

**BUTLER COUNTY COMMISSIONERS PERSONNEL OFFICE
ANNOUNCEMENT OF VACANCY**

Posting Date: 05/16/2023

Response Deadline: 05/26/2023*

*RESUMES ACCEPTED UNTIL POSITION FILLED.

Agency: Butler County Water and Sewer	Job Title: Maintenance Specialist III
Classified <input checked="" type="checkbox"/> Unclassified <input type="checkbox"/>	Bargaining Unit Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Overtime Exempt <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Salary: \$26.60 - \$34.78
Work Location: LeSourdsville	Hours of Work: 6:00 a.m. – 4:30 p.m. M-Th

Under the direction of a Water Superintendent, the Maintenance Specialist III performs a variety of assigned duties that ensure the proper configuration and operation of the Department's process equipment, systems, and facilities. Major duties include maintenance, installation and integration, preventive maintenance, project leading, and other duties as required.

ESSENTIAL FUNCTIONS:

Maintenance, 25% of the time

Operate a variety of welders and other equipment to make brackets, fixtures, platforms, belt guards, and other components that are typically found in a wastewater and water utility environment; solder copper tubing and electrical components; straighten damaged equipment; use precision equipment; upgrade controls; install and integrate new equipment and systems; remove and install seals and bearings on both pumps and equipment; and schedule repairs such as motor rewinds. Install and work on chemical feed systems. Maintain water stations to EPA standards. Set up and work with contractors on large projects.

Operations assistance 25% of the time

Assist and work with operators on projects involving the water system such as opening and closing valves, flushing, sample station repairs, etc. Receive chemical deliveries. Assist with sampling when needed. Check systems and ensure properly working components within the water pump stations.

Installation and Integration, 15% of the time

Install and integrate new equipment and systems; and modify or reconfigure equipment and systems to meet operational needs.

Preventive Maintenance, 15% of the time

Inspect equipment and systems for potential problems; maintain supply of standby replacement motors for water and wastewater pumping stations; and inspect equipment and systems that are located in areas with high hydrogen sulfide concentrations to ensure integrity of the equipment and systems.

Project Leading, 10% of the time

Direct Maintenance Specialist IIs, Is, on day-to-day projects; assist in purchasing; make work assignments; determine material requirements; assist in the layout and planning of projects; design plant modifications and improvements; assist in the determination of specifications for plant and equipment; oversee job progress and report to supervisor; develop project time frames; and prioritize work assignments.

Other Duties as Required, 10% of the time

Assist in all general duties of the Maintenance and Instrumentation Sections and perform duties in other sections as required; train and otherwise assist in the skill development of other Maintenance and Department employees; and other duties as required.

REQUIRED QUALIFICATIONS:

Must have significant experience directly related to the maintenance and repair of the facilities and equipment that are typically found in a water and wastewater environment (experience with another employer will be evaluated on such criteria as journeyman license, certification, and type of industry). Must possess a superior knowledge and understanding of the Department's process equipment and facilities and the maintenance and repair thereof. Must possess superior leadership skills and experience as noted through performance appraisals. Must have a valid Ohio driver's license and a high school education or the equivalent thereof. Must be capable of working alone and/or with others in assigned duties with minimal supervision. CDL license preferred. EPA Water supply or Water distribution License Preferred

Selection Procedure: Resumes and Interviews

Submit Cover Letter and Resume to: resumes@bcOhio.us (indicate job title in subject line)

BUTLER COUNTY WILL CONSIDER INTERNAL APPLICANTS PRIOR TO EXTERNAL APPLICANTS

Pursuant to the ADA Amendments Act of 2008, Butler County will consider all qualified applicants for employment, including persons with disabilities. The applicant must be able to perform the essential functions of this job with or without reasonable accommodation. Upon the request of any qualified applicant, this office will evaluate any reasonable accommodation that may be needed to enable a disabled person to participate in the application process or perform these essential duties.

AN EQUAL OPPORTUNITY EMPLOYER