

Kennewick Public Hospital District
Thursday, June 29, 2023 | Hybrid Meeting
5:00 p.m.
June Board meeting
MINUTES

Attendance: Mark Brault, Steve Blodgett, Rick Reil, Marv Kinney, Wanda Briggs, Gary Long, Sheila Dunlop, Lee Kerr, Erica Davis, Heidi Ellerd, Salem Thompson.

I. District Business:

II. Regular Board Meeting Business

A. Approval of Consent Agenda*

IT WAS MOVED AND SECONDED TO APPROVE THE CONSENT AGENDA. ALL IN FAVOR. MOTION CARRIED.

B. Public Comment – NONE

I. NEW BUSINESS:

A. Reports

1. Lee Kerr – Superintendent, General Update
There is a recovery center being set up under the name of Columbia River Regional Recovery Center.
The meeting with the new Trios Market executive is set, Mark and Lee will attend.
Lee sent out updated Open Public Meetings Act and a tip sheet for everyone’s information.
Lee met with Benton County regarding the election costs. While sympathetic, there is not much they can do at this time. Lee will send a letter making a formal request to reduce our portion of the election costs.
2. Legal Report - Heidi Ellerd, Legal Counsel
 - a. Updates - No new updates.
3. Administrative Report, Salem Thompson, Board Coordinator
 - a. DeBit office space update – Keys have been issued to Mark, Marv, and Salem. All commissioners have access to the building during business hours, and someone here can open the office if needed.
 - b. Records work update – Work continues on the electronic records. We successfully transferred four years’ worth of minutes and meeting packets. The digitization grant will be announced in August. Set up for Columbia Soft software is in progress.

B. Committee Reports/Recommendations

1. Finance Committee – Steve Blodgett, Finance Chair / Nathan Burt / Erica Davis
 - a. Acceptance of May 2023 financial statements – Overview by Nathan Burt / Erica Davis
IT WAS MOVED AND SECONDED TO APPROVE THE MAY 2023 FINANCIAL STATEMENTS AS PRESENTED. NO DISCUSSION. ALL IN FAVOR. MOTION CARRIED.
 - b. Approval of payments and disbursements for May 2023 –
IT WAS MOVED AND SECONDED TO APPROVE MAY 2023 PAYMENTS AND DISBURSEMENTS AS PRESENTED. NO DISCUSSION. ALL IN FAVOR. MOTION CARRIED.
 - c. Treasurer’s Report – Steve Blodgett
 - d. 2021-2022 SAO Audit – update – This is completed.
 - e. 2022 Financial Audit – update – The draft has been received and is being reviewed. Once finalized, a letter will be sent to accompany the audit with our comments.
Steve mentions the inclusion of the investment policy, which will be discussed further at the

finance committee. The revised version was received late and was included for review only. More discussion will take place and the policy will likely be on the agenda for the next meeting.

2. Governance Committee Updates – Mark Brault

- a. General update – See below.
- b. Discussion re: Benton-Franklin Community Health Alliance. This item will be addressed with the Trios market president. On July 13 there is an Alliance executive board meeting, where progress will be discussed.

3. Planning Committee – Wanda Briggs

- a. General update – The committee meets via Zoom and plans to meet in person quarterly.
- b. Discussion on allocation of funds for the Planning Committee to steward annually. During the last meeting, Marv suggested an annual amount be assigned to the Planning Committee which it would then go out to vet qualified applicants for community impact in alignment with the District’s mission and vision. According to Spencer Harris, community member of Planning, one step that worked well for Kadlec was sending a letter soliciting applications from regional entities to apply for the funds that then Planning would vet for appropriate funding opportunities. We are funding scholarships, have a current MOU with the Alliance, and now this method could add to these. Wanda asks for some discussion on a dollar amount or other questions or ideas. Gary points out that we had originally looked at providing a service rather than giving dollars. Wanda remarks that until we ask, we may not know of a potential service that we could fund along with or instead of one-time funding. Gary mentions he likes short-term actions and encourages a long-range view. Rick mentions Adult Day Services as a possible place District support could be placed. Steve states he likes the idea of asking by sending letters, etc. His questions are how to allocate the monies. Mark mentions that grant funding could be found and used in partnership with local groups but in order to apply for those is to learn what is out there. Planning could create some focus by identifying a few areas in the letter which would be helpful in collecting information. Sending letters to the entire mailing list is valuable. Gary mentions the value of the existing relationships with ADS and Grace Clinic. Rick mentions the idea of matching funds as a possible approach. Marv and Lee suggest looking at proven programs elsewhere. Wanda asks Salem to send out the list developed at the 2019 retreat.

4. Adult Day Services – General Update: Rick Reil/Steve Blodgett

- a. General update - Finances look good with another small profit. There have been some building repairs due to deferred maintenance, but things overall are going well.

II. COMMISSIONER COMMENTS

III. Upcoming items –

IV. BOARD MEETINGS/EVENTS/EDUCATION

Next Regularly Scheduled Board Meeting - Thursday, July 27, 2023, @ 5:00 p.m.

Close of Meeting