



## ORTHODOX SYRIAN SUNDAY SCHOOL ASSOCIATION OF THE EAST

OUTSIDE KERALA

REGION CIRCULAR

No: OKR/03/2022

23/08 /2022

### Special Examination for Teachers Syllabus and Guideline

As per the clause Nos. 78 and 79 of the new constitution, eligibility for appointment as Sunday School Teacher is stated as follows:

- Those who have passed the “Veda Praveen” Diploma Examination.
- Those who have completed the Seminary studies or Mission Centre studies
- In case of emergency, those who have completed the “Divya Bodhanam” (POCE) course or the “Sathyajyothi” online course can be appointed temporary Sunday school teachers, with the permission of the Diocesan Metropolitan. However, they should pass “Veda Praveen” Diploma within two years.

Hence, all the teachers are hereby advised to complete the Veda Praveen diploma **by year 2023**. The Executive Committee of OSSAE OKR has decided to conduct a special examination of 11<sup>th</sup> and 12<sup>th</sup> grade together exclusively for the Sunday School teachers. The Online Examination will be held on **Friday 18th November 2022 at 10:30 am in the Bahrain, Doha, Kuwait, Saudi Arabia, Muscat, Gala and Salalah Region (local time) and Sunday 20<sup>th</sup> November 2022 in UAE 12:30PM (Local Time) and India (02:00 pm IST)**.

Teachers who have completed 5 years of teaching in Sunday school can write the special examination, even if they have not completed the Class 10 of Sunday school. Such teachers should get a letter from the Vicar stating that they have a minimum of five years teaching experience in Sunday school. Those who have the class 10 certificate must submit a copy of it during the registration. They need not obtain a certificate from the Vicar.

Syllabus for examination will be from the textbooks for Class XI and XII. Portions specified for annual examinations mentioned in the OSSAE OKR annual circular shall be applicable.

Those who pass either of the examination modes mentioned below, will be given a Veda Praveen Diploma Certificate stating that the requirement for the course is fulfilled, but no grades will be specified. There will be two modes of examinations.

- 1. Open Book Examination:** Teachers will have to write five Essays on specified topics. The answers must be handwritten. Typed answers will not be accepted. They must scan the written answers and send it to ([okrspecialexam@gmail.com](mailto:okrspecialexam@gmail.com)) with a copy to the respective Diocesan Director within the stipulated time. All Pages should be numbered and send as a single file. The Name of the PDF should be the Roll Number of the Candidate.
- 2. Online Examination:** This is the same mode of examination as that of students. Mark distribution would be 20 marks for Project work and 80 marks for online examination (Syllabus as per the annual circular).

The examination will be conducted in the second week of November 2022. **Candidates must register online on or before Sunday 25<sup>th</sup> of September**. Late applications will not be entertained.

Examination fees will be Rs.250/- in India and Rs.500/- outside India. The examination fee of each Diocese will be collected by the Directors and the total amount needs to be remitted to the OSSAE-OKR account.

Those who have difficulty in writing Essays in English can write it in Malayalam.

### **Syllabus**

<b>Class XI Portions</b>	<b>Unit 1 ch 1, 2, 3, 4, Unit 2- ch 1,2,3, 4, Unit 3- ch 1, 2, 3, 4, Unit 5- ch 2, 3,</b>	<b>Holy Qurbana - A study Chapters 1 to 10</b>
<b>Class XII Portions</b>	<b>1,2,3,4,5,6,7,8,9,10,11,13,14,15,17,18,21,22,23,24</b>	<b>Full Non-Detailed Text (Rituals are Meaningful)</b>

Clarification and Doubts based on the syllabus can be sent to ([okrspecialexam@gmail.com](mailto:okrspecialexam@gmail.com)) on or before 15<sup>th</sup> Sept 2022, with the CC to Diocesan/Sub-Region Director. There shall be Few Classes conducted online based on the Questions received from the Teachers attending the Special Teachers Examination.

The Open Book Examination Question paper will be emailed to Diocesan/Sub-Region Directors on **Saturday 12<sup>th</sup> November 2022**, who in turn will email the question paper to HMs/Applicants the same day by 11am IST. The answers need to be emailed to OKR Office, ([okrspecialexam@gmail.com](mailto:okrspecialexam@gmail.com)) with a copy to Diocesan / Sub Region Director latest by Saturday 19<sup>th</sup> November 2022 by 6:00pm. IST. Late submissions will be disqualified. Refer guidelines-Option 2 for more details.

### **Guidelines**

#### **Option 1 – ‘Online’ Examination**

MCQ (Multiple Choice Question) type.

- 40 MCQs to be answered from the Class XI and XII portions listed above.
- Time duration shall be 60 minutes. Online examination platform will be ‘Google forms’

#### **Mandatory Project work for Teachers opting 'Online' Examination**

Write a detailed study on (**Baptism or Marriage or Anointing the Sick or Feast of Christmas**) based on the liturgical text used, focusing mainly on Prayers, Hymns, Symbols and Rituals.

Electronic submission: **A4 size page, Times New Roman, font size 12, spacing 1.5, Justified (10 pages).**

Candidates need to email their Project report prior to the Online Examination to OKR office ([okrspecialexam@gmail.com](mailto:okrspecialexam@gmail.com)) with a copy to Diocesan/Sub-Region Director, by Saturday 12<sup>th</sup> November 2022.

- **Plagiarism will result in disqualification.**
- **Those who are not submitting Project work will be disqualified**

#### **Option 2 – ‘Open book’ Examination**

Essay question type.

- 5 Essay questions to be answered from the Class XI and XII portions listed above. Answers shall be **HANDWRITTEN**.
- Each essay to be limited to 400 Words (A4 size Plain White Paper, add page number

on each page. Use the first page as the facing sheet and write your name, roll number (registration number), unit name, diocese, number of pages used etc. on that page. Please do not write the essay on the first page.

- Maximum Time duration shall be 5 Days.
- Answer paper shall be scanned and emailed to OKR office (okrspecialexam@gmail.com) with a copy to Diocesan/Sub-Region Director. All Pages should be numbered and send as a single file. The Name of the PDF should be the Roll Number of the Candidate.
- Late submissions and Plagiarism will result in disqualification.

Teachers who wish to have grades in the examination can register as private candidates for December examination. In this case, the grades will be awarded as per the normal grading system.

With Warm Regards

In His Mission



Fr. Dr. Jossi Jacob

Director, OSSAE-OKR

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