

Keep California Safe

A Project of the California Public Safety Partnership Issues Committee

Volunteer Petition Circulator Instructions

For those signing:

- Any person age 18 and over is eligible to be a circulator.
- Only registered voters may sign a petition. Be sure to ask if the person is a registered voter and registered at their current residence.
- Circulators must personally witness all signatures. Please don't leave petitions unattended on a counter, for example. Someone must be present to witness all the signatures on that petition and sign as the petition circulator.
- Each petition form may include signatures from only one county. Multiple petitions may be necessary if you are gathering signatures at events attended by voters from different counties or if you live in an area of California near multiple counties.
- It is not necessary for the circulator to be a resident of the same county in which the petition signers reside.
- All information must be filled out in the signer's own handwriting. Volunteers may not fill in information for a voter, and no stamps or labels are acceptable. Initials are not acceptable.
- Signers must include their street addresses or the signature won't count. Post office boxes may not be used as a residence address.
- Do not separate the signature page from the body of the petition.

For YOU as the "Circulator":

- If you ask someone to sign a petition — even if the one signer is YOU — you are called the "Circulator," and you **MUST** fill in the section at the bottom of the petition called the "DECLARATION OF CIRCULATOR" BOX.
- **All circulators must sign and attest they have witnessed the signatures they have collected. Once volunteers have collected the signatures, they must fill out the Declaration of Circulator in its entirety and sign in the space provided or signatures will not be counted. This includes the following:**

Residence address of circulator (cannot be a P.O. Box)

Dates signatures were collected; i.e. date the first signature was collected and date the final signature was collected.

The circulator must fill out all of the declaration in his or her own hand. Stamps, typewritten or having friends or family fill in this space is not permitted and could invalidate the signatures collected on that page.

Date of signature by circulator: This date should not be filled in until you have collected signatures on all the spaces provided or when you are ready to send your petition to your volunteer coordinator. This date must be the same date or later than the date the last signature was collected or the signatures will be ruled invalid. For example, if signatures were collected between November 1 – November 5, the date you sign the declaration must be November 5 or later or all signatures on that page will be disqualified.

Declaration of Circulator Example:

DECLARATION OF CIRCULATOR (To be completed in circulator's own hand after the above signatures have been obtained.)

I, ① _____, am 18 years of age or older.
(print name)

My residence address is ② _____, I circulated this section of the petition and witnessed each of
(address, city, state, zip)

the appended signatures being written. Each signature on this petition is, to the best of my information and belief, the genuine signature of the person whose name it purports to be. All signatures on this document were obtained between the dates of ③ _____ and ④ _____.
(month, day, year) (month, day, year)

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on ⑤ _____, ⑥ _____, at ⑦ _____, California. Signature of Circulator ⑧ _____.
(month, day) (year) (place of signing) (complete signature indicating full name of circulator)

The DECLARATION OF CIRCULATOR has 8 blanks to be completed:

1. Print your name.
2. Write the complete address where you reside.
3. Write the date you started collecting signatures. If you do happen to forget the date, write an approximate date, but be sure it is not later than the date in following box.
4. Write the date you finished collecting signatures. It may be the same start and finish date if you collected all of the signatures in one day.
5. Write the date the last person signed the petition.
6. Write the year the last person signed the petition.
7. Write the place where you are signing.
8. Sign your full name.

For more information about the “Reducing Crime and Keeping California Safe Act of 2018,” please visit KeepCalSafe.org.

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