

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

MAILING ADDRESS:
P.O. Box 215
Etna, Ohio 43018

ADMINISTRATIVE OFFICE:
8675 York Road SW
Pataskala, Ohio 43062

PHONE: 740.927.0410
FAX: 740.927.4700
WEBSITE: www.swlcws.com



JOB POSTING – Water System Operator

Posted: June 26, 2023

The Districts water treatment department has an opening for the following position:

Job Title: Water System Operator
Pay Range: Operator-in-Training – \$24.81 – \$33.36 DOQ
Class I – \$26.46 – \$35.28 DOQ
Class II – \$28.12 – \$36.94 DOQ
Class III – \$29.77 – \$38.59 DOQ

Interested candidates should submit a resume and cover letter to CJ Gilcher, Utilities Superintendent. This posting will remain open until July 24, 2023, or until filled.

JOB SUMMARY

This is a skilled position responsible for the daily operation and maintenance of the water treatment and distribution systems and allied appurtenances.

ESSENTIAL JOB FUNCTIONS

- Operates, cleans, and maintains facility equipment.
- Operates and adjusts valves, fire hydrants, pumps, and other appurtenances in accordance with the operational needs of the facility and distribution system.
- Observes variations in system operating conditions, completes daily operational logs, and reports back to the Water System Lead (WSL)
- Adjusts equipment and chemical feed rates under the direction of the WSL.
- Makes minor repairs to pumps, motors, controls, valves, and other associated treatment and distribution equipment as directed.
- Collects samples and performs a variety of laboratory tests to determine the operating conditions of the water system.
- Records meter readings and hardness, iron, and chlorine levels to ensure proper facility and distribution system operation.
- Performs meter installations, reads, and troubleshooting strategies.
- Makes periodic inspections of District facilities to determine the proper operating condition.
- Performs preventative maintenance, troubleshoots, and repairs facility equipment as required.
- Conducts general housekeeping and maintenance, including, but not limited to equipment wash-down, degreasing, mopping and waxing of floors, painting of buildings and equipment, and cutting grass.
- Participates in the on-call emergency operator rotation.
- Responsible for preventative and periodic maintenance of the water plant and distribution system.
- Responsible for monthly reading of residential meters, water meter pits, and well levels.
- Responsible for daily meter and equipment readings to monitor the water treatment process.
- Requisitions, through the WSL, parts, supplies, and equipment necessary to maintain and enhance facility operations.

- Responsible for the daily check of SCADA system regarding Water System activities.
- Additional duties and support as required by the WSL, Water System Supervisor, and General Manager.

COMPETENCIES

- Detail-oriented, disciplined, accountable for results, and strong decision-making ability.
- Works well with others, great team player, and handles conflict/change with an open mind.
- Strong organizational and time-management skills, with the ability to prioritize tasks.
- Strong oral and written communication skills.
- Ability to read meters and charts accurately.
- Ability to understand and follow detailed laboratory and facility operating procedures.

MINIMUM QUALIFICATIONS

- General knowledge of the principles, materials, and equipment used in the Water Distribution System.
- General knowledge of the principles and practices involved in the operation of large electric motors, pumps, and other electrical and mechanical equipment.
- Valid Ohio Driver's License.
- High School Diploma or equivalent required.
- Class I Water Supply Operator Certification or higher as issued by the Ohio EPA.
- Minimum of 3 years' experience in operating a groundwater membrane treatment facility and/or water distribution system preferred.

WORK ENVIRONMENT

This job operates both inside and outside in heat/cold, wet/humid, and dry/arid conditions. Frequently required to use personal protective equipment to prevent exposure to hazardous materials.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is frequently required to stand; walk; use hands to finger, handle, or feel; and reach with hands and arms. Occasionally ascends/descends a ladder during on-site inspections. Constantly works in outdoor weather conditions.

This position requires the ability to occasionally lift up to 50 pounds.

POSITION TYPE / EXPECTED HOURS OF WORK

This is a full-time position, and hours of work and days are Monday through Friday, 7:30 am to 4:00 pm. Hours are subject to change based on business needs.

To Apply: Please submit your resume and cover letter detailing your credentials, experience, and references:

Mail: Southwest Licking Community Water and Sewer District
c/o: CJ Gilcher, Utilities Superintendent
P.O. Box 215
Etna, OH 43018

Email: cgilcher@swlcws.com

All resumes submitted within the timeframe noted above will be reviewed and considered for qualifications. The Southwest Licking Community Water and Sewer District reserves the right to determine if an applicant meets the essential qualifications of the open position.

The SWLCWS District is an equal opportunity employer.