

**WEST MIFFLIN SANITARY SEWER & STORMWATER AUTHORITY**  
**BOARD OF DURECTORS' MEETING**  
**MEETING MINUTES**  
**Thursday February 1<sup>st</sup>, 2024**

CALL TO ORDER: **6:00pm**

PLEDGE OF ALLEGIANCE

ROLL CALL:               **Present** - James Hess, Greg Hlasnick, David Tartler, Robert Kostelnik  
                                  **Absent** – John Munsie

ALSO PRESENT:       Matthew Racunas, Esq., David Coldren, P.E., Jessica Emerick, Gary Stetar, Haley Tartler

ANNOUNCEMENTS: Retirement of Pump Station Mechanic Foreman, Donald Mizak on January 31<sup>st</sup>, 2024.

1. Motion by Hlasnick and second by Tartler to approve the meeting minutes from the Board Meeting on January 4<sup>th</sup>, 2024.  
**Vote: 4 – Yes (JH, GH, DT, RK) 1 – ABSENT (JM)**
2. Motion by Tartler and second by Hlasnick to approve the Treasurers' Report for November 2023.  
**Vote: 4 – Yes (JH, GH, DT, RK) 1 – ABSENT (JM)**
3. Motion by Hess and second by Hlasnick to ratify the January 2024 bill excluding KLH Engineers.  
**Vote: 4 – Yes (JH, GH, DT, RK) 1 – ABSENT (JM)**
4. Motion by Hlasnick and second by Hess to ratify KLH Engineers bills.  
**Vote: 3– Yes (JH, GH, RK) 1- ABSTAINED (DT) 1 – ABSENT (JM)**
5. Motion by Tartler and second by Hess to approve requisition 2020-36 in the amount of \$275,748.60 as draw down against Bond Series 2020, by Trustee US Bank.  
**Vote: 4 – Yes (JH, GH, DT, RK) 1 – ABSENT (JM)**
6. Report of the Solicitor. **Report of the Solicitor available upon request.**
7. Report of the Engineer. **Report of the Engineers available upon request.**
8. Report of the Authority Director. **Report of the Authority Director available upon request.**
9. Report of the General Manager. **Report of the General Manager available upon request.**
10. Executive Session was held from **6:20pm to 6:35pm.**
11. Old Business. **None at this time.**
12. New Business.
  - a. Motion by Hess and second by Hlasnick to amend Resolution 175-23 to reflect a revised User Fee Credit amount to not exceed 50%.  
**Vote: 4 – Yes (JH, GH, DT, RK) 1 – ABSENT (JM)**
  - b. Motion by Hlasnick and second by Tartler to approve the advertisement for the public notice of the Pollution Reduction Plans (PRP's) for Streets Run, Homestead Run, UNT to Monongahela River for WMSSSA's compliance with the DEP Stormwater mandate.  
**Vote: 4 – Yes (JH, GH, DT, RK) 1 – ABSENT (JM)**

- c. Motion to approve the design proposal for Thompson Run Headworks Project. (Covid-19 ARPA H2O PA grant)  
**Tabled.**
- d. Motion to approve the design proposal for minor Pump Station Improvements Project. (PA Small Water & Sewer Program Grant)  
**Tabled.**
- e. Motion by Hlasnick and second by Hess to hire Nolan Stephenson as a general laborer per the recommendation of the Authority Director.  
**Vote: 4 – Yes (JH, GH, DT, RK) 1 – ABSENT (JM)**

13. Motion by Hess to **adjourn at 6:37pm.**

**Vote: All in favor. None Opposed. Motion Passed.**

Respectfully submitted:

  
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James Hess – Secretary