

Kennewick Public Hospital District

Thursday, May 25, 2023 | Hybrid Meeting

5:00 PM

May Board meeting

MINUTES

Attendance: Mark Brault, Steve Blodgett, Rick Reil, Marv Kinney, Wanda Briggs, Gary Long, Sheila Dunlop, Lee Kerr, Erica Davis, Heidi Ellerd, Salem Thompson.

Guest: Kirk Williamson from Benton Franklin Community Health Alliance

I. District Business:

II. Regular Board Meeting Business

A. Approval of Consent Agenda*

IT WAS MOVED AND SECONDED TO APPROVE THE CONSENT AGENDA. ALL IN FAVOR. MOTION CARRIED.

B. Public Comment – NONE

III. NEW BUSINESS:

A. Reports

1. Lee Kerr – Superintendent, General Update –
Election season is upon us.
Work continues by the creditors trust to conclude the bankruptcy.
Lee will continue to meet with the Benton County Auditor regarding the District’s share of elections costs. We are appealing the apportionment of costs to the District.
2. Legal Report - Heidi Ellerd, Legal Counsel
 - a. Updates - Business License has been renewed.
Heidi will have some edits for the proposed investment policy the finance committee is reviewing in June.
Heidi discussed the ColumbiaSoft quote and suggested increasing the “up to” limit on the Superintendent’s signing authority in regards to such.
IT WAS MOVED AND SECONDED TO AUTHORIZE LEE TO SIGN THE COLUMBIASOFT QUOTE NOT TO EXCEED \$12,000 AND TO HAVE LEE INVESTIGATE ANY NEED FOR INCREASED INSURANCE COVERAGE IF INSURANCE SUGGESTS IT. ALL IN FAVOR. MOTION CARRIED.
3. Administrative Report, Salem Thompson, Board Coordinator
 - a. DeBit office space update – The District’s large file cabinet was moved into the correct space. We still have not received keys for other District individuals. Salem asks Lee and Mark to follow up when having their quarterly meeting with the Trios/RCCH executive.
 - b. Records work update – All physical records the District has have been dispositioned which is a huge milestone for the District. A transfer of approximately 9 boxes of archive quality records took place on May 10th. Salem and Debbie are working on a digitizing grant from the WA State Archives which is due May 26th.
 - c. Update Lee’s signature authority for ColumbiaSoft quote to \$12,000 – *This item was discussed above.*

B. Committee Reports/Recommendations

1. Finance Committee – Steve Blodgett, Finance Chair / Erica Davis
 - a. Acceptance of April 2023 financial statements – Overview by Erica Davis
IT WAS MOVED AND SECONDED TO APPROVE THE APRIL 2023 FINANCIAL STATEMENTS AS SUBMITTED. ALL IN FAVOR. MOTION CARRIED.

- b. Approval of payments and disbursements for April 2023

IT WAS MOVED AND SECONDED TO APPROVE THE PAYMENTS AND DISBURSEMENTS FROM APRIL 2023. ALL IN FAVOR. MOTION CARRIED.

- c. Treasurer's Report – Steve Blodgett
- d. 2021-2022 SAO Audit – update – This effort is complete. Nathan and Erica are working on submitting the annual report.
- e. 2022 Financial Audit – update – This audit is in its final review. A report is expected soon.
- 2. Governance Committee Updates – Mark Brault
 - a. Announcement: David Elgarico – New Trios/RCCH CEO & Market President
 - b. General update – See below
 - c. Benton-Franklin Community Health Alliance – Special guest Kirk Williamson. Mark Brault gave an overview of the Alliance's history. Working with the Alliance is up for discussion in the form of a proposal for a modest role for the District over the next ninety (90) days which is being discussed this evening. There is a possibility the District could take over the work of the Alliance. There currently is no requirement for Trios/RCCH and Lourdes to participate in the community health needs surveys since they are for profit. Kadlec and Prosser hospitals currently participate. Lee and Mark will be meeting with the Trios/RCCH executive and market president to emphasize the opportunity to be an active part in this community's health.
It was moved and seconded to authorize the District to participate with the Alliance for the ninety (90) day period.
- 3. Planning Committee – Wanda Briggs
 - a. General update – There was no meeting this month due to travel and lack of urgent business.
- 4. Adult Day Services – General Update: Rick Reil/Steve Blodgett
 - a. General update. Rick and Steve gave a brief update on Adult Day Services.

IV. COMMISSIONER COMMENTS

V. Upcoming items –

VI. BOARD MEETINGS/EVENTS/EDUCATION

Next Regularly Scheduled Board Meeting - Thursday, June 29, 2023 @ 5:00 p.m.

Close of Meeting