

# Tree Planting Mini- grant process (phase 2)

November 20, 2023



CITY OF ST. PETERSBURG



## Tree Planting Mini-grant (phase 2)

### Background:

- Tree planting mini-grants are available to active Neighborhood or Business Associations
- Up to \$10,000 is available to each awardee
- Prospective applicants can attend a voluntary pre-application meeting at the Sunshine Center (330 5th St N) on November 29 from 6-8pm to ask questions.
- **Mini-grant application questions should be sent to Susan Ajoc at [susan.ajoc@stpete.org](mailto:susan.ajoc@stpete.org)**

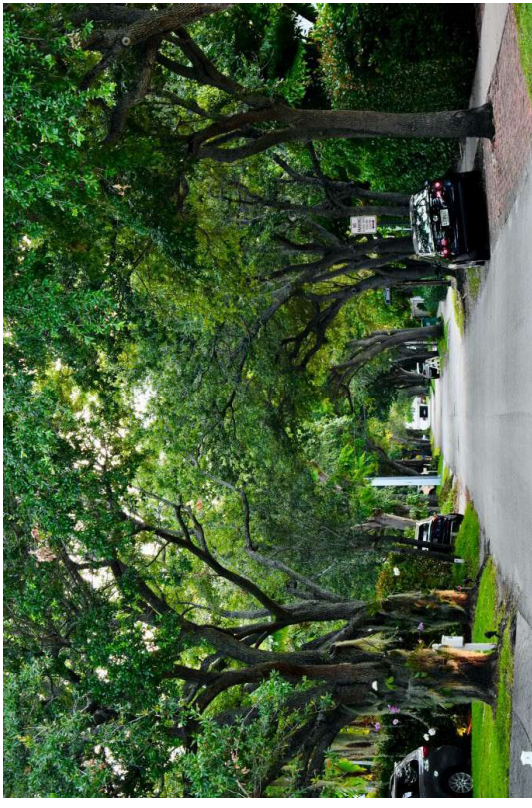




## 2023 Tree Planting Mini-grant (phase 2)

### Focus:

- Only public right-of-way tree plantings (between sidewalk and curb) in front of occupied residences are eligible for funding
- Planting space proposals under Duke utility lines, in FDOT owned spaces, or in St. Pete Parks will not be accepted
- Shade street tree planting in public right-of-way is the primary focus of this grant. This mini-grant supports tree planting that will contribute to St. Pete's 30% canopy goal. No food forests or other non-shade street tree proposals will be selected
- Tree species can be selected from the preapproved species list in St. Pete's Right Tree/Right Place guide (see included list) based on right-of-way planting strip width or through an alternative species list created by the awardee and approved by St. Pete Urban Forestry





## 2023 Tree Planting Mini-grant (phase 2)

### Focus (continued):

- Awardees will need to confirm support from residents that desire to plant a shade tree in the application round
- Residents that accept a tree will need to water the tree daily for a term of one year
- Residents will also be required to accept on-going maintenance for the life of the tree
- Neighborhood or Business Associations will be required to ensure maintenance and tree replacement in the event of death or loss at their expense







## 2023 Tree Planting Mini-grant (phase 2)

### Grant Application Process:

- Active associations must complete the online application (found in this [link](#)) by January 31, 2024
- St. Pete Neighborhood Relations Department and Office of Sustainability and Resilience will review all applications in early February
- Neighborhood Relations Department will send grant awardees an approval letter with next steps in further developing their proposal
- Neighborhoods not awarded a grant will be invited to a meeting to learn what application elements did not meet grant requirements and will be aided in preparing for next mini-grant round





## 2023 Tree Planting Mini-grant (phase 2)

### Grant Proposal Development Process (post award):

- Awarded neighborhood and business associations will work with mini-grant administration to develop a proposal that includes confirming tree maintenance acceptance with residents (from provided address master list), choosing a planting method (contractor or volunteer), and creating a planting implementation budget
- St. Pete Neighborhood Relations will verify utility and infrastructure offset conflicts are satisfied
- Awardees are required to provide a 1:1 match for the awarded grant amount. This match can be met with accumulated volunteer hours from the project administration and maintenance process
- Awardees will also be required to start a neighborhood tree inventory utilizing residents and volunteers. The minimum requirement is to schedule and complete a training event. Inventory hours can be used for the 1:1 match





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### Grant Implementation Process (post award):

- Awarded neighborhood/business associations can choose to hire a contractor or to work with St. Pete Urban Forestry to develop a volunteer planting event.
- If neighborhood chooses to implement a volunteer planting event, wholesale trees (15 gallon) can be purchased through the City
- Mulch and tree staking is a required element for all newly planted trees
- Watering must follow the City's specification (will be provided) to minimize heat stress to trees
- Slow-release tree watering bags are recommended to ensure proper metered watering of all trees.





# THANK YOU

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**st.petersburg**  
[www.stpete.org](http://www.stpete.org)

Department of Neighborhood Relations and  
Office of Sustainability & Resilience

Questions? [susan.ajoc@stpete.org](mailto:susan.ajoc@stpete.org)