



**PARNDANA  
SHOW**  
& Field Day  
Kangaroo Island

P.O. Box 139, Parndana  
South Australia, 5220

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## PARNDANA SHOW SOCIETY PAVILION, MARQUEE & EQUIPMENT HIRE 2024

### PAVILION HIRE

Main Pavilion	\$500.00/event
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Extended bookings can be arranged, please inquire.  
(extended events will incur addition charges for electricity and water)

### MARQUEE HIRE

Full Marquee - 9 x 18m	\$2,000.00/event
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Set up fee -	\$1,500.00/event
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Per Bay Hire- 9 x 3m (6 available, includes set-up) minimum set up size 9 x 6m	\$600.00/event
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Delivery fee	\$100.00/event
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(extended events will incur addition charges for hire)

### EQUIPMENT HIRE

Gazebo Society - 3 x 3m (15 available)	\$25.00/event
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Standard Table - 1.8m (104 available)	\$5.00/event
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Standard Table Bi-fold - 1.8m (17 available)	\$5.00/event
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Chairs - Green (70 available)	\$1.00/event
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### SIGN & AGREEMENT

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Sign: \_\_\_\_\_  
(society)

Sign: \_\_\_\_\_  
(client)



## **MARQUEE & PAVILION TERMS & CONDITIONS OF HIRE 2024**

### **HIRE**

- a. Amount quoted is for the hire of goods for duration of the event only. Late or extended returns may incur an additional hire charge over and above the first hire charge.
- b. Quotations are subject to site inspection and the erection and dismantling of goods hired in ordinary working hours. Any extra time incurred for clearing, leveling, packing up, or extra cartage will be charged to the customer.
- c. Shortages of goods, must be notified to Parndana Show Society within 24 hours of receiving or prior to the event to be accepted.

### **PAYMENT**

- a. The customer will be invoiced by the society directly and payment is to be made in accordance with the invoice.

### **TERMINATION**

- a. Cancellation must be 14 clear days' notice in writing prior to delivery date, failure to do so may result in a 30% cancellation fee on items.
- b. All refunds will take place at the convenience of the society when accounting is done.

### **DELIVERY & PICKUP**

- a. Prices quoted are for delivery to standard ground level only, extra charges may apply for the delivery or removal from higher or lower levels. Extra fees will apply for tasks such as table setting, installation of items, or rearranging of customers residence for the extra time taken.
- b. Delivery instructions will be carried out where possible to the requested time, but the society will notify if any change has to be made.

### **RESPONSIBILITIES OF HIRER**

- a. The hirer is responsible for the goods hired from time of leaving the possession of Parndana Show Society, to the return of goods back to Parndana Show Society, and shall pay for all damages or losses during that period.
- b. The hirer will be require to pay the first \$5000 excess of any insurance claim to restore all damages, in accordance with the societies insurance policy.
- c. The Parndana Show Society shall not be liable for damage or loss incurred in cartage or handling of the goods hired.
- d. Goods to be returned cleaned and packed in their respective cartons. Additional charges may apply where goods are returned unclean and require cleaning.
- e. Canvas products are not to be packed whilst wet, any damage resulting form doing so will be at the hirer's expense.
- f. Marking out of water pipes/electrical cables to be marked out prior to arrival of equipment, and Parndana Show Society takes no responsibility for damage to water pipes etc. incurred with pegging pavilions.

### **DAMAGES AND SHORTAGES**

- a. The society count and/or decision as to the condition of goods and containers prior to dispatch and on return shall be final, and the replacement cost shall be charged to the customer.
- b. Shortages of goods, must be notified to Parndana Show Society within 24 hours of receiving or prior to the event to be accepted.
- c. The hirer shall be bound by these conditions whether signed by the hirer or not.



## MARQUEE WEATHER TERMS & CONDITIONS OF HIRE 2024

### **PLAN BY MONITORING FORECASTS & WARNINGS**

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Weather forecasts and warnings to be monitored at regular intervals prior to installation, during the event & dismantle phase of the structures via the Bureau of Meteorology (BOM) web site. [www.bom.gov.au](http://www.bom.gov.au)

- Installation or dismantle will not occur if wind speeds exceeding 40km/hr or greater
- Wind speeds exceeding 60km/hr or greater, all structures are to be evacuated and closed down

\*\*\* please note the best course of action in the event of wind is to secure the pavilion by closing all openings and securing the structure, DO NOT open up walls \*\*\*

### **EVACUATION PROCEDURE & WIND SPEED TRIGGERS BASED ON BOM WEBSITE, AND ANEMOMETER READINGS (WHEN IN USE)**

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Stage 1 - monitoring Client or Event Manager should be alert when wind speed reaches a 3 second gust speed of 40km/h recorder by the BOM website. Check BOM website to see if the wind speed is expected to increase or decrease during the course of the event, be pro-active.

Stage 2 - prepare to evacuate Client or Events Manager should be alert when wind speed reaches a 3 second gust speed of 50km/h recorded by BOM website. Client and event manager should then meet and discuss and prepare to implement evacuation. Check BOM website to see if the wind speed is expected to increase or decrease during the course of the event, be pro-active.

Stage 3 - implementation evacuation wind speed reaches a 3 second gust speed of 60km/hr (the AAWS). Evacuation procedure is implemented as detailed in the EMP. Check BOM website to see if the wind speed is expected to increase or decrease during the course of the event, be pro-active.

Stage 4 -completion of evacuation wind speed reaches a 3 second gust speed of 70km/hr. Evacuation of all marquees is completed & all openings in marquees are closed down Check BOM website to see if the wind speed is expected to increase or decrease during the course of the event, be pro-active.

Stage 5 - secure and monitor wind speed exceeds a 3 second gust speed of 80km/hr. Hirer of the structure takes appropriate action to ensure the structure is secure. This would entail sealing up the marquee as tight as possible. Other options may and can include installation of more pegs around the foot plate along with concrete weights using heavy duty ratchet straps to attach to the marquee. This would involve Parndana Show Society Team.

Stage 6 - Recovery and re occupying of structure wind speeds to be constantly monitored. Wind speed must have abated to at least 40km/hr for more than one hour before allowing the structures to be reoccupied.

### **SIGN & AGREEMENT**

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Date: \_\_\_\_\_

Date: \_\_\_\_\_

Sign: \_\_\_\_\_

Sign: \_\_\_\_\_

(society)

(client)