

KINGSTREAM POOL

AFTER HOURS/SPECIAL REQUEST

EVENT/PARTY APPLICATION

(After normal pool hours, up to 25 guests)

Name: _____
Address: _____
Event/Party Name: _____
Event/Party Date: _____
Number of guests: _____
Start/End Times: _____
Today' Date: _____
Fee: _____ Check # _____

Pool Operator reserves the right to shut down the event if these guidelines are not followed. All requests are staffing dependent.

The following guidelines are in addition to the existing pool rules:

Reservations for events must be made at least 7-days prior to the event. No exceptions. Pool committee chair approval required. Board approval may be necessary depending on event.

After hour events will close no later than 10:00 PM.

After hour events require a minimum of one operator and one lifeguard.

The member/organizer of the party must be a **Kingstream resident owner or renter in good standing (paid)**, with his/her photo and information up to date in the electronic pool access system. **Member shall be present at all times during the event.**

Members will discuss event date/time with pool manager/operator to avoid conflicts with other events or swim team.

Member/organizer will provide a printed guest list of those attending 3-days prior to the event to the pool manager/operator on duty for guest check-in.

Member/organizer will have sufficient number of guest-passes for their event/party (guests and any paid help on the pool deck). Guest passes cost \$15 for 6 (1 card) and can be purchased by check only payable to KCC (no cash). Single guest passes can be purchased for \$3. There is no refund for unused guest passes. Guest passes are valid indefinitely.

After hours cost: \$75/hour for 1 operator & 1 lifeguard. An extra fee of \$35/hour for every additional 25 guests

1. Operator/lifeguard with 1-25 guests = \$75/hour
2. Operator + 2 lifeguards with 26 – 50 guests = \$110/hour

Payment is due upon signing the event contract. Payment shall be by check only to KCC and shall be given to the pool operator/manager.

Members will instruct their guests to give their name and the name of the event to the guard at the front entrance to obtain admittance to the event. If the name does not appear on the pre-printed guest list, they may not enter. No exceptions.

If the event is a children's party, 1 or more adult attendees must be present for every 6 children. (7-12 children=2 adults, 13-18 children=3 adults, etc.) No exceptions.

Member is responsible for all set up and clean up associated with the event. This includes all decorations, balloon remnants, streamers, etc. If the pool area has trash or debris left over, member may be responsible for further clean up fees incurred by the staff and will be billed accordingly. Make sure the area is clean before you leave. Tear down and cleanup will commence before the end of the event so it is finished by the end of the scheduled closing time.

Note, no glass articles of any kind are allowed in the pool enclosure.

The pool will remain open to any Kingstream member during normal pool hours and denying access to certain areas of the pool is strictly prohibited and cause for termination of the event. Tables/seating will not be reserved for the event/party.

Member/organizer is responsible for the behavior of all guests who are attending their event. Disorderly conduct of any kind will not be tolerated and if detected by the operator or guards on duty, the event will be shut down immediately with consequences including but not limited to future loss of pool use for member's entire household for the remainder of the pool season without reimbursement of any kind.

By signing below I have read and I understand and agree to the terms and guidelines set above. I take full responsibility for my actions and the behavior of my guests.

Member/organizer signature: _____

Contact number: _____

Contact email: _____

Lifeguards, please provide copy of pool rules to member organizer.