



## Village Of Commercial Point

### Plant Operator

**Job Description:** Under the supervision of the Water/Wastewater Superintendent and Village Administrator. The position will assist with various phases of work involved in the water/wastewater.

<b><u>DEPARTMENT:</u></b> Utility	<b><u>WORK LOCATION:</u></b> Village Utility Department	<b><u>EDUCATION:</u></b> High School Diploma and/or GED Certification
<b><u>REPORTS TO:</u></b> Utility Superintendent and Village Administrator	<b><u>LEVEL OF SUPERVISION RECEIVED:</u></b> Under the direction of the Utility Superintendent	<b><u>LICENSE CERTIFICATE:</u></b> Required Waste Water Certificate Class III and Water Treatment Class Operator Class I
<b><u>SALARY RANGE:</u></b> As determined by Village Council	Valid Ohio Drivers License Required	

*This will be a full-time position with paid employee benefits including medical, dental, vision, life insurance, sick/personnel leave, vacation, paid holiday's and OPERS retirement.*

### **BACKGROUND:**

The Village of Commercial Point is a rapidly growing community in northern Pickaway County. The Village has just completed a 1MGD Water Treatment Plant and is in the process of completing a 1MGD SBR Wastewater Treatment Plant. These expansions are an effort to provide Utility Service to the existing and future Village Customers.

## **PURPOSE OF POSITION:**

Under the general supervision of the Utility Superintendent the Plant Operator's routine duties including operation of water and wastewater treatment facilities, water and sewer systems maintenance and treatment facility maintenance. Tasks include, but not limited to:

**Assist in the operations of treatment facilities:** make rounds of plants, record numerical values and data, perform lab analysis, regulate flow to the plant, operate pumping equipment and stations, grease equipment. Acts as Operator of Record for Water and Sewer.

**Abilities:** Must be in good physical condition and able to work in all weather conditions. Also, must be available for emergency repairs 24/7. Dependable, self-motivated, able to follow detailed instructions, work independently, valid driver's license, and maintain a good work record.

Please contact Wendy Hastings, Fiscal Officer of Commercial Point, (614-877-9248 ext. 7) to receive a copy of the Village Job Application or go to [Commercialpointohio.gov](http://Commercialpointohio.gov) under "Employment" and print the "Employment App". Resume and Job Application Form must be delivered to:

Village of Commercial Point Utility Office  
10 West Scioto Street  
Commercial Point, OH 43116  
Attn: Village Administrator