

Greene County Board of Commissioners

Utility Maintenance Worker 2

SALARY	\$23.86 Hourly \$1,908.80 Biweekly \$49,628.80 Annually	LOCATION	Beavercreek, OH
JOB TYPE	Full Time	JOB NUMBER	23-00089
DEPARTMENT	Sanitary Engineering	DIVISION	Utilities Management
OPENING DATE	06/22/2023	CLOSING DATE	Continuous

Description

INTERNAL APPLICANTS WILL BE GIVEN FIRST CONSIDERATION PURSUANT TO A COLLECTIVE BARGAINING AGREEMENT

Under direct supervision of Utility Maintenance Supervisors, performs maintenance, repairs, and rehabilitation related to day-to-day operations of sewer collection and water distribution systems to assure safe and adequate sewer and water service to customers.

WORKING HOURS: 7:00 AM - 3:30 PM (Monday - Friday)

(Flex schedule options available as well)

*This position requires you to be in the on-call rotation.

Duties/Responsibilities

(These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Performs preventative maintenance/inspection and emergency repairs of the water distribution system (e.g. water mains, services, valves and hydrants); performs routine fire hydrant and valve maintenance such as installation and repair, painting, flushing, pressure and purity tests; raises and lowers valve boxes and hydrants to desired level; cleans and repairs valve boxes; locates and exercises various types of valves; adjusts water-pressure-reducing valves to maintain correct line pressure as needed; notifies and distributes information to the public and works with other departments and divisions both in and outside Greene County Sanitary Engineering; responds to routine customer calls and complaints in a professional manner (e.g. water main breaks, fire hydrants, service line leaks and related problems); inspects property to detect and determine who is responsible for the leak (County or property-owner); notifies property owner of findings and recommends action to be taken; locates valves and communicates with utility company's Ohio Utility Protection Service (OUPS); operates equipment requiring a CDL A with Tanker Endorsement; utilizes excavators, dump trucks, hydro excavating equipment, power tools and various small hand tools and other equipment; maintains traffic in streets and roads during repairs as needed; repairs any damage done to customer property while performing work, including restoration (yard repair, paving, blacktop) as needed. Maintains a professional manner when interacting with both internal and external customers.

Complies with workplace health and safety standards: wears required personal protective equipment; promptly report unsafe conditions; complies with all departmental, county, state federal policies/procedures/regulations and laws.

Performs preventative maintenance/inspection and emergency repairs of the sewer collection system; utilizing Jet Vactors, easement jets and other collection equipment; responds to routine customer calls and complaints regarding blockages, odor, slow drains, alarms and grinder pumps; performs general maintenance including; cleaning of mains, root cutting, inspection, manholes, septic tanks, laterals, discharge, control boxes, small diameter sewer lines, force mains and system appurtenances to prevent blockages causing damages to customer property; raises and lowers manholes for access to perform general maintenance on sewer lines; performs restoration (yard repair, paving, blacktop) as needed; assists with special projects as needed.

Performs dye and smoke testing of sewer lines to determine customer connections; Operates the Closed Captioning Television (CCTV) camera to investigate and inspect sewer main lines and laterals; locates sewer, water, storm sewer and electric lines with subsurface interface radar (sonar) equipment to avoid damage when excavating; interacts with general public; resolves customer issues; performs emergency locates of sewer mains, sewer laterals, water mains and other utilities; works with other departments and divisions both in and outside Greene County Sanitary Engineering.

Performs preventative maintenance/inspection and repairs to sanitary lift stations; performs semi-skilled maintenance and electrical troubleshooting of lift stations. Inspects sanitary lift stations on a daily basis; (e.g., cleans and replaces pumps/filters and elements, greases and oils pumps, motors, check valves, blowers, panels, controllers and transformers); cleans, vacuums and inspects wastewater collection tanks to prevent and remove blockages.

Performs Inspection and repairs of sewer collection equipment in the field for; pump replacements, lateral services, pump rebuilds, grinder pumps, vacuum, gravity & septic systems; diagnoses and addresses system failures; performs emergency repairs; works at depths; calibrates and programs telemetric equipment, flow meters, sonar equipment, gas detectors and generators. Inspects and performs skilled maintenance.

Provides and prepares accurate records (hard copies or computer) of equipment operations, daily lift station check sheets, preventative maintenance forms, manhole and TV inspection forms, flow monitoring forms, cleaning logs, confined entry permits, work orders, Geographic Information System (GIS) data collection and management, investigation reports, daily job sheets, work orders, inventory control forms, Safety Data Sheets (SDS), lockout/Tagout, Confined Space Permits, competent person documentation, and other safety related record keeping. Utilizes technical equipment and computers.

Assists other Divisions in completing projects; provides accurate repair and part usage information to assist with inventory; assists with snow removal as needed.

Performs others duties of a similar nature or level as assigned.

Minimum Qualifications

High School Diploma or General Equivalency Diploma (G.E.D.); one year of related experience in water or sewer OR at least two years' of experience as a manual laborer in a construction or utility field; valid Ohio Class A CDL with Tanker Endorsement; valid Ohio driver's license.

-OR any equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above. Education and Experience may not be substituted for mandated licensure/certification.

LICENSURE REQUIREMENTS:

Ohio Class A CDL with Tanker Endorsement.

PREFERRED CERTIFICATIONS:

Ohio Class I or II Collection Certification;

Ohio Class I or II Distribution Certification.

Supplemental Information

EQUIPMENT USED:

Including but not limited to: equipment requiring a CDL A with Tanker Endorsement; valve machine, tapping machine, line locators, hydrostatic testing equipment, construction equipment, skid steer, trailers, diagnostic equipment, telemetric equipment, air compressor, sewer TV camera, lateral camera, sonar equipment, metal detectors, power generators, small cleaning equipment, jack hammer, tamp and hand tools, 2-ton dump truck, loaders (tire and track); pick-up truck, single and dual-axle trucks, hydraulic excavator, flow monitoring equipment, safety equipment, sleeves, pipe, snow removal equipment, computers, welders, torches, Jet-Vac, traffic control devices, trench box, tractor, Utility Terrain Vehicle (UTV) cranes, rotor tiller, roller and other equipment needed to perform duties.

PHYSICAL REQUIREMENTS:

Climbing, Balancing, Stooping, Kneeling, Crouching, Crawling, Reaching, Standing, Walking, Pushing, Pulling, Lifting, Grasping, Feeling, Talking, Hearing, Repetitive Motions.

VISUAL ACUITY:

The worker is required to have close visual acuity to perform an activity such as: preparing and analyzing data and figures; transcribing; viewing a computer terminal; expansive reading; visual inspection involving small defects, small parts and/or operation of machines (including inspection); using measurement devices; and/or assembly of fabrication of parts at distances close to eyes.

WORKING CONDITIONS:

The worker is subject to: both environmental conditions, extreme cold, extreme heat, noise, vibration, hazards, atmospheric conditions, oils; the worker is required to wear a respirator; the worker frequently in close quarters (crawl space, shafts, manholes, small, enclosed rooms, small sewage and water line pipes, and other areas which could cause claustrophobia); the worker is required to function in narrow aisles or passageways; and may be exposed to infectious diseases.

HEAVY WORK:

Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.

Agency

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Utility Maintenance Worker 2 Supplemental Questionnaire

***QUESTION 1**

County Driver Eligibility Standard: Do you have 3 or more moving violations in the past 3 years?

- Yes
 No

***QUESTION 2**

County Driver Eligibility Standard: Do you have a suspended license?

- Yes
 No

***QUESTION 3**

Do you have a valid Ohio Class A CDL with tanker endorsement?

Yes

No

* Required Question