

DIVISION/GROUP SUPERVISOR

**MABAS Division 2
Operational Checklist
#04-F**
EFFECTIVE 02/01/10
Reviewed 6/23/21

Upon arrival, don appropriate PPE, vest and report to IC for briefing

Responsibilities	<input type="checkbox"/> Obtain briefing from IC, OPS CHIEF, OR BRANCH DIRECTOR <input type="checkbox"/> Determine resources <input type="checkbox"/> Confirm responsibilities <input type="checkbox"/> Confirm tactical assignment <input type="checkbox"/> Confirm communications channel <input type="checkbox"/> Receive and maintain PASSPORTS (if indicated)	<input type="checkbox"/> Resolve logistical problems within division/group
	<input type="checkbox"/> Attend operations briefing	<input type="checkbox"/> Debrief with IC, OPS CHIEF OR BRANCH DIRECTOR prior to leaving shift
	<input type="checkbox"/> Review assignments with subordinates and assign tasks	
	<input type="checkbox"/> Implement IAP for division/group	
	<input type="checkbox"/> Provide updates to IC, OPS CHIEF, or BRANCH DIRECTOR	
	Brief statement of Incident Action Plan	

DIVISION/GROUP SUPERVISOR

RADIO DESIGNATION: AS DESIGNATED **CHANNEL:** _____

REPORTS TO: IC, OPS SECTION OR BRANCH DIRECTOR

REPORTS TO YOU: TASK FORCES/STRIKE TEAMS, SINGLE RESOURCES

