

Kennewick Public Hospital District

Thursday, January 25, 2024, | Hybrid Meeting 5:00 pm Via Zoom and in person at
Trios Care Center at deBit – First Floor Conference Room
320 W. 10th Ave., Kennewick, Washington, 99336

MINUTES

Attendance: Gary Long, Mark Brault, Marv Kinney, Rick Reil, Sheila Dunlop, Lee Kerr, Erica Davis, and Heidi Ellerd.

CALL TO ORDER

Commissioner Brault called the meeting to order at 5:00 pm. The commissioners recognized the life of Steve Blodgett and his dedication and expertise that he gave to the District. He will be greatly missed.

I. DISTRICT BUSINESS:

A. Approval of Consent Agenda

IT WAS MOVED AND SECONDED TO APPROVE THE CONSENT AGENDA. NO DISCUSSION MOTION CARRIED.

B. Public Comment – NONE

II. NEW BUSINESS:

A. Reports

1. Lee Kerr – Superintendent, General Update – Resignation of Steve Blodgett. The commission will need to nominate at least one candidate at the next meeting to fill his position. Commissioner compensation increased January 1, 2024 to \$161 per day. The invoice was received and the District’s cost for 2023 election was higher than expected. Lee reported on his quarterly meeting with the CEO of RCCH/Trios. The District received a \$5000 grant to pay the District dues for Association of Washington Public Hospital Districts. Letter received from Attorney General’s office regarding Reproductive Privacy Act requesting a response. Lee reported on Surety Bond/Reserve Account that the District is required to have pursuant to WAC 296-15-151.

IT WAS MOVED AND SECONDED TO APPROVE PAYMENT OF THE ELECTION COSTS FOR 2023. NO DISCUSSION MOTION CARRIED.

2. Legal Report - Heidi Ellerd, Legal Counsel
 - a. Updates – Records Requests – Nothing new to add.
3. Administrative Report, Salem Thompson, Board Coordinator
 - a. Records project update – no report.
 - b. The WA Archives Grant work – no report.

III. DISTRICT BUSINESS:

B. Committee Reports/Recommendations-

1. Finance Committee – Nathan Burt/Gary Long

- a. Acceptance of November/December financial statements – Overview by Erica Davis

IT WAS MOVED AND SECONDED TO APPROVE THE NOVEMBER 2023 FINANCIAL STATEMENTS, AS PRESENTED NO DISCUSSION. MOTION CARRIED.

IT WAS MOVED AND SECONDED TO APPROVE THE DECEMBER 2023 FINANCIAL STATEMENTS, AS PRESENTED NO DISCUSSION. MOTION CARRIED.

Approval of payments and disbursements – A general overview was given by Erica Davis.

IT WAS MOVED AND SECONDED TO APPROVE THE NOVEMBER 2023 PAYMENTS AND DISBURSEMENTS, AS PRESENTED. NO DISCUSSION. MOTION CARRIED.

IT WAS MOVED AND SECONDED TO APPROVE THE DECEMBER 2023 PAYMENTS AND DISBURSEMENTS, AS PRESENTED. NO DISCUSSION. MOTION CARRIED.

- b. Treasurer's Report –provided by Gary Long – want to get an engagement letter for Eide Bailey in place. ADS budget will need to be approved at February 2024 meeting. Gary discussed two resolutions for Richmond Trust and the Surety Bond/Reserve Account.

IT WAS MOVED AND SECONDED TO APPROVE RESOLUTION 2024-2 AS PRESENTED. NO DISCUSSION. MOTION CARRIED.

IT WAS MOVED AND SECONDED TO APPROVE RESOLUTION 2024-3 AS PRESENTED. NO DISCUSSION. MOTION CARRIED.

2. Governance Committee Updates – Mark Brault

- a. Mark discussed a resolution to change November/December 2024 meeting dates. He also discussed election of officers and the treasurer position.

IT WAS MOVED AND SECONDED TO APPROVE RESOLUTION 2024-1 AS PRESENTED. NO DISCUSSION. MOTION CARRIED.

IT WAS MOVED AND SECONDED TO APPOINT GARY LONG AS TREASURER. NO DISCUSSION. MOTION CARRIED.

3. Planning Committee – Wanda Briggs General update- Wanda discussed the ideas from their latest meeting. Mark Brault recused himself from the meeting. Wanda asked the board to approve a contribution for Grace Clinic for \$7,500 (for glucose monitors for a pilot program).

IT WAS MOVED AND SECONDED TO APPROVE \$7500 TO GRACE CLINIC. NO DISCUSSION. MOTION CARRIED.

4. Adult Day Services – Rick Reil General update–Rick reported on the latest meeting he attended and current ADS business.

**C. Executive Session- Potential Litigation RCW 42.30.110(1)(i) for fifteen minutes
The meeting closed for an executive session at 5:56 pm.**

The meeting opened at 6:11 pm.

No action was taken.

IV. COMMISSIONER COMMENTS

A. Upcoming items – NONE

V. MEETINGS/EVENTS/EDUCATION:

Next Regularly Scheduled Board Meeting – Thursday, February 29, 2024 @ 5:00p.m.

Close of Meeting – 6:21 PM