

Wapiti Area Synergy Partnership Terms of Reference

1. **Background:**

The Wapiti Area Synergy Partnership (WASP) was formed from a need to bring together all stakeholders in energy and industrial development within the West part of the County of Grande Prairie.

2. **Vision:**

Foster proactive and collaborative approach amongst stakeholders in energy development while protecting the environment.

3. **Mission:**

To facilitate communication and cooperation amongst petroleum industry partners, regulators and community members regarding energy development in the area.

4. **Purpose:**

The Wapiti Area Synergy Partnership was created to support early multi-stakeholder input into the companies project development processes and to facilitate communication among stakeholders and the operators on important issues. Subjects for discussion could include but are not limited to: specific project proposals (seismic activities, well sites, access roads, pipelines, and facilities, etc.), long-term development plans, and on-going operational issues.

5. **Authority:**

WASP will, through open dialogue and discussion, collaborate with companies in their planning and decision-making processes related to development and operations in the region. Companies will demonstrate how the group's input has been considered and used in project plans.

The companies will include input from Wapiti Area Synergy Partnership in the record of public consultation that forms part of regulatory applications submitted to the Alberta Energy Regulator (AER). To the extent that there is disagreement within the group, or among the group and the companies, regarding the project being applied for, those issues and differing views will be recorded in the AER application.

6. **Membership:**

The committee will be comprised of representatives from the companies and a cross-section of community interests, to be reviewed from time-to-time, according to the resources and experience deemed to be in the interests of the group's vision, mission, and purpose.

The committee will also include representatives from the AER, Alberta Sustainable Resources and Development, the County of Grande Prairie, and any Towns, Villages or Hamlets within our boundaries.

Participation in WASP by community members does not imply support for the companies. Company representatives will consult with individuals outside WASP and will continue to consult individually with affected stakeholders. The establishment of WASP is to supplement, not replace companies' obligations to consult individually with affected stakeholders under the AER's Directive 56.

7. **Documentation:**

Notes will be kept as a record of proceedings. The notes are not a verbatim record, but will capture the essence of discussion.

The notes will be distributed to the Group and to others upon approval of the WASP executive. Notes will not be formally approved; any concerns with meeting notes should be raised to the Chairperson by the concerned party. The notes from the previous meeting will be distributed to the group prior to the next meeting.

8. **Operation of the Group:**

Group meetings will be facilitated. The agenda will be created by the facilitator with input from the group. Members will participate with openness, honesty, and respect for each other and the group process.

Members will:

- Listen generously as a way to acknowledge and support others.
- Speak straight in order to help others understand your message.
- Provide constructive input to build on ideas.
- Be inclusive by recognizing that everyone participates and has something to offer.
- Look for common ground among member views.
- Discuss topics with a view to finding a collaborative solution

The facilitator will:

- Listen generously as a way to acknowledge and support others. Act as a neutral unbiased third-party.
- Ensure that everyone gets a fair opportunity to be heard.
- Keep the group on agenda and on time
- Ensure that all questions are heard by the group and that they are addressed.