



The Village of Minerva, Ohio is accepting applications for the following positions:

WASTEWATER TREATMENT PLANT OPERATOR

Starting Hourly Rate: \$22-\$26

Applications Accepted Until Filled

Applications are available at <https://minerva.oh.us/> and should be emailed to Village Administrator, Benjamin W. Gunderson, at bgunderson@ci.minerva.oh.us

Essential Job Functions:

Monitors the performance of all equipment, gauges and charts in the treatment plant and pump stations; Records statistical data concerning plant operations; Maintains, operates, repairs and replaces equipment as necessary; Charts lab test results for trend analysis and maintains accurate records of analyses and test results; evaluates data and writes reports as required. Operates, maintains and repairs malfunctions at the wastewater treatment plant; repairs gauges, pumps, filters and other controls, belt press, flow meters, pump stations and other equipment as required and/or directed. Operates and maintains sewage pump stations; cleans wet wells and operates pumps and valves to control and adjust flow and treatment process. Cleans plant screens, valves, clarifiers; performs repair and maintenance of machines, pumps, mixers and vehicles. Checks sanitary sewer collection system for back-ups, operates a sewer-jet truck, raises and lowers manholes, inspects manholes; plows snow, mows grass and landscaping functions on Village wastewater plant grounds. Performs other tasks and duties as assigned or required.

Required Experience/Training:

- (A) Graduation from high school education or GED equivalent, and, supplemented by two (2) years post-secondary college or technical training in biology, environmental science, chemistry, or a closely related field preferred, or
- (B) Any equivalent combination of education and experience; and;
- (C) Class I Wastewater treatment license within 24 months of employment.
- (D) Working knowledge of equipment, facilities, materials, methods and procedures used in wastewater treatment plant maintenance and operation activities; working knowledge of laboratory procedures and practices.