

**WATER/WASTEWATER DEPARTMENT EMPLOYEE
VILLAGE OF GRATIS**

Pay Range: \$16.00 - \$18.00

The Village of Gratis is accepting applications for the part-time position of Water and Wastewater Department employee. This is a non-licensed position with the employee responsible for assisting with the operation of the Village's water treatment plant and wastewater plant under the supervision of our water and wastewater operator and our licensed operator.

Qualified candidates must possess at least a high school diploma or GED equivalent, have at least one (1) years' experience working in the operations of a water and/or wastewater treatment plant with a mechanical aptitude, and the ability to use and maintain mechanical and electrical equipment. The employee is expected to work independently and exercise discretion in making routine plant operating decisions. A valid driver's license is required. The ability and desire to obtain an OEPA Class I water operator and/or an OEPA class 1 wastewater operator license is a plus.

Essential duties include but are not limited to:

- Operate valves and gauges to control the flow of water
- Take hourly and daily tests of water
- Monitor gauges and meters, and record readings
- Adjust chemical feeders and re-supply as required
- Assist in the preparation of various EPA reports
- Read water meters if needed
- Perform maintenance work on equipment
- Perform winter road maintenance including snowplowing and salt application

Interested persons may submit a resume and cover letter identifying qualifications to: Village of Gratis, c/o Mayor, P.O. Box 574, Gratis, OH 45330, or call (937) 787-3728 for more information.

The Village of Gratis is an Equal Opportunity Employer.