



# Celebrate with Lucy

Ceremonies for all occasions

## What is the Ceremony & MC Package

*The most popular package, offering you my full services as your Celebrant along with full Master of Ceremonies duties for your Reception.*

*Yes, that's right you receive everything included in the Your Wedding Your Way Ceremony Package PLUS I will be your go to girl for as long as you need me into your reception – usually until the formalities are over.*

*This is your full ceremony as you dream it to be... this may be your Bells and whistles, no holding back, dedication of your love story and commitment to each other, witnessed by as many (or a little) guests as your hearts desire, or a more relaxed celebration including personal elements, wording and maybe a ritual or two.*

*This day is all about YOU and YOUR love story. Telling it the way YOU want to, whilst sharing it with the people YOU want to, followed by the reception of your dreams including all the elements, announcements, speeches, games and formalities You Want included!*

*No two weddings are ever the same and it is my role, plus, joy & passion, to create a personal and unique ceremony then reception run sheet for you making sure to incorporate any elements with meaning to you and your loved one. There are so many options, elements, readings, rituals, games, and announcements you can add into your day. The sky's your limit and the worlds your oyster, we can create the ceremony and reception of your dreams.*

## The Process

*It's so important to choose a celebrant/MC you have a connection with, feel relaxed and at ease with. After all it is one of the biggest days of your life! Let's chat and see if we have a match!*

*We will then arrange our initial meeting where we will talk and learn about your plans and love story, complete the Notice of Intention to Marry, NOIM, answer all your questions, and giving you lots of things to go away and think about! I do like to allow 1.5 hours for this meeting so there is no rushing. Its best to include a coffee or even a wine in this meeting!*

*Please note The Notice of intention to marry, NOIM, requires one month before your ceremony, unless a shortening of time is granted.*

*I will then create the draft of your personalised ceremony and we can review, revisit and alter it as many times as we need until its perfect.*

*As we get closer we will meet or communicate in more detail about your MC requirements and I will craft and design any games/personal information and produce a personalised run sheet in lines with your other vendors.*

*We will arrange a rehearsal or final meeting before the day, this doesn't need to take place at your venue. It's a great way to help your wedding party understand when and where they are meant to be and also assists in calming any nerves. However please know I will guide you through every step of the ceremony on the big day, so a rehearsal is not essential.*

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*I will be available to you as much, or as little, as you like in the lead up to your day. I am happy to advise, recommend or make suggestions as you require.*

*On the big day I will check in with you in the morning, then be at the venue in plenty of time to set up and be ready to welcome you and your guests before we start, easing any nerves as needed. I will check you have the rings, are in position, any buttonholes/corsages/flowers are in place, all ties, flies and jackets straight and dresses neat before we start! I will stay with you, assist and guide your guests, making all those important announcements until you hit that dance floor and your formalities are done and dusted. Leaving you to enjoy your day, stress free and then dance the night away!*

*I will deliver your day in the best way I can do and be there in anyway you need me till you hit that dance floor.*

## **Package Inclusions**

- ◊ *Initial meeting to get to know you, start planning and complete legal paperwork including the NOIM & talk about your vision for the day.*
- ◊ *Design, create, write and deliver your unique personalised ceremony*
- ◊ *Up to one hour travel time each to your chosen venue/location on the day*
- ◊ *Assist and guide you in writing any personalised vows*
- ◊ *Provide you with Ideas, examples of wording, readings and rituals to assist in your planning*
- ◊ *Unlimited communication via phone and email, as required in the lead up to the big day*
- ◊ *Ceremonial Certificate presented to you on the day.*
- ◊ *Digital Ceremonial copy of your personally crafted ceremony*
- ◊ *Personal Vows and readings printed on cards for use during the ceremony*
- ◊ *All legal paperwork prepared and lodged with the Registry of Births, Deaths and Marriages*
- ◊ *Apply for your official marriage certificate from the correct BDM (fee paid to BDM added to invoice)*
- ◊ *Use of my PA and microphone if required on the day*
- ◊ *Signing Table and 2 Chairs if required*
- ◊ *Meeting to discuss all your MC requirements & ideas... think photos, games, speeches, extra bits!*

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- ◊ Run sheet created, agreed, produced and issued to all your vendors for the Ceremony & Reception.
- ◊ Arrival in plenty of time at your venue to be set up and ready to welcome your guests.
- ◊ Liaise with all your vendors to ensure we are all on the same page for a smooth running of the day
- ◊ Rehearsal before your day of up to one hour either at your venue or another location agreed on Or a final meeting to run over everything.
- ◊ Make all announcements during your Reception, keep an eye on everything, everyone and timings to keep the day flowing and to plan.
- ◊ Be you Go to girl on the day
- ◊ Ensure you are looked after during your Reception and all formalities take place as agreed and we get you on the dance floor.

## Investment

This complete ceremony & MC package is available for Just:

- ◊ \$1350

**Celebrate with Lucy will keep the agreed date and time available for your ceremony in accordance with the following:**

- 1) A confirmation booking fee of \$200.00 is payable. This fee also covers the lodgement of your Notice of Intended Marriage, if a wedding. This fee is not refundable.
- 2) The balance of your account is due and payable one month prior to your ceremony date.
- 3) In the event that the ceremony is delayed more than **30 minutes** beyond the agreed starting time, Lucy reserves the right to proceed to her next commitment.
- 4) In the event of cancellation of the ceremony, the non-refundable deposit will be forfeited and the balance of the fees will be considered, and will be at Lucy's discretion.
- 5) In the event of a change of date, a fee of \$50.00 may apply and is subject to Lucy's availability.
- 6) Additional Travel fees apply for over one hour travel time for Pacific Pines, charged at \$18.75 per 15min block.

## REFUNDS

- 1) The booking fee is non refundable.
- 2) Part fees may be refunded if fourteen (14) days' notice of cancellation has been given.
- 3) All fees are non refundable if cancellations is within seven (7) days of the event
- 4) In any other case, Lucy may refund the fees