



Gloucester County

Part-Time Inspector I, II, or Combination Inspector

SALARY	Depends on Qualifications	LOCATION	Gloucester, VA
JOB TYPE	Part-time as Needed	JOB NUMBER	07272022-01
DEPARTMENT	BUILDING INSPECTIONS	OPENING DATE	07/27/2022

Description

Gloucester County Building Inspection Department is Hiring Immediately!
Inspector I, Inspector II or Combination Inspector
(Work as Required)
****Depending on Qualifications****

Under supervision, performs technical and skilled inspection work in area of expertise of the building, plumbing, mechanical, and electrical systems of residential, commercial, and industrial buildings and structures during various stages of construction, alteration, renovation and/or repair.

Employee must exercise independent judgment in applying these standards to a variety of work situations. Employee must also exercise considerable tact, courtesy and firmness in dealing with contractors, property owners and the public.

Reports to the Building Official.

Job Highlights

The starting salary and selection will depend upon qualifications and experience.

INSPECTOR I (\$23.53 hr)

The Inspector I performs residential, commercial, industrial building and structure, plumbing, electrical, and mechanical inspections for compliance with the USBC, County ordinances, and related state laws.

Uses electronic permitting system to prepare and complete inspection reports and plans review checklists; maintains all necessary reports and records pertaining to inspections and code enforcement work. Takes inspection requests over the telephone, in person, and from call-in line and prepares inspection request forms; testifies in court in code violation cases, as necessary.

Reviews and studies Virginia Uniform Statewide Building Code (USBS), National Electrical Code (NEC) and National Fire Protection Association (NFPA) regulations as well as other County codes and ordinances to stay informed of changes in trade area(s) of expertise; attends training and completes necessary classes to maintain required inspection certification.

INSPECTOR II (\$26.10 hr)

The Inspector II performs technical and skilled inspection work in areas of expertise of the building, plumbing, mechanical, and electrical systems of residential, commercial, and industrial buildings and structures during various stages of construction, alteration, renovation and/or repair.

Performs residential, commercial, industrial building and structure, plumbing, electrical, and mechanical inspections for compliance with the USBC, County ordinances, and related state laws.

Uses electronic permitting system to prepare and complete inspection reports and plans review checklists; maintains all necessary reports and records pertaining to inspections and code enforcement work. Takes inspection requests over the telephone, in person, and from call-in line and prepares inspection request forms; testifies in court in code violation cases, as necessary.

Reviews and studies Virginia Uniform Statewide Building Code (USBS), National Electrical Code (NEC) and National Fire Protection Association (NFPA) regulations as well as other County codes and ordinances to stay informed of changes in trade areas of expertise; attends training and completes necessary classes to maintain required inspection certifications.

COMBINATION INSPECTOR (\$30.98 hr)

The Combination Inspector performs residential, commercial, industrial building and structure, plumbing, electrical, and mechanical inspections for compliance with the USBC, County ordinances, and related state laws; uses electronic permitting system to prepare and complete inspection reports and plans review checklists; maintains all necessary reports and records pertaining to inspections and code enforcement work; and schedules follow up inspections in the electronic system as necessary until phase of project is completed.

Answers code related questions from design professionals, contractors, builders and private citizens, both over the phone and in person; takes inspection requests over the telephone, in person and from call-in line and prepares inspection request forms.

Reviews and studies Virginia Uniform Statewide Building Code (USBS), National Electrical Code (NEC) and National Fire Protection Association (NFPA) regulations as well as other County codes and ordinances to stay informed of changes in trade area(s) of expertise; attends training and completes necessary classes to maintain required inspection certification.

Click the link for a complete job description [Inspector I \(Download PDF reader\)](#)

Click the link for a complete job descriptions [Inspector II \(Download PDF reader\)](#)

Click the link for a complete job description [Combination Inspector \(Download PDF reader\)](#)

Qualifications

Minimum Qualifications at the Inspector I level. Applicants must:

- Possess a high school diploma/GED
- Have a minimum of five (5) years of experience in building, electrical, plumbing or mechanical trades.
- Must possess or have the ability to obtain within eighteen (18) months of employment, ICC or DHCD certification in one trade (building, electrical, plumbing or mechanical) for both residential and commercial inspections.

Minimum Qualifications at the Inspector II level. Applicants must:

- Possess of a high school diploma/GED.
- Have a minimum five (5) years of experience in building, electrical, plumbing or mechanical trades and one (1) year of experience as a certified inspector in a local government setting.
- Must possess ICC or DHCD certification in two trade areas (Electrical, Building, Plumbing, Mechanical) for both residential and commercial inspections.

Minimum Qualifications at the Combination Inspector level. Applicants must:

- Possess a high school diploma, supplement by college coursework in engineering, construction management or architecture.
- Have a minimum of five (5) years of experience in building, electrical, plumbing or mechanical trades and three (3) years of experience as a certified inspector in a local government setting.
- Must possess ICC or DHCD certifications as Combination Inspector One & Two Family Dwelling and Combination Inspector General.

ICC=International Code Council

DHCD=Virginia Department of Housing & Community Development

To be considered for this position, your online application must include your resume and three (3) professional references.



Professional references are individuals who can attest to your job related knowledge, skills and abilities while working or in a volunteer capacity and are not family or personally related. Professional references should include job title, company name and address, phone numbers and email address if available.

Special Requirements

Possession of a valid driver's license; possess and maintain a driving record that meets established Gloucester County Driving Standards.

Pass a post-offer, pre-employment physical examination. Employee may be subject to subsequent physical examinations to ensure he/she meets job-related physical requirements.

Gloucester County is an Equal Opportunity Employer & Drug Free Workplace

OUR Community: [Gloucester County](#)

Agency

Gloucester County

Address

6489 Main Street

Gloucester, Virginia, 23061

Phone

(804) 693-5690

Website

<http://www.gloucesterva.jobs>

Part-Time Inspector I, II, or Combination Inspector Supplemental Questionnaire

*QUESTION 1

What is your current highest level of education completed?

- I do not have a High School diploma or GED
- HS Diploma or GED
- Some College
- Associate Degree
- Bachelor's Degree
- Master's Degree or higher

*QUESTION 2

If you have a valid driver's license, list state and expiration date. If you do not, enter N/A as your response.

***QUESTION 3**

Do you possess ICC or DHCD certification(s)? If so, provide your certificate type, number and date issued. If you do not possess certification, enter N/A as your response.

***QUESTION 4**

How many years of experience do you have working in building, electrical, plumbing or mechanical trades?

- None
- 1-2 years
- 3-5 years
- 6-10 years
- More than 10 years

***QUESTION 5**

Describe your experience performing technical and skilled inspection work in the area(s) of building, plumbing, mechanical and electrical systems. If none, enter N/A as your response.

***QUESTION 6**

How many years of experience do you have working as a certified inspector in a local government setting?

- None
- 1-2 years
- 3-5 years
- 6-10 years
- More than 10 years

***QUESTION 7**

Briefly describe your experience working with the public or in a customer-service oriented job. Be sure to indicate which employer the experience is related to. If none, enter N/A.

***QUESTION 8**

A complete job description for this position is available on the Human Resource Department "Job Description" web page. I have read and understand the complete job description including the education and experience, qualifications and special requirements for this position. I have attached my cover letter, resume and at least 3 professional references with the required information.

- I acknowledge the above statement.
- I do not acknowledge the above statement.

*** Required Question**