



## PTA General Meeting - Thursday 20th April @ 7.30pm

Welcome and introductions to the full committee.

Changes to Committee: Jane Stagg is stepping down and Dan Keates and Alex Rennolds are stepping up. Welcome and Good luck!

### **Finances**

- Last Event - Cake Sale - £514.05 taken and £436.05 profit after £78 deductions for float.
- Current balance £11,800
- Total over £12,000 with upcoming payments - Disco and Cake Sale
- £2000 promised for the Science Dome
- £5000 promised for spend on Technology
- £5000 remaining - £4000 available spend
- £2000 - agreed for spend on additional Science equipment
- Remainder £2000 spend left.
- Expected Outgoings: Costs associated with the disco (these will be recorded and included at the next meeting)

### **Upcoming Events**

#### School Disco

- Snacks and Drinks coming to school on Friday to be stored in PTA Shed - this has been done.
- How is the evening going to work - are there enough parent helpers - Di has compiled a detailed list of timings for the event and risks identified and resolved - parents to volunteer to help in different roles on the night.
- Which staff members are going to be present?
  - Timings
  - Entry and Exit
  - Volunteers for crowd control
  - Distribution of snacks/drinks

### May Cake and Plant Sale - Thursday 25th May

- Advertise - poster on dojo and socials.
- Encourage people to plant seeds or bring along seedlings to sell.
- Need LOTS of volunteers to run stalls. The use of the volunteer app has been successful so will roll this out for this event prior to summer fair so everyone will be well used to stepping up and helping out with ease!
- Going to have cakes, plants and uniform for sale

### ACTION POINTS FOR CAKE AND PLANT SALE

- Advertise event on social and dojo
- Ask Mr Keates and Mr Rennolds to spread word at school
- Volunteers needed to sort through uniform

### Coronation Picnic - Scheduled for Friday 5th May - if weather is bad, to be held on Tuesday 9th May

- Update from the meeting
- This is going ahead as planned on 5th (weather dependent)
- PTA to do 'Cream Tea' to sell as well as tea and Coffee
- Idea is to have one plate with 2 scones, pot of cream, pot of jam - unsure of price as yet

### **THINGS WE NEED TO DO:**

#### Shed Painting

- Need volunteers to help paint the PTA shed.
- Aisling is going to organise shed painting.

### **FUND RAISING IDEAS**

#### Tea Towels for Christmas

- Need a volunteer to coordinate - Emma Longridge to coordinate - thanks, this is such a lovely project!

## **The Summer Fair - Saturday 8th July**

### **Concerns from Last Year**

- Too many people at start to set up and too many people with no idea of what was required of them
- Lack of volunteers from each class
- Confusion over who is responsible - teachers, PTA committee ...

### **Ideas and Questions**

- Parent-led with input from the class teacher - pictures of stalls from last year are available - each class or classes sharing and to organise themselves.
- Classes to buy what their stall needs and claim back - agreed - budget or limit to amount
- Details to be given out ASAP - middle of May ideally.
- Do we need a specific group of parents for the summer fair - NO - We do need a representative from each class to communicate information - doesn't have to be the class rep. We aim to use the volunteering app, perhaps not paper forms so less corraling required in person
- How much to charge for external stalls - £25
- Year 6 - more responsibility?

### **ACTION POINTS**

- Some stalls - face painting - ask parents to volunteer as it's specialist
- Agreed that it should be parent-led - parents to organise - not the teachers
- Di going through stalls and in the meeting we have mostly decided what to keep.
- Bath City Football Club "Beat the goalie" is now booked
- Year 6 class parents to run Bar and BBQ
- Craft area with different activities - flower crowns?
- Glitter tattoos
- Bouncy Castle and also an inflatable run and slide
- Georgia to contact Bouncers re bouncy castle and climb and slide
- FACE PAINTING - ask on the group
- Orienteering/Geocaching - Hannah Pearson to look into this as an activity

### **Spending**

- Is it a good idea to have some larger fundraising goals?
- Parents are likely to donate for something specific.
- It is likely that the fundraiser will be for transforming the area where the current swimming pool is, but needs more detail from school.

Misc

### IT Audit

- Ipads and Tablets are too old and can't be used.
- The IOS can't be updated.
- Need for IT - not sure of the exact position of the school as yet.
- Trolley with 13 ipads for one year group - 90 kids per year group
- 15 tablets - paired work
- Discussion with Mr Norcott about what conclusions the IT Audit has raised. The school says what they need and we decide whether or not to help.
- Teachers complete the 'Bid' form and submit to the PTA.
- Some discussion about the transparency of the process - need for teachers/Head to request funds from the PTA.

### **AGREED SPEND OF £5000 FOR TECHNOLOGY FOR SCHOOL**

### SCIENCE

- Dan Keates identified resources required for Science.
- Lack of resources for parts of the school.
- Ofsted expected to do deep dive into Science when they visit - imminent
- £2000 required for materials to run lessons where practicals can happen.

### **AGREED SPEND OF £2000 FOR ADDITIONAL SCIENCE RESOURCES FOR SCHOOL**

### Action Point

- Write email to the subject leads regarding applying for materials and resources - Jess
- Jess Willmott - ask if Baskervilles can come and do demos - email, biggest primary in Bath - Baskervilles - [info@baskervillesgym.co.uk](mailto:info@baskervillesgym.co.uk) - JESS
- Walcot Rugby have asked to attend - YES
- Email Dan - re year 6 having an Enterprise area to raise money - very specific about what that money could be used for.

### ICE CREAMS

- PTA to buy a small freezer to store in log cabin and sell ice creams on any Friday that it's sunny - AGREED
- Volunteers have been asked for to facilitate this

## General Action Points

- Send a copy of the minutes to Sophie Dyer as well.
- Ask Norcott to write a thank you to be sent out.
- Ask Becca Nelson - re wishlist - This has been actioned and is now live so people can order resources for the school.

<https://www.amazon.co.uk/registries/gl/guest-view/GZ5N2O8KS9BV>

## PTA Committee Meeting - Monday 24th April

Attendees: Di, Anna, Georgia, Emma and Jess

### AGENDA

#### Disco

- 50 tickets left over to give out - not many left, collecting at the office now.
- Are they mostly upper or little wasps?
- Run another pick up for tickets on Wed 26th - Di asking group.
- Send dojo to Treble to announce
- Need invoice from man running disco - received
- Ask Emma H for Disco man's number - done
- Put ice lollies in freezer on Thursday - Georgia sorting

#### Jess going into school tomorrow - Staff Meeting

- Introduce PTA Committee - 5 members
- Approve spending up to £500 by committee
- Discuss the form for teachers to apply for funds - form has been shared with teachers
- Dan Keates and Alex Rennolds are go-between
- PTA Summer Fair - parent-led - PTA Committee will allocate stalls to classes
- Taking pressure of running and organising a stall away from the teachers but we would really appreciate your support and help on the day.
- Does anyone have any contacts for events that could be good on the day
- The Coronation Event - what is the wet weather option
- Disco on Friday and Cake and Plant Sale

#### Summer Fair

- Invite the local nurseries and preschools - contacted
- Put Summer Fair on Weston residents
- What's On Booklet

### Shopping List

- New boxes for the uniform
- Boxes for the PTA shed

### To Do List

- When is the next Rags to Riches? 6th July

### Jess Visit to School Notes

- Spoke to teachers in both LW and Middle/Upper after school on Tuesday 25th April.
- Explained bids process - how they can request funds from the PTA.
- Bid form emailed to Dan Keates who has forwarded it to staff.
- Explained about Summer Fair with more emphasis on class stalls being led and organised by parents.
- PTA to allocate stalls to classes by middle of May so that preparations can begin early.
- Mrs Snook explained details about the Coronation Picnic Event - exact timing to be confirmed. Classes are going to learn a song and poem about a particular monarch.
- PTA provides a cream tea as well as tea and coffee.
- If weather cancels the event, it will be moved to Tuesday 9th May.