

Authority Budget of:

Adopted

The Landis Sewerage Authority



State Filing Year

2022

For the Period:

January 1, 2022

to

December 31, 2022

www.landissewerageauthority.com

Authority Web Address

Adopted

APPROVED COPY



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DEC 06 2021
LANDIS SEWERAGE AUTHORITY

Division of Local Government Services

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JAN 07 2022
LANDIS SEWERAGE AUTHORITY



2022 (2022-2023)

The Landis Sewerage
(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2022 TO December 31, 2022

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Cond. James Pe Date: 11/30/2021

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D Gwert CPA, RMA Date: 12/30/2021

2022 (2022-2023) PREPARER'S CERTIFICATION

THE LANDIS SEWERAGE

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2022 **TO:** Dec. 31, 2022

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Thomas J. Post		
Title:	Business Manager		
Address:	1776 S. Mill Road Vineland, NJ 08360		
Phone Number:	856-691-0551	Fax Number:	856-691-1407
E-mail address	tompost@landissewerageauthority.com		

2022 (2022-2023) APPROVAL CERTIFICATION

THE LANDIS SEWERAGE

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2022 TO: Dec. 31, 2022

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Landis Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 18th day of October, 2021.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Carlos Villar		
Title:	Secretary		
Address:	1776 S. Mill Road Vineland, NJ 08360		
Phone Number:	856-691-0551	Fax Number:	856-691-1407
E-mail address	tompost@landissewerageauthority.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.landissewerageauthority.com
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**) *N/A*
- The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Title of Officer Certifying compliance

Signature

Carol A. Ricci
Executive Assistant
Carol A. Ricci

RESOLUTION NO. 2021 - 121

A RESOLUTION AMENDING RESOLUTION NO. 2021-103 "A RESOLUTION ADOPTING THE PRELIMINARY BUDGET RESOLUTION OF THE LANDIS SEWERAGE AUTHORITY FISCAL YEAR PERIOD JANUARY 1, 2022 TO DECEMBER 31, 2022

WHEREAS, the governing body of the Landis Sewerage Authority adopted Resolution No. 2021-103 "A RESOLUTION ADOPTING THE PRELIMINARY BUDGET RESOLUTION OF THE LANDIS SEWERAGE AUTHORITY FISCAL YEAR PERIOD JANUARY 1, 2022 TO DECEMBER 31, 2022" at an open public meeting on October 18, 2021; and

WHEREAS, the second paragraph of Resolution No. 2021-103 stated "WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$10,890,000, Total Appropriations, including any Accumulated Deficit if any, of \$11,530,000 and Total Unrestricted Net Position utilized of \$640,000"; and

WHEREAS, the Landis Sewerage Authority was notified on November 22, 2021 by the State of New Jersey Department of Community Affairs (DCA) to amend the aforementioned second paragraph of Resolution No. 2021-103 to be stated as "WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$10,840,000, Total Appropriations, including any Accumulated Deficit if any, of \$11,530,000 and Total Unrestricted Net Position utilized of \$690,000;" and

WHEREAS, the requested change from the State of New Jersey Department of Community Affairs (DCA) reflects a decrease of \$50,000 in Total Revenues and an increase of \$50,000 in Total Unrestricted Net Position utilized. The requested change will not increase or decrease the total amount of the previously approved 2022 Budget Resolution No. 2021-103 of \$11,530,000.

NOW, THEREFORE BE IT RESOLVED BY the governing body of the Landis Sewerage Authority at an open public meeting held on December 6, 2021: that the second paragraph of RESOLUTION NO. 2021-103, A RESOLUTION ADOPTING THE PRELIMINARY BUDGET RESOLUTION OF THE LANDIS SEWERAGE AUTHORITY FISCAL YEAR PERIOD JANUARY 1, 2022 TO DECEMBER 31, 2022 be amended to read as follows:

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$10,840,000, Total Appropriations, including any Accumulated Deficit, if any, of \$11,530,000 and Total Unrestricted Net Position utilized of \$690,000.

BE IT FURTHER RESOLVED, this amending resolution shall be submitted to the State of New Jersey Department of Community Affairs (DCA) after adoption.

LANDIS SEWERAGE AUTHORITY


JOSEPH J. REUBEN, Chairman

Adopted: December 6, 2021

Attest:


CARLOS VILLAR, Secretary

Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
Joseph J. Reuben	X			
Alan Angelo	X			
Carlos Villar	X			
Thomas J. Merighi, JR.	X			
Perry D. Barse	X			

AV
Tom

RESOLUTION NO. 2021 – 103

A RESOLUTION ADOPTING PRELIMINARY BUDGET RESOLUTION
OF THE LANDIS SEWERAGE AUTHORITY FISCAL YEAR PERIOD
JANUARY 1, 2022 TO DECEMBER 31, 2022

WHEREAS, the Annual Budget and Capital Budget for the Landis Sewerage Authority for the fiscal year beginning January 1, 2022 and ending December 31, 2022 has been presented before the governing body of the Landis Sewerage authority at its open public meeting of October 18, 2021; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$10,890,000, Total Appropriations, including any Accumulated Deficit if any, of \$11,530,000 and Total Unrestricted Net Position utilized of \$640,000; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$1,258,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, \$-0-; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority to meeting operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and


WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather, it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED by the governing body of the Landis Sewerage Authority, at an open public meeting held on October 18, 2021, that the Annual Budget including all related schedules and the Capital Budget/Program of the Landis Sewerage Authority for the fiscal year beginning January 1, 2022 and ending December 31, 2022 is hereby approved; and

BE IN FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease agreements, service contracts and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Landis Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 20, 2021.

LANDIS SEWERAGE AUTHORITY


JOSEPH J. REUBEN, Chairman

Adopted: October 18, 2021

Attest:


CARLOS VILLAR

Recorded Vote

Member	Aye	Nay	Abstain	Absent
Joseph J. Reuben	X			
Alan Angelo	X			
Carlos Villar	X			
Thomas J. Merighi, Jr.	X			
Perry D. Barse	X			

2022 (2022-2023) ADOPTION CERTIFICATION

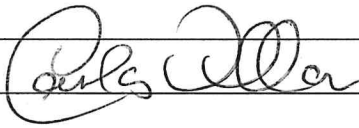
The Landis Sewerage
(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2022 **TO:** Dec. 31, 2022

Note: This is filled on for Adoption of the Budget Don't fill in for Introduction of the Budget

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Landis Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 20th day of, December, 2021.

Officer's Signature:			
Name:	Carlos Villar		
Title:	Secretary		
Address:	1776 S. Mill Rd Vineland, NJ 08360		
Phone Number:	856-691-0551	Fax Number:	856-691-1407
E-mail address	tompost@landissewerageauthority.com		

RESOLUTION NO. 2021-128

ADOPTED BUDGET RESOLUTION
2022

THE LANDIS SEWERAGE AUTHORITY BUDGET
FISCAL YEAR PERIOD JANUARY 1, 2022 TO DECEMBER 31, 2022

WHEREAS, the Annual Budget and Capital Budget/Program for the Landis Sewerage Authority for the fiscal year period beginning January 1, 2022, and ending December 31, 2021 has been presented for adoption before the governing body of the Landis Sewerage Authority at its open public meeting of December 20, 2021; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and


WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$10,840,000, Total Appropriations, including any Accumulated Deficit, if any, of \$11,530,000 and Total Unrestricted Net Assets utilized of \$690,000; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$1,258,000 and total unrestricted net position utilized of \$-0-

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Landis Sewerage Authority, at an open public meeting held on December 20, 2021 that the Annual Budget and Capital Budget/Program of the Landis Sewerage Authority for the fiscal year beginning January 1, 2022 and ending December 31, 2022 is hereby adopted and shall constitute an appropriation for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government and Services.

THE LANDIS SEWERAGE AUTHORITY


JOSEPH J. REUBEN, Chairman

Adopted: December 20, 2021

Attest:


CARLOS VILLAR, Secretary

Recorded Vote

Member	Aye	Nay	Abstain	Absent
Joseph J. Reuben	X			
Alan Angelo	X			
Carlos Villar	X			
Thomas J. Merighi, Jr.	X			
Perry D. Barse	X			

2022 (2022-2023) AUTHORITY BUDGET MESSAGE & ANALYSIS

The Landis Sewerage

AUTHORITY BUDGET

FROM:
FISCAL YEAR: Jan. 1, 2022 TO: Dec. 31, 2022

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2021/2021-2022 proposed Annual Budget and make comparison to the 2020/2020-2021 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.
2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. (Example Consider New Development projects such as Housing /Commercial projects impact on the Authorities expenses or revenues)
3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.
4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service payments, pilot payments, or other types of contracts or agreements (Example to provide police services to the Authority etc. and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).
5. The proposed budget must not reflect an anticipated deficit from 2021/2021-2022 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. (If no changes to fees or rates indicate (Answer as "Rates Are Staying the Same")

Responses to Page N-1 Questions

Question 1.

The Authority's proposed budget for 2022 represents a 3.4% increase over the 2021 budget.

- Total Other Non-Operating Revenue has a proposed increase of 23% due to increased deliveries to the Authority's receiving station.
- Total Interest has a proposed decrease of 44.8% due to the low interest rates on the Authority's deposits as well as lower anticipated penalties from customers.
- Total Unrestricted Net Position Utilized has a proposed increase of 220% due to the utilization of funds to balance the budget due to the ongoing pandemic.

Question 2.

The Authority anticipates very slow new residential growth while seeing some growth in commercial and light industrial activity

Question 3.

The Authority will be utilizing a total of \$690,000 of Unrestricted Net Position in the 2022 budget. The first \$640,000 of Unrestricted Net Position will be used to balance the budget. The remaining \$50,000 of Unrestricted Net Position will be for an appropriation to the City of Vineland.

Question 4.

The Authority has a shared services agreement with the City of Vineland Tax Collector; where, the Authority pays \$10,750 to the City for assistance with collecting the Authority's payments and assistance with the annual tax sale. Also, the Authority will make a \$50,000 appropriation to the City of Vineland in 2022.

The Authority has the following shared services agreement with the Cumberland County Improvement Authority.

1. The Authority contributes \$4,000 to help defray their costs associated with a household waste clean-up day.
2. Cumberland County Improvement Authority hauls the Authority's trash for annual cost of \$12,000.
3. Cumberland County Improvement Authority provides vehicle maintenance services of the Authority's fleet for \$51.75/hour plus materials.

Question 5.

The Authority anticipates reporting a deficit in Unrestricted Net Position of \$8,206,802 in its 2020 audited financial statements which was caused by the implementation of GASB 68. It should be noted, on a budgetary basis, without the impact of GASB 68, the Authority anticipates reflecting Unrestricted Net Position of \$1,307,787. The Authority plans to continue paying the annual required Pension contribution to offset the Pension Liability which should therefore reduce the deficit.

The Authority anticipates reporting an Operating Deficit of \$2,434,691 in the 2020 audited financial statements on a GAAP basis. This is primarily the result of depreciation expense exceeding the principal payments on debt.

Question 6.

The Authority is considering a rate increase in June 2022 in order to prevent the usage of Unrestricted Net Position in the future. As of a adoption of the preliminary 2022 budget; a percentage increase has not been determined.

AUTHORITY CONTACT INFORMATION

2022 (2022-2023)

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	The Landis Sewerage Authority		
Federal ID Number:	21-6001426		
Address:	1776 S. Mill Road		
City, State, Zip:	Vineland	NJ	08360
Phone: (ext.)	856-691-0551	Fax:	856-691-1407

Preparer's Name:	Thomas J. Post		
Preparer's Address:	1776 S. Mill Road		
City, State, Zip:	Vineland	NJ	08360
Phone: (ext.)	856-691-0551 (6264)	Fax:	856-691-1407
E-mail:	tompost@landissewerageauthority.com		

Chief Executive Officer:(1)	Dennis W. Palmer, P.E., P.P.		
(1)Or person who performs these functions under another Title			
Phone: (ext.)	856-691-0551 (6255)	Fax:	856-691-1407
E-mail:	dpalmer@landissewerageauthority.com		

Chief Financial Officer(1)	Thomas J. Post		
(1) Or person who performs these functions under another Title			
Phone: (ext.)	856-691-0551 (6264)	Fax:	856-691-1407
E-mail:	tompost@landissewerageauthority.com		

Name of Auditor:	Stephen P. Testa, CPA		
Name of Firm:	Romano, Hearing, Testa & Knorr		
Address:	1830 Gallagher Drive		
City, State, Zip:	Vineland	NJ	08360
Phone: (ext.)	856-691-9100	Fax:	856-794-8862
E-mail:	stesta@rhtservices.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

The Landis Sewerage Authority

(Name)

FROM: **January** **TO:** **December**
FISCAL YEAR: **1, 2022** **31, 2022**

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2019 or 2020) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 60
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2019 or 2020) Transmittal of Wage and Tax Statements: \$3,919,587
- 3) Provide the number of regular voting members of the governing body: 5 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 (Regional Authorities may have more than 7 members) s per statute for your Authority)
- 4) Provide the number of alternate voting members of the governing body: 0 (Maximum is 2)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2020 or 2021 deadline has passed 2020 or 2021) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) YES If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? NO If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? NO
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? NO
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NOIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. YES If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. *Attach a narrative of your Authorities procedures for all individuals listed on Page N-4 (2 of 2).*

- 11) Did the Authority pay for meals or catering during the current fiscal year? NO If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? YES If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- First class or charter travel NO
 - Travel for companions NO
 - Tax indemnification and gross-up payments NO
 - Discretionary spending account NO
 - Housing allowance or residence for personal use NO
 - Payments for business use of personal residence NO
 - Vehicle/auto allowance or vehicle for personal use YES
 - Health or social club dues or initiation fees NO
 - Personal services (i.e.: maid, chauffeur, chef) NO
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? YES If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. **(If your authority does not allow for reimbursements indicate that in answer)**
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? NO If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? NO If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. **(If no bonded Debt answer is Not Applicable). (New Jersey Infrastructure Trust Loans are not bonded debt of an Authority)**
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? NO If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? NO If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.

Page N-3 Questions 9

Dennis Palmer – Life Insurance Policy with Nationwide Insurance Premium paid annual was \$9,558.58 (beneficiary is Landis Sewerage Authority) Check # 1354 Paid on 5/17/2021.

Page N-3 Question 10

For the following individuals listed on Page N-4 (2 of 2).

The Authority Commissioners are Joseph Reuben, Alan Angelo, Carlos Villar, Thomas Merighi, Jr., and Perry Barse. Their compensation is set by the Vineland City Council.

Dennis Palmer is the Authority's Executive Director and has an employment contract with the Authority. The Authority Commissioners determine his compensation.

The remaining individuals are Authority employees: Thomas J. Post, Anthony Tobolski, Bart Brophy, and Daniel Reed are at-will employees. Their compensation is determined by the Authority's Commissioners and the Executive Director by using an industry salary range.

Page N-3 (2 of 2) Question 12

Travel Expenses paid to Dennis Palmer in 2020, total \$542.31

Check # 45748 paid on 3/16/2020 in the amount of \$431.63 for travel expenses for Chamber trip to Washington, DC

Check # 45748 paid on 3/16/2020 in the amount of \$110.68 for Spring AEA Conference

Page N-3 Question 13g

Those who receive an Authority vehicle are Dennis Palmer, with a value of \$3,990, Thomas J. Post with a value of \$690, Bart Brophy with a value of \$698 and Anthony Tobolski with a value of \$660.

(This page is directions for filling in page (N-4 (2-of 2) (No answers should be entered on this page)

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**
The Landis Sewerage Authority

**FISCAL YEAR: FROM: January 1,
2022 TO: December
31, 2022**

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2020 or 2021. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2022, the most recent W-2 and 1099 should be used 2021 or 2020 (60 days prior to start of budget year is November 1, 2021, with 2020 being the most recent calendar year ended), and for fiscal years ending June 30, 2022, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2022, with 2021 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

The Landis Sewerage Authority

For the Period January 1, 2022 to December 31, 2022

Position (Can Check more than 1 Column for each person)

A B C D E F G H I J K L M N O P Q R S T

Reportable Compensation from Authority (W-2/1099)

Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities	
1 Joseph J. Reuben	Chairman	2 X	N/A	N/A	N/A	N/A	N/A	\$ 3,000	N/A	N/A	N/A	\$ 3,000		*	*	0	0	3,000	
2 Alan Angelo	Vice-Chairman	2 X	N/A	N/A	N/A	N/A	N/A	\$ 3,000	N/A	N/A	N/A	\$ 3,000		*	*	0	0	3,000	
3 Thomas J. Merighi, Jr	Treasurer	2 X	N/A	N/A	N/A	N/A	N/A	\$ 3,000	N/A	N/A	N/A	\$ 3,000		*	*	0	0	3,000	
4 Carlos Villar	Secretary	2 X	N/A	N/A	N/A	N/A	N/A	\$ 3,000	N/A	N/A	N/A	\$ 3,000		*	*	0	0	3,000	
5 Perry D. Baise	Assistant Secretary	2 X	N/A	N/A	N/A	N/A	N/A	\$ 3,000	N/A	N/A	N/A	\$ 3,000		*	*	0	0	3,000	
6 Dennis W. Palmer	Executive Director	37.5	N/A	X	N/A	N/A	N/A	\$ 210,522	N/A	4,061	N/A	\$ 214,583		N/A	N/A	0	0	214,583	
7 Thomas J. Post	Business Manager	37.5	N/A	X	N/A	N/A	N/A	\$ 103,896	N/A	690	N/A	\$ 104,586		N/A	N/A	0	0	104,586	
8 Bart Brophy	Operations Manager	40	N/A	N/A	N/A	X	N/A	\$ 103,411	N/A	698	N/A	\$ 104,109		N/A	N/A	0	0	104,109	
9 Anthony	Field Engineer	40	N/A	N/A	N/A	X	N/A	\$ 101,982	N/A	660	N/A	\$ 102,642		N/A	N/A	0	0	102,642	
10 Daniel Reed	Agstite Manager	40	N/A	N/A	N/A	X	N/A	\$ 100,588	N/A	N/A	N/A	\$ 100,588		N/A	N/A	0	0	100,588	
11																			
12																			
13																			
14																			
15																			
Total:											\$ 635,399	\$ 6,109	\$ 229,880	\$ 871,388		\$ -	\$ -	\$ -	\$ 871,388

* See Financial Disclosure Forms

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

The Landis Sewerage Authority

For the Period January 1, 2022 to December 31, 2022

If Not Applicable X this box Below

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee		Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Actual	Proposed Budget	Actual						
Active Employees - Health Benefits - Annual Cost										
Single Coverage	15	15	\$ 17,270	\$ 17,167	\$ 259,050	15	\$ 17,167	\$ 257,505	\$ 1,545	0.6%
Parent & Child	3	3	24,696	24,524	74,088	3	24,524	73,572	516	0.7%
Employee & Spouse (or Partner)	8	8	33,648	33,473	269,184	8	33,473	267,784	1,400	0.5%
Family	17	17	44,100	43,758	749,700	17	43,758	743,886	5,814	0.8%
Employee Cost Sharing Contribution (enter as negative -)					(293,500)			(287,747)	(5,753)	2.0%
Subtotal	43	43	1,058,522	1,055,000	3,522	43	1,055,000	3,522	0.3%	
Commissioners - Health Benefits - Annual Cost										
Single Coverage										#DIV/0!
Parent & Child										#DIV/0!
Employee & Spouse (or Partner)										#DIV/0!
Family										#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)										#DIV/0!
Subtotal	0	0	0	0	0	0	0	0	0	#DIV/0!
Retirees - Health Benefits - Annual Cost										
Single Coverage										#DIV/0!
Parent & Child										#DIV/0!
Employee & Spouse (or Partner)										#DIV/0!
Family										#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)										#DIV/0!
Subtotal	0	0	0	0	0	0	0	0	0	#DIV/0!
GRAND TOTAL	43	43	\$ 1,058,522	\$ 1,055,000	\$ 3,522	43	\$ 1,055,000	\$ 3,522	0.3%	

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

NO	Yes or No
NO	Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

The Landis Sewerage Authority
 For the Period January 1, 2022 to December 31, 2022

Complete the below table for the Authority's accrued liability for compensated absences.
 X Box if Authority has no Compensated Absences

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of		Approved Labor Agreement	Resolution	Individual Employment Agreement
		Accrued	Compensated Absence Liability			
KIRKLAND	12	\$	3,855		X	
LAGERHOLM	6		496		X	
MERCADO	27		3,134		X	
MOORE	0.37		813		X	
PALMER	139		22,382			X
PEARCY	20		2,295		X	
POST	126		16,257		X	
RICCI	37		6,780		X	
RODRIGUEZ	10		1,637		X	
TAYLOR	12		1,550		X	
TOBOLSKI	82		13,612		X	
TORRES, R	20		2,209		X	
VELAZQUEZ	13		434		X	
Remaining employees are listed on sheet 1.						
Total liability for accumulated compensated absences at beginning of current year		\$	75,454			

The total Amount Should agree to most recently issued audit report for the Authority

The Landis Sewerage Authority

For the Period January 1, 2022 to

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for	
			Approved Labor Agreement	Resolution
BAUMAN	49	9,779		X
COLLINGE	21	3,702		X
FORMENTO	71	13,867		X
HUGHES	115	13,219		X
JAMES	41	6,957		X
KIMMELMAN	55	12,285		X
MARTINEZ	19	2,893		X
MCGRATH	13	4,661		X
QUIGLEY	118	12,764		X
SHUSTOCK	25	4,171		X
BROPHY	19	8,067		X
BARTLESON	46	6,612		X
BELTRAN	13	1,842	X	
BOCCALERI	50	8,579	X	
CARBONE	17	6,064	X	
DAY	122	10,912	X	
DITZEL	21	3,610	X	
FOYLE	54	7,836	X	
GONZALEZ	149	13,531	X	
HIGNUTT	8	1,078	X	
HOBERT	20	3,439	X	
KAMMERMEIER	144	15,039	X	
MCCLURE	44	7,121	X	
MORATELLI	25	5,198	X	
SCOTT	31	4,456	X	
SMANITTO	10	1,642	X	
TORRES,A	19	4,030	X	
TORRES, J	45	7,495	X	
VARESIO	2	310	X	

VERDEROSE	106	10,765	X	
REED	85	13,889		X
DIGIOVACCHIO	19	3,943		X
Tingle	0.56	587	X	
Subtotal		230,343		
Subtotal from Page N-6		75,454		
Total liability for accumulated compensated absences		\$ 305,797		

The total Amount Should agree to most recently issued audit re

SUMMARY

For the Period The Landis Sewerage Authority
 January 1, 2022 to December 31, 2022

	<i>FY 2022 Proposed Budget</i>					<i>FY 2021 Adopted Budget</i>		<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
	Sewer	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations		
REVENUES									
Total Operating Revenues	\$ 10,120,000	\$ -	\$ -	\$ -	\$ -	\$ 10,120,000	\$ 10,130,000	\$ (10,000)	-0.1%
Total Non-Operating Revenues	720,000	-	-	-	720,000	770,000	(50,000)	-6.5%	
Total Anticipated Revenues	10,840,000	-	-	-	10,840,000	10,900,000	(60,000)	-0.6%	
APPROPRIATIONS									
Total Administration	2,247,000	-	-	-	2,247,000	2,165,000	82,000	3.8%	
Total Cost of Providing Services	7,176,000	-	-	-	7,176,000	6,877,000	299,000	4.3%	
Total Principal Payments on Debt Service in Lieu of Depreciation	574,000	-	-	-	574,000	552,000	22,000	4.0%	
Total Operating Appropriations	9,997,000	-	-	-	9,997,000	9,594,000	403,000	4.2%	
Total Interest Payments on Debt	958,000	-	-	-	958,000	980,000	(22,000)	-2.2%	
Total Other Non-Operating Appropriations	575,000	-	-	-	575,000	576,000	(1,000)	-0.2%	
Total Non-Operating Appropriations	1,533,000	-	-	-	1,533,000	1,556,000	(23,000)	-1.5%	
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	11,530,000	-	-	-	11,530,000	11,150,000	380,000	3.4%	
Less: Total Unrestricted Net Position Utilized	690,000	-	-	-	690,000	250,000	440,000	176.0%	
Net Total Appropriations	10,840,000	-	-	-	10,840,000	10,900,000	(60,000)	-0.6%	
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	

Revenue Schedule

The Landis Sewerage Authority

For the Period January 1, 2022 to December 31, 2022

FY 2022 Proposed Budget

	FY 2022 Proposed Budget						Total All	FY 2021 Adopted	\$ Increase	% Increase
	Sewer	N/A	N/A	N/A	N/A	N/A	Operations	Budget	(Decrease)	(Decrease)
							Total All	Total All	Proposed vs.	Proposed vs.
							Operations	Operations	Adopted	Adopted
OPERATING REVENUES										
<i>Service Charges</i>										
Residential	6,737,962						\$ 6,737,962	\$ 6,737,962	\$ -	0.0%
Business/Commercial	1,658,865						1,658,865	1,658,865	-	0.0%
Industrial	943,717						943,717	943,717	-	0.0%
Intergovernmental	639,456						639,456	639,456	-	0.0%
Other	-						-	-	-	#DIV/0!
Total Service Charges	9,980,000						9,980,000	9,980,000	-	0.0%
<i>Connection Fees</i>										
Residential	10,000						10,000	10,000	-	0.0%
Business/Commercial	30,000						30,000	30,000	-	0.0%
Industrial	100,000						100,000	110,000	(10,000)	-9.1%
Intergovernmental	-						-	-	-	#DIV/0!
Other	-						-	-	-	#DIV/0!
Total Connection Fees	140,000						140,000	150,000	(10,000)	-6.7%
<i>Parking Fees</i>										
Meters	-						-	-	-	#DIV/0!
Permits	-						-	-	-	#DIV/0!
Fines/Penalties	-						-	-	-	#DIV/0!
Other	-						-	-	-	#DIV/0!
Total Parking Fees	-						-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>										
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Total Other Revenue	-						-	-	-	#DIV/0!
Total Operating Revenues	10,120,000						10,120,000	10,130,000	(10,000)	-0.1%
NON-OPERATING REVENUES										
<i>Other Non-Operating Revenues (List)</i>										
Crop Sales	125,000						125,000	125,000	-	0.0%
Miscellaneous	160,000						160,000	150,000	10,000	6.7%
Receiving Station	250,000						250,000	160,000	90,000	56.3%
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Total Other Non-Operating Revenue	535,000						535,000	435,000	100,000	23.0%
<i>Interest on Investments & Deposits (List)</i>										
Interest Earned	40,000						40,000	160,000	(120,000)	-75.0%
Penalties	145,000						145,000	175,000	(30,000)	-17.1%
Other	-						-	-	-	#DIV/0!
Total Interest	185,000						185,000	335,000	(150,000)	-44.8%
Total Non-Operating Revenues	720,000						720,000	770,000	(50,000)	-6.5%
TOTAL ANTICIPATED REVENUES	\$ 10,840,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,840,000	\$ 10,900,000	\$ (60,000)	-0.6%

2022
PROPOSED ANNUAL COLLECTION BY USER

<u>Classification</u>	Number of Connections	Annual Service Charge	Total Proposed Collections
<u>RESIDENTIAL</u>			
Residence - Single Family	10,350	\$390	\$4,063,500
Residence - Multi Family	5,750	360	2,070,000
Residence - LLPS	23	482	11,086
Rooming House	3	390	1,170
Each Room	20	64	1,280
Garbage Disposal Units (single family)	1,502	78	117,156
Garbage Disposal Units (multi-family)	520	72	37,440
Churches	67	390	26,130
Mobile Homes	1,172	350	410,200
<u>RESIDENTIAL SUBTOTAL:</u>			<u>6,737,962</u>
<u>BUSINESS/COMMERCIAL</u>			
Office	240	264	63,360
Office - Doctor	150	264	39,600
Business	780	264	205,920
Warehouse	20	264	5,280
Empty Buildings	26	382	9,932
Supermarket	5	2,074	10,370
Butcher Shop	2	518	1,036
Vegetable Store	4	518	2,072
Department Store	9	264	2,376
Restaurant (Base Rate)	65	264	17,160
Restaurants (seats)	5,214	22.00	114,708
Pizzeria / Custard (Base Rate)	13	264	3,432
Pizzeria / Custard (seats)	519	12.50	6,488
Takeout Food	56	264	14,784
Bar / Tavern (Base Rate)	8	264	2,112
Bar / Tavern (seats)	362	22.00	7,964
Gasoline Service Stations	22	264	5,808
6-Bay Block 39 ÷ 6 =	7	390	2,730
Beauty Parlor	65	264	17,160
Laundromat (No. of machines)	330	274	90,420
Motel (units)	655	195	127,725
Lodges	29	264	7,656
Capacity 200/block 5,123 = 26 Blocks		390	10,140
Clubs with bar	3	264	792
Capacity 80/block 903 = 12 Blocks		390	4,680
Funeral Homes	6	264	1,584
Theatres, etc.	2	264	528
100-seat block 2,515 = 28 Blocks		390	10,920
Employees - Non Factory 1,022 Blocks		390	398,580
Schools - Adult Training 35 Blocks		390	13,650
Metered Accounts	24		459,898
<u>BUSINESS/COMMERCIAL SUBTOTAL:</u>			<u>1,658,865</u>
<u>INDUSTRIAL</u>			
Factories	36	264	9,504
Employees - Factory	180	390	70,200
Metered Accounts	10		914,013
<u>INDUSTRIAL SUBTOTAL:</u>			<u>943,717</u>
<u>INTERGOVERNMENTAL</u>			
Municipal Buildings	29	264	7,656
Elementary Schools	252	390	204,750
Middle/High Schools	1,020	390	397,800
Employees - Municipal	75	390	29,250
<u>INTERGOVERNMENTAL SUBTOTAL:</u>			<u>639,456</u>
<u>TOTAL</u>			<u>10,030,000</u>

RESOLUTION NO. 2017-39

A RESOLUTION AUTHORIZING THE ADOPTION OF NEW USER FEE SCHEDULE, ALLOCATION/CONNECTION FEE SCHEDULE, REDUCTION IN BILLING RATES FOR DEPLOYED ACTIVE MILITARY PERSONNEL IN TIME OF WAR, ADOPTION OF A COURTESY FEE FOR THE USE OF CREDIT CARDS AND ADOPTION OF DISCOUNT FOR CERTAIN HOUSING PROJECTS

WHEREAS, the Landis Sewerage Authority properly advertised in accordance with State law a Public Hearing to be held on April 3, 2017 at 6:00 p.m.; and

WHEREAS, proper notification and notice required by law the Public Hearing was held and two verbal comments were received at the hearing; and

WHEREAS, the Landis Sewerage Authority prepared a basis and background document that was utilized and read into the record at the hearing; and

WHEREAS, Exhibit #5 of the Public Hearing and basis and background document titled User Charges Rates is proposed establishing a user fee for homes at \$350 with multiple categories for other types of buildings; and

WHEREAS, Exhibit #8 at the Public Hearing was a chart titled "Proposed Allocation/Connection Fee Schedule" which established \$2,450 per block for 300 gallons per day as an Allocation/Connection fee; and

WHEREAS, Public Hearing testimony also provided for a \$50 reduction in the annual user fee for active military personnel deployed out of the country. Written verification will be required. Also it is required that these personnel be deployed in active service during time of war. Therefore those active military personnel deployed in the area of active war, copies of their orders indicating location and time shall be provided to the Authority, they must pay the Landis Sewerage Authority and the discount is for only their primary residence; and

WHEREAS, testimony was provided at the hearing with respect to accepting credit cards and establishing a courtesy fee for utilizing credit cards of \$3 for homeowners and \$5 for commercial accounts; and

WHEREAS, in the Public Notice there are provisions to adjust the Authority's rate schedule for allocation/connection fees in the case of public housing authorities and non-profit organizations and affordable housing projects with a reduction of 50% in accordance with the law.

WHEREAS, the Landis Sewerage Authority has a Policy and Procedure Manual that includes fee schedules for allocation/connection and user fees.

NOW, THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE LANDIS SEWERAGE AUTHORITY, that:

1. The findings of the Hearing Officer's Report and testimony received at the Public Hearing are hereby accepted and approved.
2. The allocation/connection fee schedules contained in Exhibit #8 and basis and background documents shall be adopted immediately. The Authority's Policy and Procedure Manual shall be modified to contain the new allocation/connection fee. The annual user fee in Exhibit #5 and the basis and background document shall be adopted and placed in effect as of June 1, 2017 billing. The Authority's Policy and Procedure Manual shall be modified to reflect the new values.
3. Policy established for a discount of \$50 for active deployed military personnel's adopted with the June 1, 2017 billing.

APR 13 2017
11:00 AM


Resolution No. 2017-39 (cont'd)

4. The policy with the use of credit cards and the appropriate service fee is here by adopted.
5. In the case of public housing authorities and non-profit organizations building affordable housing projects, the 50% reduction in connection fees shall apply immediately.

LANDIS SEWERAGE AUTHORITY

Adopted: April 17, 2017

Attest:


C. STEVEN ERICKSON, Secretary


CARLOS VILLAR, Chairman



Proposed Allocation/Connection Fee Schedule
For Public Hearing
April 3, 2017

<u>LSA CODE:</u>	<u>DESCRIPTION:</u>	<u>RATE:</u>
10	Residential	\$2,480
11	Multifamily	1650 (\$2,480 if 3 bedrooms) <i>2/225 GPD</i>
12	Rooming Houses	298 / room
13	Mobile Homes	1850 (\$2,480 if 3 bedrooms) <i>2/220 GPD</i>
14	Low Pressure Pumping System	2480
20	Office Non-Medical 10 employee block	2,480 / block
22	Offices Medical 3 employee block	2,480 / block
24	Trade, Farm, Business 10 employee block	2,480 / block
26	Warehouse 15 employee block	2,480 / block <i>22 GPD per person</i>
28	Supermarket 5 employee block	2,480 / block
30	Fish Market 5 employee block	2,480 / block
32	Butcher Shop 5 employee block	2,480 / block
34	Vegetable Store 5 employee block	2,480 / block
35	Department Store 10 employee block	2,480 / block
38	Lunch Counter	n/a, consolidated with 40
40	Diners/Restaurant	165 / seat

<u>LSA</u> <u>CODE:</u>	<u>DESCRIPTION:</u>	<u>RATE:</u>
42	Pizzeria/Ice Cream	98 / seat
43	Takeout Food 3 employee block	2,480 / block
44	Bar/Tavern	165 / seat
46	Gas Service Station 6 bay block	2,480 / block
45	Beauty Parlor 2 employee block	2,480 / block
50	Laundromat	1,754 / machine
52	Factories 15 employee block	2,480 / block
54	Motels 2 room block	2,480 / block
55	Theaters, Etc. 100 seat block	2,480 / block
57	Bowling Alley (per lane)	217 / lane
58	Funeral Homes 0.5 employee block	2,480 / block
59	Lodges 200 seat block	2,480 / block
62	Clubs W/Bar 80 seat block	2,480 / block
70	Schools: Elementary 15 emp/pupil block	2,480 / block grades Pk-4
71	Middle & High School 9 emp/pupil block	2,480 / block grades 5-12
72	Churches	2,480 / block
74	Municipal 10 employee block	2,480 / block

<u>LSA</u> <u>CODE:</u>	<u>DESCRIPTION:</u>	<u>RATE:</u>
85	Condensate & Backwash Discharge	2,480 / 300 gallons
XX	Flow Based Customers	2,480 / 300 gallons

All blocks are whole blocks. Portions of a block are rounded upwards to a whole block.

Service Shutoff and Re-opening Fees:

	<u>Shutoff Fee:</u>	<u>Re-Opening Fee:</u>
Residential, Commercial, Non Bulk Rate	\$50	\$50
Bulk Rate Customer	\$500	\$500

CONNECTION FEES FOR CERTAIN AFFORDABLE HOUSING PROJECTS

Connection fees to public housing authorities and non-profit organizations building affordable housing projects that consist of new connections to the system are to be computed by providing a 50% reduction in the connection fee established in this Rate Schedule.

Connection fees to public housing authorities and non-profit organizations building affordable housing projects that consist of replacement units for demolished or refurbished units, and for which a connection fee was previously paid, are to be computed by charging the lesser of a.) the reduced rate of 50% of the connection fee established in this Rate Schedule, or b.) the connection fee established in this Rate Schedule, minus a credit in the amount of a connection fee previously paid for the housing units being replaced, provided the public housing authority and non-profit organization can establish the connection fee previously paid. If the amount of the previous connection fee cannot be established, the reduced rate of 50% of the connection fee established in this Rate Schedule shall apply.

Resolution No. 2017 - 39 Adopted April 17, 2017

RESOLUTION NO. 1934 - 75

A RESOLUTION AMENDING ARTICLE I OF THE
PUBLIC STORAGE AUTHORITY'S CONSTITUTION,
AND A SERVICE FEE AND RE-OPENING FEE

WHEREAS, every customer's liability is authorized to change and collect fees, rates, rates of other charges pursuant to U.S.S.A. Article I. In addition to such other charges, a separate charge in the nature of a connection fee for opening fee is also authorized. Such connection fee shall be levied within each class of users and shall be computed in a manner called for in the above stated statute; and,

WHEREAS, the Authority has hired the consulting firm, Willson Associates to re-evaluate the entire rate structure and to develop a new annual user fee; and,

WHEREAS, the Authority's Auditors, Messrs. Harding & Harts, have evaluated the connection fee utilizing the actual unit charges pursuant to the calculation compiled in the statute; and,

WHEREAS, the Authority held a public hearing on March 29, 1954, where the Authority and its consultants provided testimony and presented a new annual user charge based on Article I and a new Connection Fee Schedule known as Article II as well as a charge to shut off or re-open service; and,

WHEREAS, the Authority's data processing consultant requested the approval of Articles 4 and 71 in order to Articles 8 and 9, as originally proposed with no change in the actual proposed user charge rates; and,

WHEREAS, both a Hearing Officer's Report was prepared after the public hearing as well as a transcript of the testimony provided at the public hearing;

BEFORE, THEREFORE, BE IT RESOLVED by the Commissioners of the Public Storage Authority, that

1. The findings of the Hearing Officer's Report and the testimony received at the Public Hearing be hereby accepted and approved.
2. The annual user fee prepared by Willson Associates, known as Article I attached to this resolution is adopted by the Authority effective June 1, 1954, and shall be utilized in the year 1954 billing.
3. The Connection Fee Schedule and the service shut off and re-opening fee known as Article II, prepared by the Public Storage Authority utilizing the structure developed by Willson Associates as adopted by the Authority. The connection fee shall be implemented with alterations noted 31 or proposed hereon on or after June 1, 1954, on any projects held in progress or otherwise not to be paid on or before June 1, 1954.

THE PUBLIC STORAGE AUTHORITY

WED H. SANDERS, CHAIRMAN

Message: April 10, 1954

Attest:

JENN WILLIAMS, SECRETARY

RESOLUTION NO. 2005-22

A RESOLUTION AUTHORIZING ADDITION OF NEW ALLOCATION CONNECTION FEE AND SURCHARGE FOR OIL AND GREASE IN EXCESS OF 100 GPD

WHEREAS, the Landis Sewerage Authority properly advised in accordance with state law a public hearing to be held on February 22, 2005, at 7:00 p.m.; and

WHEREAS, after proper notification and notice required by law a public hearing was held on February 22, 2005, and no verbal or written comments were introduced into the record at the public hearing; and

WHEREAS, the Landis Sewerage Authority prepared a draft and budgeted document titled "oil and grease disposal costs" as part of the public record generated at the public hearing; and

WHEREAS, the determination for Commercial and Industrial Customers of their high strength surcharge for oil and grease will be based upon \$0.12 per pound for sample results demonstrating a volume that exceeds 100 mg/L

WHEREAS, Stephen Terts, Weanna, Fleming, Tully & McCreary provided testimony regarding proposed information for the proposed allocation according to schedule and listing \$1,000.00 per day for 300 gallons per day would be established as the allocation fee (see attached Exhibit II); and

WHEREAS, the Landis Sewerage Authority has a policy and procedures manual that includes fee schedules for allocation connection fees, sewer fees and surcharges for high strength waste.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE LANDIS SEWERAGE AUTHORITY, that

1. The findings of the Hearing Officer's report and testimony received at the public hearing are hereby accepted and approved.
2. The allocation fee schedule contained in the attached Exhibit II shall be adopted immediately.
3. The determination for Commercial and Industrial Customers of their high strength surcharge for oil and grease will be based upon \$0.12 per pound for sample results demonstrating a volume that exceeds 100 mg/L.
4. The Authority's policy and procedures manual shall be modified to include the new allocation connection fee schedule and surcharge for oil and grease.

THE LANDIS SEWERAGE AUTHORITY

Peter Salzman
PETER SALZMAN, CHAIRMAN

Adopted March 7, 2005

Attest:
[Signature]
VIRGINIA M. HARRIS, SECRETARY

RESOLUTION NO. 2015-140

A RESOLUTION AUTHORIZING THE ADOPTION OF A
NEW ALLOCATION CONNECTION FEE SCHEDULE

WHEREAS, the Landis Sewerage Authority properly advertised in accordance with state law a public hearing to be held on December 7, 2015 at 6:00 pm; and

WHEREAS, after proper notification and notice required by law a public hearing was held on December 7, 2015 and no verbal or written comments were received or recorded at the public hearing; and

WHEREAS, the Landis Sewerage Authority auditor had calculated the public connection fee allowed by law in a letter dated July 13, 2015 as part of the petition presented at the public hearing; and

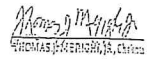
WHEREAS, as part of the hearing a proposed allocation/connection fee schedule establishing \$1,400 per block or 300 gallons per day would be established as the allocation/connection fee; and

WHEREAS, the Landis Sewerage Authority has a policy and procedure manual that includes fee schedules for allocation/connection fees and user fees.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE LANDIS SEWERAGE AUTHORITY, that:

1. The findings of the Hearing Officer's testimony received at the public hearing are hereby accepted and approved.
2. The allocation/connection fee schedule shall be adopted effective January 1, 2016. The Authority's policy and procedure manual shall be modified to include the new allocation/connection fee schedule.

LANDIS SEWERAGE AUTHORITY


THOMAS J. CORNS, Chairman

Adopted: December 21, 2015

Attest:


STEVEN ERICKSON, Secretary

1
2
3

RESOLUTION NO. 2014-151

A RESOLUTION APPROVING RATES FOR
ACCEPTANCE OF LIQUID DIGESTER FEED

WHEREAS, the Lamoille Sewerage Authority owns and operates a wastewater treatment plant in which is contained a Receiving Station to accept hauled liquid feed stock to improve digester gas production; and

WHEREAS, the Receiving Station has been constructed to accept these materials including manure, fats, oils and grease (FOG) and feed processor waste; and

WHEREAS, the Lamoille Sewerage Authority advertised in two newspapers on the date of October 24, 2014 a public hearing inviting the public to make both verbal and written comments on proposed rate structure; and

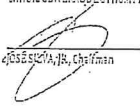
WHEREAS, rules on the acceptance of the liquid waste were prepared and available; and

WHEREAS, on November 17, 2014 a public hearing was held establishing rates for the acceptance of these materials.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE LAMOILLE SEWERAGE AUTHORITY, that the rules are hereby adopted and the following rates were applied for the acceptance of liquid waste for feed stock into the Authority's anaerobic digester.

1. FOG (fats, oils and grease) - \$0.65 per gallon
2. Feed processing waste (not dredge):
 - 0 to 2% solids - \$0.05 per gallon
 - 3 to 5% solids - \$0.06 per gallon
 - 6 to 8% solids - \$0.07 per gallon
 - 9 to 10% solids - \$0.08 per gallon
 - Greater than 10% solids - \$0.10 per gallon
3. Cow Manure - \$0.02 per gallon
4. The proposed rules and tender acceptance forms are approved and adopted.

LAMOILLE SEWERAGE AUTHORITY


JOSEPH A. JIR, Chairman

Adopted: December 1, 2014

Attest


CARL GOSNELL, Secretary

Prior Year Adopted Revenue Schedule

The Landis Sewerage Authority

FY 2021 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	6,737,962						\$ 6,737,962
Business/Commercial	1,658,865						1,658,865
Industrial	943,717						943,717
Intergovernmental	639,456						639,456
Other							-
Total Service Charges	9,980,000	-	-	-	-	-	9,980,000
<i>Connection Fees</i>							
Residential	10,000						10,000
Business/Commercial	30,000						30,000
Industrial	110,000						110,000
Intergovernmental							-
Other							-
Total Connection Fees	150,000	-	-	-	-	-	150,000
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	-	-	-	-	-	-	-
Total Operating Revenues	10,130,000	-	-	-	-	-	10,130,000
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Crop Slaes	125,000						125,000
Miscellaneous	150,000						150,000
Receiving Station	160,000						160,000
Type in							-
Type in							-
Type in							-
Total Other Non-Operating Revenues	435,000	-	-	-	-	-	435,000
<i>Interest on Investments & Deposits</i>							
Interest Earned	160,000						160,000
Penalties	175,000						175,000
Other							-
Total Interest	335,000	-	-	-	-	-	335,000
Total Non-Operating Revenues	770,000	-	-	-	-	-	770,000
TOTAL ANTICIPATED REVENUES	\$ 10,900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,900,000

Appropriations Schedule

The Landis Sewerage Authority
For the Period January 1, 2022 to December 31, 2022

	FY 2022 Proposed Budget						Total All	FY 2021 Adopted	\$ Increase	% Increase
	Sewer	N/A	N/A	N/A	N/A	N/A	Operations	Budget	Proposed vs.	(Decrease)
							Total All		Adopted	Proposed vs.
							Operations	All Operations	All Operations	All Operations
OPERATING APPROPRIATIONS										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 995,000						\$ 995,000	\$ 965,000	\$ 30,000	3.1%
Fringe Benefits	581,000						581,000	537,000	44,000	8.2%
Total Administration - Personnel	1,576,000	-	-	-	-	-	1,576,000	1,502,000	74,000	4.9%
<i>Administration - Other (List)</i>										
Professional Services	182,000						182,000	172,000	10,000	5.8%
Property Insurance	191,000						191,000	181,000	10,000	5.5%
Office Expense	118,000						118,000	111,000	7,000	6.3%
Administrative Expense	180,000						180,000	199,000	(19,000)	-9.5%
Miscellaneous Administration*							-	-		#DIV/0!
Total Administration - Other	671,000	-	-	-	-	-	671,000	663,000	8,000	1.2%
Total Administration	2,247,000	-	-	-	-	-	2,247,000	2,165,000	82,000	3.8%
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	3,305,000						3,305,000	3,195,000	110,000	3.4%
Fringe Benefits	1,621,000						1,621,000	1,619,000	2,000	0.1%
Total COPS - Personnel	4,926,000	-	-	-	-	-	4,926,000	4,814,000	112,000	2.3%
<i>Cost of Providing Services - Other (List)</i>										
Chemicals	457,000						457,000	416,000	41,000	9.9%
Materials/Supplies	465,000						465,000	426,000	39,000	9.2%
Utilities	978,000						978,000	901,000	77,000	8.5%
Repairs/Services	350,000						350,000	320,000	30,000	9.4%
Miscellaneous COPS*							-	-		#DIV/0!
Total COPS - Other	2,250,000	-	-	-	-	-	2,250,000	2,063,000	187,000	9.1%
Total Cost of Providing Services	7,176,000	-	-	-	-	-	7,176,000	6,877,000	299,000	4.3%
Total Principal Payments on Debt Service in Lieu of Depreciation										
	574,000	-	-	-	-	-	574,000	552,000	22,000	4.0%
Total Operating Appropriations	9,997,000	-	-	-	-	-	9,997,000	9,594,000	403,000	4.2%
NON-OPERATING APPROPRIATIONS										
Total Interest Payments on Debt	958,000	-	-	-	-	-	958,000	980,000	(22,000)	-2.2%
Operations & Maintenance Reserve							-	-		#DIV/0!
Renewal & Replacement Reserve	460,000						460,000	461,000	(1,000)	-0.2%
Municipality/County Appropriation	50,000						50,000	50,000	-	0.0%
Other Reserves	65,000						65,000	65,000	-	0.0%
Total Non-Operating Appropriations	1,533,000	-	-	-	-	-	1,533,000	1,556,000	(23,000)	-1.5%
TOTAL APPROPRIATIONS	11,530,000	-	-	-	-	-	11,530,000	11,150,000	380,000	3.4%
ACCUMULATED DEFICIT										
							-	-	-	#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	11,530,000	-	-	-	-	-	11,530,000	11,150,000	380,000	3.4%
UNRESTRICTED NET POSITION UTILIZED										
Municipality/County Appropriation	50,000	-	-	-	-	-	50,000	50,000	-	0.0%
Other	640,000						640,000	200,000	440,000	220.0%
Total Unrestricted Net Position Utilized	690,000	-	-	-	-	-	690,000	250,000	440,000	176.0%
TOTAL NET APPROPRIATIONS	\$ 10,840,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,840,000	\$ 10,900,000	\$ (60,000)	-0.6%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 499,850.00 \$ - \$ - \$ - \$ - \$ - \$ - \$ 499,850.00

Prior Year Adopted Appropriations Schedule

The Landis Sewerage Authority

	<i>FY 2021 Adopted Budget</i>						Total All Operations
	Sewer	N/A	N/A	N/A	N/A	N/A	
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 965,000						\$ 965,000
Fringe Benefits	537,000						537,000
Total Administration - Personnel	1,502,000	-	-	-	-	-	1,502,000
<i>Administration - Other (List)</i>							
Professional Services	172,000						172,000
Property Insurance	181,000						181,000
Office Expense	111,000						111,000
Administrative Expense	199,000						199,000
Miscellaneous Administration*							-
Total Administration - Other	663,000	-	-	-	-	-	663,000
Total Administration	2,165,000	-	-	-	-	-	2,165,000
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	3,195,000						3,195,000
Fringe Benefits	1,619,000						1,619,000
Total COPS - Personnel	4,814,000	-	-	-	-	-	4,814,000
<i>Cost of Providing Services - Other (List)</i>							
Chemicals	416,000						416,000
Materials/Supplies	426,000						426,000
Utilities	901,000						901,000
Repairs/Services	320,000						320,000
Miscellaneous COPS*							-
Total COPS - Other	2,063,000	-	-	-	-	-	2,063,000
Total Cost of Providing Services	6,877,000	-	-	-	-	-	6,877,000
Total Principal Payments on Debt Service in Lieu of Depreciation	552,000	-	-	-	-	-	552,000
Total Operating Appropriations	9,594,000	-	-	-	-	-	9,594,000
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	980,000	-	-	-	-	-	980,000
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve	461,000						461,000
Municipality/County Appropriation	50,000						50,000
Other Reserves	65,000						65,000
Total Non-Operating Appropriations	1,556,000	-	-	-	-	-	1,556,000
TOTAL APPROPRIATIONS	11,150,000	-	-	-	-	-	11,150,000
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	11,150,000	-	-	-	-	-	11,150,000
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	50,000	-	-	-	-	-	50,000
Other	200,000						200,000
Total Unrestricted Net Position Utilized	250,000	-	-	-	-	-	250,000
TOTAL NET APPROPRIATIONS	\$ 10,900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,900,000

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 479,700.00 \$ - \$ - \$ - \$ - \$ - \$ 479,700.00

Net Position Reconciliation

The Landis Sewerage Authority
 For the Period January 1, 2022 to December 31, 2022

FY 2022 Proposed Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 43,920,994						\$ 43,920,994
Less: Invested in Capital Assets, Net of Related Debt (1)	45,414,238						45,414,238
Less: Restricted for Debt Service Reserve (1)	1,531,798						1,531,798
Less: Other Restricted Net Position (1)	2,507,000						2,507,000
Total Unrestricted Net Position (1)	(5,532,042)						(5,532,042)
Less: Designated for Non-Operating Improvements & Repairs							
Less: Designated for Rate Stabilization							
Less: Other Designated by Resolution							
Plus: Accrued Unfunded Pension Liability (1)	9,604,589						9,604,589
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							
Plus: Estimated Income (Loss) on Current Year Operations (2)	(90,000)						(90,000)
Plus: Other Adjustments (attach schedule)							
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	3,982,547						3,982,547
Unrestricted Net Position Utilized to Balance Proposed Budget	640,000						640,000
Unrestricted Net Position Utilized in Proposed Capital Budget	-						-
Appropriation to Municipality/County (3)	50,000						50,000
Total Unrestricted Net Position Utilized in Proposed Budget	690,000						690,000
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR	\$ 3,292,547						\$ 3,292,547
Last issued Audit Report (4)							

(1) Total of all operations for this line item must agree to audited financial statements.
 (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.
 (3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 499,850
 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2022 (2022-2023)

THE LANDIS
SEWERAGE

(Name)

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2022 (2022-2022) CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

THE LANDIS SEWERAGE AUTHORITY (Name)

FISCAL YEAR: FROM: January 1, 2022 **TO:** Dec. 31, 2022

[X] enter X to the left if this paragraph is applicable

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Landis Sewerage Authority, on the 18th day of October, 2021.

OR

[] enter X to the left if this paragraph is applicable

It is hereby certified that the governing body of the _____ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s):

Officer's Signature:			
Name:	Carlos Villar		
Title:	Secretary		
Address:	1776 S. Mill Road Vineland, NJ 08360		
Phone Number:	856-691-0551	Fax Number:	856-691-1407
E-mail address	tompost@landissewerageauthority.com		

2022 (2022-2023) CAPITAL BUDGET/PROGRAM MESSAGE

The Landis Sewerage Authority (Name)

FISCAL YEAR: FROM: January 1, 2022 TO: December 31,
2022

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

The Authority works with the City of Vineland in identifying areas that require sewer servies.

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

Yes

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources)

Loan proceeds from a 2016 bank loan.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

The Authority will continue to upgrade and repairs lines and manholes in the above-mentioned area.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

The projects will improve plant operations and upgrade pumping stations.

Add additional sheets if necessary.

Proposed Capital Budget

The Landis Sewerage Authority
For the Period January 1, 2022 to December 31, 2022

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
*See Attachments	\$ 460,000					\$ 460,000
Collection System Upgrades	600,000					600,000
Pump Station Upgrades	60,000					60,000
Plant Upgrades	138,000					138,000
Total	1,258,000	-	-	-	-	1,258,000
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 1,258,000	\$ -	\$ -	\$ -	\$ -	\$ 1,258,000

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

The Landis Sewerage Authority
 For the Period January 1, 2022 to December 31, 2022

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2022	2023	2024	2025	2026	2027
<i>Sewer</i>							
*See Attachments	\$ 460,000	\$ 460,000					
Collection System Upgrades	980,000	600,000	250,000	40,000	30,000	30,000	30,000
Pump Station Upgrades	860,000	60,000	250,000	250,000	100,000	100,000	100,000
Plant Upgrades	161,000	138,000	6,000	4,000	4,000	4,000	5,000
Total	<u>2,461,000</u>	<u>1,258,000</u>	<u>506,000</u>	<u>294,000</u>	<u>134,000</u>	<u>134,000</u>	<u>135,000</u>
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	<u>\$ 2,461,000</u>	<u>\$ 1,258,000</u>	<u>\$ 506,000</u>	<u>\$ 294,000</u>	<u>\$ 134,000</u>	<u>\$ 134,000</u>	<u>\$ 135,000</u>

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

The Landis Sewerage Authority

For the Period January 1, 2022 to December 31, 2022

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Sewer</i>					
*See Attachments	\$ 460,000				\$ 460,000
Collection System Upgrades	980,000		980,000		
Pump Station Upgrades	860,000		860,000		
Plant Upgrades	161,000		161,000		
Total	2,461,000	-	2,001,000	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
TOTAL	\$ 2,461,000	\$ -	\$ 2,001,000	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 2,461,000				\$ 460,000
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.			

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.