

Meter Technician I

Service Focused, Growth Oriented

Del-Co Water is committed to providing a vital resource to the communities that we serve. Recognized as a Top Workplace award winner, employees can enjoy competitive compensation and comprehensive benefits, encompassing health, dental, vision, life, and disability insurance. With additional perks such as access to a pension, 401(k), and Roth plans, paid time off, and educational reimbursement opportunities, Del-Co Water provides a rewarding environment for professional growth and well-being.

Position Details

Reports to: Meter Technology Supervisor	Job Grade: 4 (\$18.75 – \$22.71)
Classification: Hourly (Non-exempt) Full Time	Department: Administration
Schedule: M-F 8:00 a.m. – 4:30 p.m.	Location: Delaware, OH; Olentangy Campus

Summary of Responsibilities

This is an entry level position responsible for the accurate reading and maintenance of water meters for residence and business on Del-Co's System.

Essential Duties

- Daily collection of reads from assigned meters and note readings which appear high or low
- Process assigned service orders that include but is not limited to:
 - Double checks of collected readings
 - Meter and transmitter changes and repairs
 - Adjust crock and / or meter height
 - Advise customers of unusual usage and potential leaks
 - Assist customers with leak detection
 - Disconnect and reconnect services as needed
 - Collect final readings as needed
 - Turn off water services and hang door hangers.
- Identify hazardous and / or unusual conditions at the meter installation. Repair or report to distribution.
- Assists with landscape restoration work
- Assist in the installation and repair of water lines, hydrants, and valves
- Clean maintain and operate equipment, tools and trucks
- Other duties as assigned.

Minimum Qualifications

Any combination of training and work experience which indicates possession of the skills, knowledge, and abilities to perform the job duties successfully.

- A high school diploma or GED is required.
- Basic computer skills and some experience with Microsoft Office, iPads/ electronic tablets is required.
- Must be detail-oriented, organized, reliable and able to work under minimal supervision.

- Must have excellent verbal and written communications skills and be able to communicate effectively with a variety of audiences.
- Perform basic math, maintain accurate records, and handle multiple tasks.
- Knowledge of the use of various hand and power tools, as well as motorized equipment for general repair and maintenance work is required.
- Must be able to perform manual labor and work in adverse weather conditions.
- Valid driver license with an acceptable driving record.

[Apply at Delcowerater.org/careers](https://delcowerater.org/careers)

This position description is not to be construed as an exhaustive statement of accountabilities, duties, or responsibilities of requirements. Any individual may be required to perform any other job-related activities or functions requested by his/her manager, subject to reasonable accommodation. Del-Co Water Company reserves the right to modify this job description to reflect changes in essential job duties and qualifications made necessary by changing organizational needs. Reasonable accommodation may be made to enable individuals with disabilities to perform the functions of the position. If you need assistance in the application or hiring process to accommodate a disability, you may request accommodation at any time. A list of physical demands for this position is available at request. In lieu of applying online, applicants may also apply for this position by visiting Del-Co Water at 6658 Olentangy River Rd, Delaware OH, 43015 or calling (740) 548-7746.