

Glossary of Terms

Term	Meaning
Personal Data	Data relating to an individual, such as: phone numbers, email addresses, names, other contact details, information about health and/or lifestyle, etc.
Lawful Basis	A legal reason for doing something, in this case processing personal data
Privacy Notice	The part of the terms and conditions you hand out to anyone you collect data from that explains why you are collecting their data, what you will do with it, etc.
Legislation	A set of laws, considered collectively
Data Processing	A broad term that encompasses: collecting data, storing data, analysing data, or using data for any purpose.
Compliance	Acting in accordance with something, in this case the law.
Automated decision-making tools	Technology that makes decisions by analysing data without human input.