

**Pride of Potomac  
Member Handbook  
2023-2024**

## 2023 Pride of Potomac Marching Band Schedule

2023 Pride of Potomac Performance Schedule			
Date	Type	Time	Location
July 31	Band Camp (guard only 5-8)	8:00AM-12:00PM	PSHS
August 1	Band Camp (guard only 5-8)	8:00AM-12:00PM	PSHS
August 2	Band Camp	8:00AM-4:00PM	PSHS
August 3	Band Camp	8:00AM-4:00PM	PSHS
August 4	Band Camp	8:00AM-4:00PM	PSHS
August 8	Band Camp	8:00AM-4:00PM	PSHS
August 7	Band Camp	8:00AM-4:00PM	PSHS
August 8	Band Camp	8am-4pm, 6pm-9pm	PSHS
August 9	Band Camp		PSHS
August 10	Band Camp	8AM-4PM, 6PM-9PM	PSHS
August 11	Band Camp, Parent Preview 7:00PM		PSHS
August 15	Band Rehearsal	5:00PM-8:00PM	PSHS
August 17	Band Rehearsal	5:00PM-8:00PM	PSHS
Thursday 8/31/23	Home Football Battlefield	7:00 PM	PSHS

Thursday 9/14/23	Home Football Osbourne	7:00 PM	PSHS
Saturday 9/16/23	Woodbridge Competition	9:00-5:00	Woodbridge HS
Saturday 9/23/23	Colgan Competition	9:00-5:00	Colgan HS
Saturday 9/30/23	Herndon Competition	9:00-5:00	Herndon HS
Friday 10/6/23	Home Football Gar-Field (HOCO)	7:00 PM	PSHS
Saturday 10/7/23	Stafford Competition	9:00-5:00	Stafford HS
Saturday 10/14/23	Woodson Competition	9:00-5:00	Woodson HS
Saturday 10/21/23	Massoponax Assessment	9:00-5:00	Massoponax HS
Friday 10/27/23	Home Football Woodbridge	7:00 PM	PSHS
Friday 11/3/23	Home Football Colgan (Sn.Night)	7:00 PM	PSHS

**School Starts August 22**

Marching Band Runs August-October

After School Rehearsals Tues,Weds,Thurs 2:30-5:00

Fridays: TBD - Typically after school until Football Game time (Students stay for entire football game)  
Saturdays: TBD - Competitions and Tag Days only

**\*\*Attendance is mandatory for all rehearsals, football games, fundraisers, competitions and other related events. Absences must be communicated 24 hours in advance and discussed with the director\*\***

## **Band Camp 101**

### **Important note**

Bring a parent with you on the first day of Band Camp. This is to ensure we have the right contact information and to share any additional information about the week. Please bring the following forms if you have not yet submitted them.

- Blue Emergency Card – we must have these on file the first day of Band Camp.
- VHSL Physical Form – this is a requirement for Marching Band

### **Daily Activities**

- Rehearsal begins promptly each day. Arrival 15 minutes early is a must! Use this time to hydrate, put on sunscreen, set your instrument, equipment and warm up.

### **What to Wear / Bring**

Wear comfortable clothing. Light colors are recommended. Socks and proper tennis shoes are required, no sandals or flip-flops. Converse and Vans do not offer much support. In addition, please bring the following:

- sunscreen
- water bottle
- lunch
- hat and/or sunglasses
- pencil
- binder with sheet protectors
- music
- instrument
- a positive attitude
- your SMILE

### **What to do**

- Put on sunscreen before you arrive for camp and re-apply during the day.
- Get plenty of sleep.
- During the day, notify an adult if you are feeling sick, dizzy, etc. DON'T push yourself to the point of passing out.
- Drink plenty of water/ sports drinks during band camp.
- Be careful not to lock your knees when standing at attention, you may pass-out!

## Financial Obligation

Members - \$ 275.00

Payment Schedule:

- June 14: \$50 deposit and contract due
- August 5: \$100 and mandatory forms due
- September 9: \$75 due
- October 7: Final \$50 due

\*If you are able to pay your fee in full ahead of this schedule , that is perfectly acceptable . If this schedule does not work for you please talk to the Band Booster Treasurer or Mr. Gillis.

Includes (but not limited to):

- Cost of joining VBODA(Virginia Band and Orchestra Directors Association), competition fees and championships fees
- Cost of new flags, uniforms, percussion instruments, and any other equipment or props needed
- Cost of instructor fee to pay instructors and any clinicians brought in during the season
- Cost of Music Composition, Drill Writing, Copyright fees

Does not include:

- hair and makeup supplies
- gloves
- Shoes
- Socks

**\*\*\*If a performer should make the decision to leave the group at any time after uniform measurements have been done, no refunds will be made and payments to date still owed.**

Any departure after September 1 will still require 100% of the fee to be paid. Delinquencies are reported to the school.

## **Volunteer Requirements**

All students are required to participate in a minimum of 3 fundraising events - The two Tag Days and Indoor Guard and Drumline Competition (AIA) in the Winter (on a Saturday, TBD)

All parents or adult siblings/family members are required to volunteer for a minimum of 1 Tag Day

Sign up Genius will be sent out to volunteer

## Potomac Senior High School Marching Band and Color Guard Contract

I/We have read the information packet and understand the information and I/We agree to follow the guidelines set forth.

I/We have discussed my decision to participate in the 2022 Marching Band Season with my parent/guardian and they fully support my decision, and agree to help me meet my obligations.

My parent/guardian is aware of the cost/payment deadlines involved, and feel they are financially able to meet all payment obligations.

I/We understand the consequences in the event my attendance, conduct, grades are not as they should be, and agree to cooperate with school faculty, my advisors, team leaders, chaperones and teammates at all times.

I realize I am a representative of PSHS and will conduct myself in a respectful manner at all times. By signing this contract we (my parent/guardian and I) are ready to make the commitment necessary to be a member of the PSHS Pride of Potomac Marching Band for the 2022-23 school year.

I/We have read all the pages of this handbook and agree to comply with everything it entails.

Student Name \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

## Marching Band Fees and Payment Schedule

The band boosters offer various opportunities to pay the fees associated with participating in all band programs to help alleviate some of the financial burden. Listed below are the opportunities offered:

1. Provide the parent with a payment contract that is approved by the Treasurer and President. This is considered in hardship situations, and is strictly confidential. Please see payment contract within this packet.
2. Provide credit card payment options.
3. Student/Parent participation in fundraising activities. Throughout the school year the band boosters will present various fundraisers that will allow the students to earn money for their student accounts. These funds can be put towards fees.

All payments can either be placed in person to the treasurer at agreed upon dates, to the Band Director with payment in an envelope with the students name on it, or at band booster meetings. You can also use PayPal through the band website [www.prideofpotomac.com](http://www.prideofpotomac.com) or the band app.

*Checks should be made out to Potomac Band Boosters.*

**Members - \$275** – includes instructor’s fees, music, equipment, competition registration, and uniforms

Initial Commitment form with a **non-refundable \$50.00 deposit**

**June 14, 2022**

Second Payment of \$100.00

**August 5, 2022**

Third Payment of \$75.00

**September 9, 2022**

Final Payment of \$50.00

**October 7, 2022**

**\*\*Please see Payment Plan Contract for optional payment plan included within this packet.\*\***

Please be aware any returned or bounced check will result in a \$40.00 fee. The fee, as well as the amount of the initial check, will need to be paid in cash or by money order within one week of being notified of bounced/returned check.

By signing this payment statement, I \_\_\_\_\_ the parent of \_\_\_\_\_ have read and understand the above payment statement. If I fail to make payments on time, I understand my student’s name will be submitted to the school administration, which will result in my student not being allowed to participate in prom, graduation or any other school sponsored function until this debt is paid in full, or payment arrangements have been made.



I understand I have several payment options, and if I feel that I cannot adhere to the initial payment plan, I can set up a payment agreement that will allow me the opportunity to pay my fee through the end of the season. I understand this type of payment plan will require approval by the Treasurer and President of the band boosters, and band director.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

### Payment Plan Contract

In order to help with the cost of participating in the Marching Band program the band boosters have agreed to offer an additional payment plan to help alleviate the fee payment. It is desired that anyone who is financially capable of paying their fees up front, do so as there are a substantial amount of "up front" fees the Band Boosters must fund in order to get this season up and running. Anyone with a true financial hardship should contact the Band Director, the Booster Treasurer or the Booster President to make special arrangements for payments. **No student will be left out due to financial hardship.**

By accepting the payment terms in this contract, I \_\_\_\_\_ the parent of \_\_\_\_\_ do hereby agree to make a down payment of \$100.00 due on August 6, 2018, and will adhere to the payment option listed below.

Option four payments:

Date: 09/04/2022    Amount:    \$50.00

Date: 10/01/2022    Amount:    \$50.00

Date: 11/01/2022    Amount:    \$50.00

Date: 12/03/2022    Amount:    \$25.00

If you fail to make payments by the due dates stated above, the Band Boosters will submit your student's name to the school administration which will result in your student not being allowed to participate in Prom, Graduation, or any other school sponsored function until this debt is paid in full. If you cannot adhere to the agreed upon payment plan dates, you must notify the Treasurer and President in writing one week prior to the due date.

By signing this form you are acknowledging and accepting all of the terms and conditions set forth in this contract and understand that a failure to meet the obligations set forth herein may result in legal action.

Parent's Signature

\_\_\_\_\_ Date \_\_\_\_\_

Treasurer's Signature \_\_\_\_\_

Date \_\_\_\_\_

President's Signature \_\_\_\_\_

Date \_\_\_\_\_