

AGENDA – TUESDAY JANUARY 2, 2024

FOREST CITY BOROUGH COUNCIL BI-ANNUAL REORGANIZATION MEETING

Mayor Christopher Glinton will swear in re-elected Council Members Nicholas Cost, Joann Matarese & Bernard Scalzo.

- **CALL TO ORDER** (The Honorable Christopher Glinton, Mayor, presiding).
- **Pledge of Allegiance.**
- **Roll Call.**
- **Mayor Glinton opens the floor with a request for Nominations for Council President.**
 - Mayor Glinton announces each nominee and requests a show of hands for each of them in the order nominated.

Mayor Glinton passes the gavel to the newly elected Council President.

The newly elected President proceeds with the following:

- Nomination & Election of the Council Vice President
- Nomination & Election of the President Pro-Tem to preside in the absence of both the Council President & Vice President.

President asks for motion to appoint the following & asks “All in favor?” – “Any opposed?” for each.

- Motion to reappoint Vacancy Board Chair (John Kameen)
- Motion to reappoint Borough Solicitor (Marissa McAndrew, Esq.)
- Motion to reappoint Borough Secretary/Treasurer (Sharon Vannan)
- Motion to reappoint Zoning Officer (Cindy Stone)
- Motion to reappoint Emergency Management Coordinator (Paul Mihelc)
- Appointment of Committee Chairpersons, Members and the Zoning Commission & Planning Commission (**may** be tabled for additional review)

Regular Meeting Agenda TUESDAY, January 2, 2024

1. PUBLIC COMMENT:

2. COMMITTEE REPORTS:

A. ADMINISTRATION: (TBD)

- 1) Motion to Approve Minutes from DECEMBER 4th & 18th, 2023 Meetings; (**motion, second, “all in favor?”**)
- 2) Motion to Approve Treasurer’s Report for DECEMBER, 2023; (**motion, second & roll call vote**)

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B. PUBLIC WORKS: (TBD)

- a) Public Works Report for December 2023;

C. BUILDINGS & GROUNDS: (TBD)

D. PARKS & RECREATION: (TBD)

E. CODE ENFORCEMENT: (TBD)

F. SAFETY & HEALTH: (TBD)

G. COMMUNITY & ECONOMIC DEVELOPMENT: (TBD)

3. MAYOR’S REPORT: (Mayor Glinton)

- a) December, 2023 Police Report;
- b) 2023 Annual Fire Department Report;
- c) 2023 Annual Police Department Report;
- d) New Hire: Part-time Patrolman – Glenn Mattos, Rate-\$18.25/hour, to start 1/2/2024
- e) Request permission to use 3rd floor for Town Hall meeting presentation by the PA Human Rights Commission – “No Hate in our State” (motion, second, “all in favor?”);
- f) Request approval for posting this event on the White Board (motion, second, “all in favor?”);
- g) No Smoking/No Vaping permitted in Borough building per the “Indoor Clean Air Act”. Signs will be posted and will be enforced by the F.C. Police. (motion, second, “all in favor?”)

4. SOLICITOR’S REPORT: (Marissa McAndrew)

5. NEW BUSINESS: (Council President)

- a) A letter from F.C. Regional School District’s engineer, Mr. Jeffrey Jerome, P.E. asking Council to add a relocated hydrant at the school to the Borough’s municipal hydrants. (motion, second & roll call vote);
- b) A letter from Council Member Joann Matarese. (motion, second, “all in favor?”);
- c) Elimination of the Main Street Coordinator position (motion, second & roll call vote);

6. CONTINUED BUSINESS:

- a) Audit Engagement Letter from Brian Kelly, CPA & Associates - \$6,500 for the 2023 Audit. (motion, second & roll call vote);

7. ANNOUNCEMENTS: (Council President)

- a) Announce the increase for Garbage Fees, effective 1/1/2024, to be in the February 2024 bills from \$18.50 to \$19.00/month per the Fee Schedule adopted in Resolution #12_2020.
- b) The next regularly scheduled Meeting will be held on Monday, February 5, 2024 at 6:00 p.m.

8. PUBLIC COMMENT & QUESTIONS

- 9. ADJOURNMENT: (Council President)** Council President requests a motion to adjourn (motion, second, All in Favor?)