

SOUTHWEST REGIONAL WATER DISTRICT
SYSTEM MAINTENANCE I - VACANCY

Southwest Regional Water District, an Equal Opportunity Employer, is accepting applications for a full-time System Maintenance I position until filled. Applicants must possess a high school diploma or equivalent and a valid Class A commercial driver's license (CDL) or ability to obtain within the first 90 days of employment. This is a bargaining-unit position affiliated with IUOE (International Union of Operating Engineers). The pay range for the position is \$21.00 - \$29.07/hour, dependent on licensure, qualifications, and experience, plus an excellent benefits package which includes participation in the Ohio Public Employees Retirement System (OPERS). Applications and additional information regarding the vacancy can be obtained in person at the District's main office located at 3640 Old Oxford Road, Hamilton, OH 45013 (Monday through Friday, 8:00 a.m. to 4:30 p.m.) or from our website at www.swwater.org. Please return applications and/or resumes to Deana Fackey, HR Coordinator, c/o Southwest Regional Water District, 3640 Old Oxford Road, Hamilton, OH 45013 or email to fackeydr@swwater.org.

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter by US Mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

SOUTHWEST REGIONAL WATER DISTRICT

An Equal Opportunity Employer

Page 1 of 2

POSITION DESCRIPTION

Appt. Authority:	SWRWD Board of Trustees	Position Title:	System Maintenance
-------------------------	-------------------------	------------------------	--------------------

Department: Distribution	Employment Status: Full-time
Reports To: Distribution Supervisor	FLSA Status/Pay: Non-Exempt
	EEOC Job Category: (8) Laborers & Helpers

QUALIFICATIONS:

- High school diploma or equivalent.

LICENSURE AND/OR CERTIFICATION REQUIREMENTS:

- Valid Driver's License, and
- Valid Class A Commercial Driver's License (CDL).

EQUIPMENT OPERATED: Various motor vehicles, including dump truck with trailer; backhoe; mini-excavator; skid steer loader; rockhound/landscape rake; various hand/power tools; portable pumps; mobile devices such as laptops, tablets, and phones.

INHERENTLY HAZARDOUS OR PHYSICALLY DEMANDING WORKING CONDITIONS:

The employee may be required to lift and carry more than 50 lbs; working in excavated trenches; exposure to loud noises, pumps, motors, and heavy equipment; exposure to all types of weather conditions, rain, snow, wind, and sun; exposure to various water treatment chemicals such as chlorine and fluoride.

JOB DESCRIPTION AND WORKER CHARACTERISTICS

ESSENTIAL FUNCTIONS OF THE POSITION: For purposes of 42 USC 12101:

- 45% (1) Water Distribution: Repair of water main and service line breaks; hydrant installation, inspection, flushing, and repair; valve installation, inspection, and repair; water meter setting installation and repair.
- 45% (2) Metering: Meter reading; installation, replacement, and troubleshooting of water meters and MIUs.
- 10% (3) Miscellaneous: Yard restoration.

OTHER DUTIES AND RESPONSIBILITIES:

- (1) Demonstrates regular and predictable attendance.
- (2) Performs other duties as required.

MINIMUM ACCEPTABLE CHARACTERISTICS:

Knowledge of: The installation, repair, and disinfection of water mains and system-owned service lines; installation of water mains; installation and repairs of meter service facilities; installation and repair of other appurtenances such as: hydrants, gate valves, and master pressure reducing stations.

Date Adopted: 07/18/2023

Date Revised:

SOUTHWEST REGIONAL WATER DISTRICT

An Equal Opportunity Employer

Page 2 of 2

POSITION DESCRIPTION

Appt. Authority:	SWRWD Board of Trustees	Position Title:	System Maintenance
-------------------------	-------------------------	------------------------	--------------------

Department: Distribution	Employment Status: Full-time
Reports To: Distribution Supervisor	FLSA Status/Pay: Non-Exempt
	EEOC Job Category: (8) Laborers & Helpers

Skill in: Performance of various functions in connection with the operation, maintenance, repair, and modification of the District's water distribution system.

Ability to: Interpret a variety of instructions in written, oral, picture, or schedule form; deal with problems involving several variables within familiar context; define problems, collect data, establish facts, and draw valid conclusions; understand, interpret and apply policies, rules, or regulations to specific situations; complete routine forms; respond to routine inquiries from public and/or supervisors; communicate effectively; develop and maintain effective working relationships.

POSITIONS DIRECTLY SUPERVISED:

None.

This position description in no manner states or implies that these are the only duties and responsibilities to be performed by the position incumbent. My (employee) signature below signifies that I have reviewed all the pages of my position description, and that I understand the contents.

(Signature of Agency Representative)

(Date)

(Signature of Employee)

(Date)

Date Adopted: 07/18/2023

Date Revised: