

AGENDA – MONDAY – DECEMBER 4, 2023

FOREST CITY BOROUGH COUNCIL MEETING

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE.** (*All stand*)
- **ROLL CALL**

PUBLIC COMMENT (*specific to agenda items*)

COMMITTEE REPORTS

- A. ADMINISTRATION:** (Joann Matarese)
- a) Motion to Approve Regular Meeting Minutes from NOVEMBER 6, 2023 (*Motion, second - All in favor? Any opposed?*)
 - b) Motion to Approve the NOVEMBER 2023 Treasurer’s Report (*Motion, second - roll call vote*);
 - c) Final review and approval of the 2024 General Fund & Sewer Budgets. (*Motion to advertise, second - roll call vote*);
 - d) Approve the Engagement Letter for the 2023 Audit from Brad T. Murray, CPA, LLC, reduced from his original proposal of \$7,500 to \$6,000. (*Motion, second - roll call vote*)
 - e) Approve Tax Levi Resolution_#15 with no tax increase for 2024 (*Motion, second - roll call vote*);
 - f) Announce the date & time (Jan. 2, 2024, 6:00 p.m.) of the 2024 Re-Organization meeting and authorize publication in F.C. News (*Motion, second - roll call vote*);
 - g) Approve 2% wage increase for clerical staff effective 1/01/2024 per 2024 budget (*Motion, second - roll call vote*);
 - h) Resignation letter from Secretary/Treasurer Sharon Vannan (*Motion to accept the resignation, second – all in favor, any opposed?*)
 - i) Advertise Secretary/Treasurer position (*Motion, second - roll call vote*)
- B. PUBLIC WORKS:** (Bernie Scalzo)
- a) NOVEMBER 2023 Public Works Report;
 - b) Approve 2% wage increase for F.T. Public Works staff & P.T. Janitorial worker per 2024 budget eff. 01/01/2024(*Motion, second - roll call vote*).
- C. BUILDINGS & GROUNDS** (Tracey Lazier)
- D. COMMUNITY & ECONOMIC DEVELOPMENT:** (Amy Bean)
- a) Update on Main Street Façade Projects
 - b) Action Team updates, minutes & agenda;
 - c) 2024 Action Team Meeting Schedule (*Motion to advertise, second - roll call vote*);
 - d) Report on Christmas Event held on 12/2/2023 in Pentecost Hall.
- E. PARKS & RECREATION:** (Nick Cost)
- a) Received restitution for damage to K.P. BBQ pit - \$100;
 - b) Upcoming events
- F. COMMUNITY SAFETY & HEALTH:** (Chris DeGonzague)
- a) Review Ordinance #522 – Amendment to Ordinance #498 Parking & Traffic, due to some additional changes, the vote to advertise will be revisited. (*Motion to advertise, second - roll call vote*);
- G. CODE ENFORCEMENT:** (Tracey Lazier)
- a) Resignation letter from CEO Stephanie Sojka-Reisch (*Motion to accept, second – all in favor, any opposed?*)

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MAYOR’S REPORT: (Mayor Christopher Ginton)

- a) NOVEMBER 2023 Police Report;
- b) Approve 4% wage increase for F.T. police per their agreement, effective 01/01/2024 (*Motion, second - roll call vote*);
- c) Approve 2% rate increase for P.T. Police officers per 2024 Budget eff. 01/01/2024 (*Motion, second - roll call vote*);

SOLICITOR: (Marissa McAndrew, Esq.)

NEW BUSINESS:

- a) Approve Christmas greetings ad in F.C. News – 5x3 \$35 or 5x5 \$60 (*Motion, second - roll call vote*);
- b) Discuss Security camera purchase for Borough building & exterior. If a proposal is available, (*Motion, second - roll call vote*);

CORRESPONDENCE:

- a) Letter from Vandling Borough indicating acceptance of rate increase to \$75 for Salt/Cinder mix, approved at their council meeting on November 20, 2023.

PUBLIC COMMENTS or QUESTIONS:

ANNOUNCEMENTS:

- The garbage fees will increase from \$18.50 to \$19.00 per month for the January collections that are billed in February.
- The Borough office will be closed on Monday, December 25 & Tuesday, December 26 for the Christmas Holiday and Monday, January 1, 2024 for New Year’s Day.
- Due to the New Year’s Day holiday - The 2024 Reorganization Council Meeting will be **TUESDAY JANUARY 2, 2024** at 6:00 p.m.

ADJOURNMENT: (*Motion, second - All in favor? Any opposed?*)