties could include basket making, follow up phone calls and donations pick up for the annual auction, professional photographs of the animals or assisting with events.

### **Dog Socializer:**

A Dog Socializer comes to SCRAPS and pets, walks, loves and interacts with SCRAPS dogs.

### **Dog Bathing Buddy:**

A Dog Bathing Buddy comes to SCRAPS and washes dogs. Dogs come to SCRAPS from a variety of backgrounds, and sometimes bathing isn't a priority. Interaction with people and clean, non-smelly fur go a long way toward feeling better and being adopted. No grooming or cutting is required.

### **Donations Pick Up Driver:**

The volunteer must be a Spokane County approved driver. SCRAPS receives donations weekly from area organizations and individuals and getting them from those organizations/individuals to SCRAPS is an important job that ensures SCRAPS has everything it needs.

### **Foster Volunteer:**

Foster volunteers bring sick, wounded, nursing or other animal into their home for a short period of time. This allows the animal(s) to have a safe consistent place to recuperate away from the shelter environment. A foster volunteer should have an indoor space away from other animals in the home that the animal can stay. He/she must also have time to spend with the animals. This is a critical service for SCRAPS animals.

### **Greeter:**

A SCRAPS greeter will meet the public as they come to reception and welcome them to SCRAPS. He/she will direct anyone and answer general questions in order to help SCRAPS be a friendly welcoming place to come.

**Grounds and Maintenance:**

Grounds and Maintenance volunteers assist SCRAPS with various projects. This can include anything from picking up and assembling donated shelves or chairs, to seasonal grounds clean up, to maintenance on play yard equipment to cleaning travel kennels and everything in between.

**Office Assistant:**

Office assistant volunteers help with administrative projects. This can include scanning impound sheets to preparing license envelopes to seasonal filing.

**Outreach:**

An outreach volunteer is in place for community events that SCRAPS attends. He/she should stand at the SCRAPS booth and represent SCRAPS positively. An outreach volunteer should be able to engage the public in conversation and tell them about SCRAPS. Most of the time at outreach, there is an adoptable dog or cat. An outreach volunteer will be the person responsible for the animal and for the adoption process when appropriate.

**Outreach Driver:**

An outreach driver is a Spokane County Approved Driver who is responsible for getting supplies and animals to and from SCRAPS for an outreach event. This job includes loading the supplies and animals, transporting them to and from events and unloading the truck upon return.

**PetCo/PetSmart Cat Wrangler:**

A PetCo/PetSmart Cat Wrangler is responsible for going to the store either in the morning or afternoon of their volunteer day and cleaning both of the kennels on site with SCRAPS adoptable cats in them. He/she must clean the kennel (including the cat box), give the cats food and water and spend some time socializing with the cats. It doesn't take a huge amount of time, but is CRITICAL for the cats and the relationship between PetCo/PetSmart and SCRAPS.

**Photographer – Pet Portal:**

One Pet Portal photographer is scheduled every day to come to SCRAPS and take quality photographs of the adoptable animals. The volunteer then uploads the photographs along with a brief descriptions with personality information to a web site that distributes the information to hundreds of locations where potential adopters may look on the internet.

**SAFER Scribe:**

Every dog that is put up for adoption at SCRAPS has a SAFER test. This test is to gauge the dog's personality and test for aggression. When SCRAPS trainers perform the test they require a volunteer to immediately write the results, so that no data is lost, and potential adopters have as much information as possible on each dog. The volunteer who is writing the results of the test is called a SAFER Scribe.

**Veterinary Driver:**

A Veterinary Driver is a volunteer who comes into SCRAPS early in the morning to drive SCRAPS animals to the vet. This volunteer must be a Spokane County Approved Driver.

