



TOWNEWEST SECTION 5 & 6  
BOARD OF DIRECTORS MEETING

In accordance with Article III, Section 3 of the By-Laws of this Association, notice is hereby given of a forthcoming Board of Directors meeting. This meeting will be held in accordance with the following arrangements:

Date: Tuesday, December 13, 2022  
Time: 6:00 PM  
Place: James West Community Center

A quorum requires at least three (3) Directors to be present in order to call the meeting to order. Please advise SASI, Doug McGee at 832-678-4500, Ext 353, if you are unable to attend.

AGENDA

**I. Call to Order and Adopt Agenda** \_\_\_\_\_ **Time: P.M.**

**II. Community Open Forum**

**III. Review/ Approve Meeting Minutes**

**IV. Financial Report**

A. Monthly Financials

**V. Community Update**

A. New Board Member Appointed

B. 2022 and 2023 Budget

C. Little Library Update

a. Books

D. Bids and Proposals

a. Prepared Publications Social Media Management Contract

b. James West Community Center Flooring Bids

E. Holiday Lighting Contest 2022

a. Signs

b. Distribution of Awards

F. Review Rental Procedure for Community Center

G. Review New Website Usage

H. Prioritize 2023 Projects

**VI. Executive Session**

A. Delinquencies/Attorney Status Report

B. Compliances

- a. Bus
- b. Garage Door Conversions
- c. Hoarder situation
- d. Fallen fence

C. Review Quantity of Trash Can Violations

VII. Next Meeting Scheduled for January 10, 2022 at 6:00PM for next Board Meeting

VIII: Adjourn