



Two Rivers
HEALTH DISTRICT

KENNEWICK PUBLIC HOSPITAL DISTRICT

**Board of Commissioners
Packet**

**Thursday, July 27, 2023
Hybrid Meeting**

via Zoom and

Trios Care Center at deBit Building
320 W. 10th Ave. Kennewick, WA 99336

5:00 p.m.

Kennewick Public Hospital District
Kennewick, Benton County, Washington
Consent Agenda
July 27, 2023

All Materials under the Consent Agenda are considered routine by the Board of Commissioners and will be adopted by one motion in the form listed below. There will be no separate discussion of these items. An item may be removed from the Consent Agenda and considered separately if the board members or the public desire further discussion.

1. Approval of Minutes

- a. Meeting Minutes, June 29, 2023.

Kennewick Public Hospital District
Thursday, June 29, 2023 | Hybrid Meeting
5:00 p.m.
July Board meeting
AGENDA

I. District Business:

II. Regular Board Meeting Business

A. Approval of Consent Agenda*

B. Public Comment –

III. NEW BUSINESS:

A. Reports

1. Lee Kerr – Superintendent, General Update
2. Legal Report - Heidi Ellerd, Legal Counsel
 - a. Updates
3. Administrative Report, Salem Thompson, Board Coordinator
 - a. Records work update

B. Committee Reports/Recommendations

1. Finance Committee – Steve Blodgett, Finance Chair / Nathan Burt / Erica Davis
 - a. Acceptance of June 2023 financial statements* – Overview by Nathan Burt / Erica Davis
 - b. Approval of payments and disbursements for June 2023*
 - c. Treasurer’s Report – Steve Blodgett
 - d. 2021-2022 SAO Accountability Audit – update
 - e. 2022 Financial Audit – update
 - f. Investment Policy*
2. Governance Committee Updates – Mark Brault
 - a. General update
 - b. Report on meeting with Trios executive
 - c. Updates re: Benton-Franklin Community Health Alliance
3. Planning Committee – Marv Kinney
 - a. General update
 - b. Authorization for Superintended to sign an agreement and initiate payment for the dental equipment approved for Grace Clinic*
 - c. Recommendation to approve CBC scholarship applicants*
4. Adult Day Services – General Update: Rick Reil/Steve Blodgett
 - a. General update

IV. COMMISSIONER COMMENTS

V. Upcoming items –

VI. BOARD MEETINGS/EVENTS/EDUCATION

Next Regularly Scheduled Board Meeting - Thursday, Aug 31, 2023, @ 5:00 p.m.

Close of Meeting

Minutes

Kennewick Public Hospital District
Thursday, June 29, 2023 | Hybrid Meeting
5:00 p.m.
June Board meeting
MINUTES

Attendance: Mark Brault, Steve Blodgett, Rick Reil, Marv Kinney, Wanda Briggs, Gary Long, Sheila Dunlop, Lee Kerr, Erica Davis, Heidi Ellerd, Salem Thompson.

I. District Business:

II. Regular Board Meeting Business

A. Approval of Consent Agenda*

IT WAS MOVED AND SECONDED TO APPROVE THE CONSENT AGENDA. ALL IN FAVOR. MOTION CARRIED.

B. Public Comment – NONE

I. NEW BUSINESS:

A. Reports

1. Lee Kerr – Superintendent, General Update

There is a recovery center being set up under the name of Columbia River Regional Recovery Center.

The meeting with the new Trios Market executive is set, Mark and Lee will attend.

Lee sent out updated Open Public Meetings Act and a tip sheet for everyone's information.

Lee met with Benton County regarding the election costs. While sympathetic, there is not much they can do at this time. Lee will send a letter making a formal request to reduce our portion of the election costs.

2. Legal Report - Heidi Ellerd, Legal Counsel

a. Updates - No new updates.

3. Administrative Report, Salem Thompson, Board Coordinator

a. DeBit office space update – Keys have been issued to Mark, Marv, and Salem. All commissioners have access to the building during business hours, and someone here can open the office if needed.

b. Records work update – Work continues on the electronic records. We successfully transferred four years' worth of minutes and meeting packets. The digitization grant will be announced in August. Set up for Columbia Soft software is in progress.

B. Committee Reports/Recommendations

1. Finance Committee – Steve Blodgett, Finance Chair / Nathan Burt / Erica Davis

a. Acceptance of May 2023 financial statements – Overview by Nathan Burt / Erica Davis

IT WAS MOVED AND SECONDED TO APPROVE THE MAY 2023 FINANCIAL STATEMENTS AS PRESENTED. NO DISCUSSION. ALL IN FAVOR. MOTION CARRIED.

b. Approval of payments and disbursements for May 2023 –

IT WAS MOVED AND SECONDED TO APPROVE MAY 2023 PAYMENTS AND DISBURSEMENTS AS PRESENTED. NO DISCUSSION. ALL IN FAVOR. MOTION CARRIED.

c. Treasurer's Report – Steve Blodgett

d. 2021-2022 SAO Audit – update – This is completed.

e. 2022 Financial Audit – update – The draft has been received and is being reviewed. Once finalized, a letter will be sent to accompany the audit with our comments.

Steve mentions the inclusion of the investment policy, which will be discussed further at the

finance committee. The revised version was received late and was included for review only. More discussion will take place and the policy will likely be on the agenda for the next meeting.

2. Governance Committee Updates – Mark Brault

a. General update – See below.

b. Discussion re: Benton-Franklin Community Health Alliance. This item will be addressed with the Trios market president. On July 13 there is an Alliance executive board meeting, where progress will be discussed.

3. Planning Committee – Wanda Briggs

a. General update – The committee meets via Zoom and plans to meet in person quarterly.

b. Discussion on allocation of funds for the Planning Committee to steward annually.

During the last meeting, Marv suggested an annual amount be assigned to the Planning Committee which it would then go out to vet qualified applicants for community impact in alignment with the District’s mission and vision.

According to Spencer Harris, community member of Planning, one step that worked well for Kadlec was sending a letter soliciting applications from regional entities to apply for the funds that then Planning would vet for appropriate funding opportunities.

We are funding scholarships, have a current MOU with the Alliance, and now this method could add to these.

Wanda asks for some discussion on a dollar amount or other questions or ideas.

Gary points out that we had originally looked at providing a service rather than giving dollars.

Wanda remarks that until we ask, we may not know of a potential service that we could fund along with or instead of one-time funding.

Gary mentions he likes short-term actions and encourages a long-range view.

Rick mentions Adult Day Services as a possible place District support could be placed.

Steve states he likes the idea of asking by sending letters, etc. His questions are how to allocate the monies.

Mark mentions that grant funding could be found and used in partnership with local groups but in order to apply for those is to learn what is out there. Planning could create some focus by identifying a few areas in the letter which would be helpful in collecting information. Sending letters to the entire mailing list is valuable.

Gary mentions the value of the existing relationships with ADS and Grace Clinic.

Rick mentions the idea of matching funds as a possible approach.

Marv and Lee suggest looking at proven programs elsewhere.

Wanda asks Salem to send out the list developed at the 2019 retreat.

4. Adult Day Services – General Update: Rick Reil/Steve Blodgett

a. General update - Finances look good with another small profit.

There have been some building repairs due to deferred maintenance, but things overall are going well.

II. COMMISSIONER COMMENTS

III. Upcoming items –

IV. BOARD MEETINGS/EVENTS/EDUCATION

Next Regularly Scheduled Board Meeting - Thursday, July 27, 2023, @ 5:00 p.m.

Close of Meeting

Financials

Management Reports

Kennewick Public Hospital District

For the period ended June 30, 2023

Prepared by

Epic Tax Solutions a Subsidiary of Epic Trust Financial Group

Prepared on

July 10, 2023

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These financial statements have not been subjected to an audit or review or compilation engagement, and no assurance is provided on them. Additionally, management has chosen to omit formal notes to these interim monthly financial statements. However, district leadership have provided explanations on select accounts below.

Financial Statement Explanation of Terms

The District's Financial documents use bookkeeping and accounting terms and phrases that have the following meanings:

Account 200 Community Care Agreement under the "Cost of Goods Sold" Section—This section represents the accounting software category designated for payments required by the Community Care Agreement to RCCH Trios to provide healthcare services which include charity care, reimbursements and on-going hospital operations.

Account 1020 Health Initiative Fund—Funds held to pursue the acquisition of a Recovery Center facility as well as to pursue other unmet healthcare needs in the District. These funds originated from the sale of Lifepoint's interest in the Tri-City Cancer Center. Lifepoint donated the proceeds of the sale to the District. Lifepoint Health, Inc. owns and operates Trios Hospital.

Account 1040 Worker's Compensation Account—This is a pass-through account with funds received from Trios RCCH to benefit pre-petition employees who are receiving workman's compensation benefits. It is beyond the requirements of the Community Care Agreement and provided by Trios RCCH to benefit prior and continuing employees.

Account 2001 Richmond Trust Account—This is a Legacy Trust with an income interest donated to the District by Mrs. Richmond. Baker Boyer Bank acts as the trustee.

Account 2100 Adult Day Services Loan Account—The District borrowed funds from ADS in mid-2019 to satisfy a long-term debt owed to the Kennewick Liquidation Trust. Principal and interest payments are made quarterly on a 10 year amortization schedule. The amortization schedule was shortened in October 2022 following a large, additional principal payment of \$120,000. The loan is now expected to be paid off in October, 2025.

Account 3000 Auburn Building Account—After the 2018 bankruptcy, the District retained ownership of a building located in the Kennewick Medical Center, which for a time was used as office space. It was listed for sale in 2021 and sold in May 2022.

Statement of Activity With Year to Date

June 2023

	Jun 2023	Jan - Jun, 2023 (YTD)	Total
REVENUE			
100 Property Tax Revenue	17,468.32		924,598.30
110 Grant Income	5,000.00		5,000.00
Total Revenue	22,468.32		929,598.30
COST OF GOODS SOLD			
200 Community Care Agreement	13,974.66		739,678.64
Total Cost of Goods Sold	13,974.66		739,678.64
GROSS PROFIT	8,493.66		189,919.66
EXPENDITURES			
303 Scholarship Contributions	8,200.00		8,200.00
305 Bank Fees	487.77		2,495.34
315 Commissioner Mtg Stipend	2,816.00		13,693.00
320 Facilities Expense			
323 Utilities	45.00		270.00
Total 320 Facilities Expense	45.00		270.00
326 Insurance			360.00
330 Legal and Professional			
331 Attorney Fees	596.75		2,801.75
332 Accounting	1,457.00		8,742.00
333 Audit Expense			23,545.10
335 Administrative Support	2,500.00		15,000.00
336 Other Professional Fees	836.25		4,944.36
Total 330 Legal and Professional	5,390.00		55,033.21
340 Office Expenses	342.87		4,062.86
342 Public Records Request	1,030.00		5,665.00
343 Records Management			2,175.00
360 Superintendent Compensation	3,300.00		19,800.00
400 Travel			637.60
VOID			0.00
Total Expenditures	21,611.64		112,392.01
NET OPERATING REVENUE	-13,117.98		77,527.65
OTHER REVENUE			
900 Richmond Trust Income	30,141.87		35,562.84
950 Worker's Comp Reimbursements	607.46		31,121.49
960 Interest and Dividend Income	6,499.34		19,465.11
Total Other Revenue	37,248.67		86,149.44
OTHER EXPENDITURES			
800 Workers Comp Claims Paid			31,087.53
810 Interest Expense			2,685.89
Total Other Expenditures	0.00		33,773.42
NET OTHER REVENUE	37,248.67		52,376.02

		Total
	Jun 2023	Jan - Jun, 2023 (YTD)
NET REVENUE	\$24,130.69	\$129,903.67

Statement of Financial Position

As of June 30, 2023

	Total
ASSETS	
Current Assets	
Bank Accounts	
1010 US Bank Checking 4037	109,735.75
1020 Health Initiative Reserves 2765	2,000.00
1030 US Bank 6221	100.00
1040 Key Bank Worker's Comp	10,551.47
Total Bank Accounts	122,387.22
Other Current Assets	
1105 Tax Receivable	705.00
Total Other Current Assets	705.00
Total Current Assets	123,092.22
Other Assets	
2001 Richmond Trust (Restricted)	569,724.75
2008 Local Government Investment Pool	1,524,455.52
Total Other Assets	2,094,180.27
TOTAL ASSETS	\$2,217,272.49
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2020 Accounts Payable	616,830.72
2021 AP - ADS	3,240.00
Total Accounts Payable	620,070.72
Credit Cards	
2024 U.S. Bank CC (4195)	688.80
Total Credit Cards	688.80
Total Current Liabilities	620,759.52
Long-Term Liabilities	
2100 Loan from ADS	90,914.86
Total Long-Term Liabilities	90,914.86
Total Liabilities	711,674.38
Equity	
3200 Net Position	464,969.69
3210 Restricted - Expendable	341,000.00
3220 Restricted - expendable Richmond Trust	569,724.75
Net Revenue	129,903.67
Total Equity	1,505,598.11
TOTAL LIABILITIES AND EQUITY	\$2,217,272.49

Statement of Cash Flows - Last Month

June 2023

	Total
OPERATING ACTIVITIES	
Net Revenue	24,130.69
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	
2020 Accounts Payable	13,974.66
2024 U.S. Bank CC (4195)	376.39
Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:	14,351.05
Net cash provided by operating activities	38,481.74
INVESTING ACTIVITIES	
2008 Local Government Investment Pool	-6,487.22
Net cash provided by investing activities	-6,487.22
NET CASH INCREASE FOR PERIOD	31,994.52
Cash at beginning of period	90,392.70
CASH AT END OF PERIOD	\$122,387.22

Check Detail

June 2023

Date	Transaction Type	Num	Name	Memo/Description	Clr	Amount
1010 US Bank Checking 4037						
06/07/2023	Expenditure		Advantage IT	ACH Debit(s)	R	-836.25
				ACH Debit(s)		836.25
06/07/2023	Expenditure		EFT Payments (See Detailed List)	ACH Debit(s)	R	-8,666.48
				Briggs, Brault, Blodgett, Kinney, Reil		2,816.00
				S. Snowdy		2,500.00
				Board Packet Printing		50.48
				L. Kerr		3,300.00
06/14/2023	Expenditure		US Bank	Miscellaneous Fee(s)	R	-141.00
				Miscellaneous Fee(s)		141.00
06/15/2023	Bill Payment (Check)	1676	Kuffel, Hultgrenn, Klashke, Shea & Ellerd		R	-1,626.75
						-1,626.75
06/16/2023	Expenditure		Epic Tax Solutions	ACH Debit(s)	R	-1,457.00
				ACH Debit(s)		1,457.00
06/22/2023	Bill Payment (Check)	1677	Washington State University Tri-Cities		R	-4,200.00
						-4,200.00
06/22/2023	Bill Payment (Check)	1678	Columbia Basin College			-4,000.00
						-4,000.00

Date	Transaction Type	Num	Name	Memo/Description	Clr	Amount
1040 Key Bank Worker's Comp						
06/30/2023	Expenditure		KeyBank		R	-307.77
						307.77
06/30/2023	Expenditure		Workers Comp		R	-4,750.01
						-4,750.01

Contractor Payment Register Report

Kennewick Public Hospital District



Pay Period From 05/01/2023 to 05/31/2023, Pay Date: 06/09/2023, Payment # 8

#	Contractor Name	Compensation	Federal Tax	YTD	State Tax	YTD	Reimbursement	Deductions	Net pay	Check #
1	Steve Blodgett	640.00	0.00	0.00	0.00	0.00	0.00	0.00	640.00	
9	Mark C Brault	1,024.00	0.00	0.00	0.00	0.00	0.00	0.00	1,024.00	
2	Wanda Briggs	256.00	0.00	0.00	0.00	0.00		0.00	256.00	
3	Leland Kerr	3,300.00	0.00	0.00	0.00	0.00		0.00	3,300.00	
4	Marv Kinney	256.00	0.00	0.00	0.00	0.00		0.00	256.00	
7	Rick Reil	640.00	0.00	0.00	0.00	0.00		0.00	640.00	
8	Salem Snowdy	2,550.48	0.00	0.00	0.00	0.00		0.00	2,550.48	
Payment Totals :		8,666.48	0.00	0.00	0.00	0.00	0.00	0.00	8,666.48	

Policies / Resolutions

KENNEWICK PUBLIC HOSPITAL DISTRICT

TWO RIVERS HOSPITAL HEALTH DISTRICT

INVESTMENT POLICY

I. POLICY

It is the policy of the Kennewick Public Hospital District doing business as Two Rivers Health District (hereinafter referred to as the “**District**”) to invest public funds in a manner which will provide maximum security, while meeting daily cash flow demands, conforming to all state and local statutes governing the investment of public funds, while providing a market rate of return through budgetary and economic cycles.

II. SCOPE

This investment policy applies to all financial assets of the **District**, which include:

General Fund ~~consisting of all, but not limited to~~ checking accounts:

US Bank Primary Checking (x4037)

Health Initiative Reserve (x2765)

Restricted Richmond Trust (x6221)*

Workman’s Compensation Reimbursement Account** (x do we have an account number for this?)

Special Revenue Funds

Capital Projects Funds

Enterprise Funds

Trust and Agency Funds

Collectively the above accounts/funds constitute the **Public Hospital District Fund** (RCW 70.44.171)

*The Richmond Trust account is from a trust distribution to the District as a trust beneficiary whose administration is solely within the control of the Corporate Trustee of the Richmond Trust.

**The Workman’s Compensation Reimbursement Account is an account funded by Trios Health Center to accommodate employees’ L&I claims and administered by a Third Party Plan Administrator.

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III. PRUDENCE

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

The standard of prudence to be used by investment officials shall be the “**Prudent Person**” standard and shall be applied in the context of managing an overall portfolio under prevailing economic conditions at the moment of investment commitments. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

In determining whether an Investment official has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration the investment of all funds over which the official had responsibility rather than a consideration as to the prudence of a single investment, and, whether the investment decision was consistent with the written investment policy of the entity.

IV. OBJECTIVES

The primary objectives, in priority order, of the **District’s** investment activities shall be:

Safety: Safety of principal is the foremost objective of this Policy. Investments will be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To obtain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

Liquidity: The portfolio will remain sufficiently liquid to enable the **District** to meet all cash requirements that might reasonably be anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). Minimum fund balances and transfer limitations are addressed below.

Return on Investment: The Investment portfolio shall be designed with the objective of attaining a market rate of return through budgetary and economic cycles, taking into account the **District's** investment risk constraints and liquidity needs. Return on investments is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair rate of return relative to the risk being assumed. Securities shall generally be held until maturity with the following exceptions:

- A security with declining credit may be sold early to minimize the loss of principal.
- A security swap would improve the quality, yield, or target duration of the portfolio.
- Liquidity needs of the portfolio require that the security be sold early.

V. DELEGATION OF AUTHORITY

- A. The Treasurer will appoint an Investment Officer whose responsibilities will include initiating periodic transactions in the investment portfolio based on liquidity and cash flow requirements of the **District**. The **District's Accountant** may serve as the Investment Officer.
- B. No person may initiate investment transactions on behalf of the Treasurer without the express written consent of the Treasurer or the Investment Officer after consultation with the Treasurer.
- C. In the event one of the two Investment officials above are unavailable to make a timely transfer, the Superintendent is authorized, as an alternate Investment official, to participate in making the transfer.

VI. ETHICS AND CONFLICTS OF INTEREST

- A. Investment officials will recognize that the investment portfolio is subject to public review and evaluation. The overall program will be designed and managed with a degree of professionalism that is worthy of the public trust.
- B. ~~Officers and employees~~ **Investment officials** involved in the investment process shall refrain from personal business activity that may conflict with the proper execution of the investment program or may impair their ability to make impartial investment decisions. Investment officials shall disclose to the

Treasurer any material financial interests in financial institutions that conduct business with the **District** and they will further disclose any personal financial or investment positions that could be related to the performance of the **District's** portfolio, particularly with regard to the timing of purchases and sales.

VII. AUTHORIZED INVESTMENTS

The **District** is empowered by statute (RCW 39.58, 39.59, and 39.60 to invest in the various types of securities; however, by action of the **District's Board of Commissioners**, investments shall, in addition to the deposits in to the General Fund Accounts, above, shall be limited to:

Washington State Local Government Investment Pool (LGIP). The District's Treasurer will keep on file the most recent LGIP Investment Policy, prospectus and operations manual. The District Treasurer, shall as provided in the adopted LGIP Resolution, serve as the "authorized individual" for purposes of transfers to and from the Pool. This policy will be assessed for safety of funds on deposit with the LGIP and risks associated with investment strategies. The LGIP prospectus states the following: a description of eligible securities; how interest and fees are calculated; how gains and losses are calculated; a description of how the securities are safeguarded, how often the securities are priced, and how often the program is audited; deposit and withdrawal restrictions; and information regarding how bond proceeds are accounted for in the LGIP.

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VIII. POOL TRANSFERS POLICIES

- A. Policy Goals Implementation. A goal of the Policy is to keep Account balances within the FCID insured levels of less than \$250,000. To keep Account balances within this amount, transfer of funds to the LGIP shall be made at any time such Accounts meet or exceed FCID levels of coverage. It is likewise the goal of the District, to maximize the investment of its funds. For the purposes of maximizing its return on investment and maintaining operating liquidity, whenever a combined total of the Accounts exceeds \$100,000, such funds more than this amount may be invested as provided in the Policy.
- B. The ~~District Treasurer~~ "authorized individual" shall use such discretion for authorizing such transfers as needed to accommodate periodic large sum payments by the District; to avoid the inefficiencies and costs of frequent transfers, and to meet the Objective of the Policy.

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IX. SALE OF PORTFOLIO

Any major changes in Investment Strategy including the liquidation of the portfolio shall be upon recommendation of the **District's Finance Committee** and require a majority affirmative vote of the **District's Board of Commissioners**.

X. INTERNAL CONTROL

The investment officer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets are protected from loss, theft, or misuse. The Treasurer shall establish an annual process of review, including use of an independent review by an external auditor if deemed necessary and upon approval by the Board. This review will provide internal control by assuring compliance with policies and procedures. The internal controls shall address the following points:

- Control of collusion
- To the extent available for existing personnel, separation of transaction authority from accounting and recordkeeping
- Custodial safekeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members of the Investment Officer
- Written confirmation of transactions for investments and wire transfers
- Development of a wire transfer agreement with the lead bank and third-party custodian

XI. PERFORMANCE STANDARDS/BENCHMARK

The investment portfolio will be managed in accordance with the parameters specified within this policy. The investment portfolio will be designed to obtain an average rate of return during budgetary and economic cycles, consistent with the investment objectives and cash flow needs. A series of appropriate benchmarks shall be established against which performance shall be compared on a regular basis. The benchmark will be reflective of the actual securities being purchased and the risks undertaken. The benchmarks will have a similar weighted average maturity as the portfolio.

XII. PROCEDURES

Day-to-day procedures concerning investment management and accounting are outside the scope of this policy. As deemed necessary, the Treasurer will establish written procedures for the operation of the investment program consistent with this policy.

XIII. REPORTING

At least quarterly, a report will be submitted to the **District's Finance Committee** for their review, summarizing the current position of the portfolio. The Treasurer and Investment Officer shall report to the committee current investment strategy being followed and recent economic conditions and market developments which have a bearing on this strategy. This management report will be prepared in a manner which will allow the Finance Committee to ascertain whether investment activities during the reporting period have conformed to the investment policy.

ADOPTION OF POLICY

_____ This Investment Policy is adopted this _____ day of June 2023 by the Board of Commissioners of the Kennewick Public Hospital District.

President Mark Brault _____ Treasurer Steve Blodgett

Commented [HE4]: This needs to be placed in our policy format with the heading on top and no signature lines as President is the only one that signs after approval.

6356179

Academic Information

Select your current or expected field of study:

Nursing

Tell Your Story

Tell us your career goals. Why are you pursuing a post-secondary degree or certificate? What do you hope to do with your degree or certificate? How have your past experiences shaped what you want to do in the future?

2012 is when I first experienced the utterly worst memories of my life. Being merely 9 years old, my family and I watched as my papa was flustered with pain, the monitors beeped in the background, and the nurses running in worry. The words of the doctor will always haunt me: "Your father only has 1% to live. Gather your family. It's time to say goodbye." I could not bear the thought of losing Papa. He was my love, my sunshine, my guidance, my provider, my protector, and now what? He will be gone from my life, my family. Scared and face full of tears I ran up to my father. I could not bear to look at him, he was smiling! This man was on his death, but he was smiling. I looked at him and asked him if he was crazy and he replied in Russian, "Daughter, why are you crying? There is nothing more that can be done. The nurses and doctors did an amazing job of trying to do everything in their power to help. But I'm just done with the pain. I want to go to my heavenly father." I was angry. I could not accept what I was hearing. How could he not be angry? He is leaving us, and he doesn't care. That day my family and I cried like infants. The thought of having to live without Dad broke us. We waited out of the room while the doctor and nurses were by Dad's side at his aid. I cried and whispered a prayer to God, asking him to bless the doctor and nurses to nourish him to health. A full day goes by, almost midnight, and the nurse comes out and says, "By some miracle, your father is recovering well. His chances of living have improved juristically. We are doing everything in our power to help his well-being improve." We broke down crying once more. Our heavenly Father heard our prayer and blessed the hands of the healthcare providers aiding my father. From that day on, I have admired the hard work healthcare providers do. My heart fills with compassion and warmth thinking of how wonderful they do their job. A job where they get to explore and use their passion for helping others aid health. There is nothing more appealing to me than helping someone get better. And so, I decided to become a healthcare worker at the mere age of 9. At first, my goal was to become a surgeon, particularly a cardiovascular surgeon. But then I decided that I wanted to widen my spectrum and work with my diverse cases, focusing on providing bedside care. Just like the nurses that cared for my father.

I hold my papa at a high stance and so what the nurses did to help my papa become better inspired me to do the same for others.

What financial barriers or difficulties are you facing for your education? How are you dealing with these barriers and challenges? How could a scholarship help you overcome those hardships?

Honestly, I am dreaming big, but I have no money to pursue those dreams. Growing up my family constantly worried if we were going to have enough money for rent, my dad's medical expenses, school activities, and even food sometimes. It was hard. My family had nothing. Fearing being prosecuted for our beliefs my parents sold whatever they owned and bought plane tickets to the USA. Bringing nine of their children to the USA with nothing but a couple of bags of clothes and documents was extremely difficult. Here in America, wonderful Christian people took us in and gave us temporary shelters. They helped us purchase a car, a cheap one but at least something to have us commute with. The volunteers at different churches helped us register for the food bank where we got our groceries, spared their clothes for us, registered for school, and much more. We arrived in America in 2006 and my father was the sole provider until 2010. Life was hard, we had no backup money, nothing. Simply a check to move us day by day. My mother got a job in 2010 and we finally had a little more cash to be able to simply buy ourselves clothing from Goodwill and buy some groceries at a grocery outlet. Until 2012 when Papa got his heart attack. After that, he was deemed disabled and once again my family went back to having only one provider. It was difficult. But we didn't lose hope. We had hope that God would look over us. And even through the struggles he showed us his mercy. My parents to this day don't have anything to their name. But I aspire to change that. Although I too don't have any money. I want to do better and provide for my parents like they once did. And even though the financial struggles of losing a brother to addiction, an aunt to heart failure, and having medical expenses of Papa's recent stroke and paralysis are extremely difficult on my family and me, we still push forward and do the best we can. I have worked since I was 14 to simply get the clothes I wanted, be able to participate in school/church activities that other kids could and bring a little extra money home. It's been hard, but I now don't know life without hard work. Receiving a scholarship will mean the world to me. It will change my need to constantly work till burn out. It will allow me to spend more time taking care of Papa, helping him recover from his stroke, it will allow me to take care of myself, have proper grievance for the brother, and over allow me to take a moment to breathe. How I'm overcoming these hardships is simply overworking and asking for help whenever I'm burnt out.

Please describe your commitments and activities beyond school. Why are they important to you and what has your involvement taught you? This could include work, family commitments, extracurricular activities, and involvement in community service. Some examples could include participation in campus clubs, taking care of parents or siblings, or volunteering at your child's school. Please include experiences that demonstrate your work ethic, leadership, and commitment to your community.

I have been working since the age of 14. Working in the fields, picking fruits and berries, for 8 hours a day was something of an experience. Doing so allowed me to learn the value of hard-earned money and helped me come to appreciate the rewards of my labor. It taught me important life lessons and shaped my work ethic. Despite the physical demands and long hours, I understood that the work I put in directly translated into the money I earned. Working in the field required discipline and perseverance. I had to wake up early in the morning, be punctual, and give my best effort throughout the day. The work was often repetitive and tiring, but it instilled in me a sense of determination and the ability to push through challenges. Through this experience, I also learned the importance of teamwork and cooperation. In the fields, we worked alongside others, and we relied on each other to accomplish the tasks efficiently. I discovered the power of collective effort and how collaboration can lead to better outcomes.

Nowadays my days are filled with hours of taking care of my parents, especially my dad. He suffered a stroke 11 months ago and it has been the most traumatizing experience my family and I have ever been through. Right after my brother and aunt died, my dad had a stroke that resulted in him being paralyzed from his neck down, all of the right side. Every day has been a struggle to get my father to simply do daily self-care. But every day he gets better and better at doing them. Hours of therapy, self-therapy, and occupational therapy have helped my father regain some independence and improve his overall well-being. It's been a challenging journey, but witnessing his progress brings a glimmer of hope and a sense of fulfillment. There have been many days when my father felt like giving up, but I was there to encourage my father to continue with his therapy and exercises. Encouraging him to push through and celebrate even the smallest milestones along the way! Involvement in my father's rehabilitation has taught me about the strength of the human spirit and the power of resilience. It has shown me the importance of unwavering support and encouragement in someone's journey to recovery. And taking an active role in my papa's rehabilitation has taught me valuable lessons about compassion, empathy, and the importance of supporting others in their time of need.

Is there anything else you would like us to know about you? Students are encouraged to speak to barriers they face and/or have conquered that are unique as well as accomplishments they are proud of that may not fit within the descriptions of the questions above.

In my free time, I volunteer at my church's children's ministry. During the summers I participate in the involvement of VBS (Vacation Bible School). Where children of various ages come together to learn about faith, engage in fun activities, and build lasting friendships. Being part of VBS has been a fulfilling and enriching experience for me. Working with children gives me an opportunity to make a positive impact on their lives and help shape their understanding of faith and values. It allows me to share my own beliefs and

experiences while fostering an environment of love, acceptance, and growth. I also am a part of the teen girls' ministry. On Wednesday the church ladies and I gather at certain locations and prepare the area for a lesson. We provide food for the teens as well as a welcoming environment for them to feel at ease. We offer the teens a safe space to express themselves, ask questions, and receive guidance. By providing a welcoming environment we are to demonstrate care and genuine interest in their well-being. This involvement deepened my understanding of the importance of fostering an inclusive and supportive environment for young individuals.

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Academic Information

Select your current or expected field of study:

Nursing

Tell Your Story

Tell us your career goals. Why are you pursuing a post-secondary degree or certificate? What do you hope to do with your degree or certificate? How have your past experiences shaped what you want to do in the future?

Hi, my name is Yahaira Lopez. I currently have a goal and my goal is to do great in the Nursing Program and the next two years become a Nurse. I applied for the Nursing program back in March and was worried about not being accepted in the Nursing Program. After the long wait in June, I got the great news that I was accepted into the Nursing Program which it makes me cry after seeing the letter. Finally, my dream has come true after many years. Am I perusing to become a Nurse because I had always dreamed to help others and what other way to help people that to be a Nurse? In my experience jobs, they had made me realize that a career will help me provide a better future for my family. It is pretty hard to be able to sustain a family getting paid the minimum wage. My kids had been day care since they were two years old and I convince if mom can obtain a degree my kids will have a better opportunity to go to School and get educated. I want to be a great example for my kids.

What financial barriers or difficulties are you facing for your education? How are you dealing with these barriers and challenges? How could a scholarship help you overcome those hardships?

After attending my orientation for the Nursing Program they told us all the fees. After reviewing each fee I think it will be pretty difficult for me to be able to pay for all the tuition for my first quarter. The first quarter expenses include buying uniforms, shoes, a Nursing kit, and books plus all the fees for background checks, and tuition. It makes me worried that because of my financial situation I am not can be able to pay for all these fees. I currently work part-time as a CNA but it is difficult for me to work more hours right now to be able to cover all these fees because my kids are home since is summer vacation. If I pay for babysitting it will be much more than what make as a CNA. It will be really helpful to obtain any help to be able to achieve my goal and be able to attend Nursing School. I will try to rent my books because I think it will be the cheapest way to obtain the books. It is difficult to be accepted into the Nursing program I always put all my effort into each class to do my best and obtain the best grades. Now I am so close to achieving my goal I just need help financially to be able to pay for all my fees for the Nursing Program.

Please describe your commitments and activities beyond school. Why are they important to you and what has your involvement taught you? This could include work, family commitments, extracurricular activities, and involvement in community service. Some examples could include participation in campus clubs, taking care of parents or siblings, or volunteering at your child's school. Please include experiences that demonstrate your work ethic, leadership, and commitment to your community.

For the past years I have been involved in church, I usually help in the fundraising activities. My church sells flowers twice a year for Mother's Day and Valentine's Day. Also, I help with the kids in church organizing activities for them. My kids are part of the chorus in the church I need to stay active and show a good example for my kids. Also, my church encourages the members to give back to the community we visit Nursing homes and takes flowers to each member or small bags with essential items. We also clean up trash from parks once a month. At CBC in my free time, I help fix bikes in the shop I also take my kids when they have early release. My family is the most important in my life and I tried to take my kids hiking with me when we have time since we all enjoy outdoor activities.

Is there anything else you would like us to know about you? Students are encouraged to speak to barriers they face and/or have conquered that are unique as well as accomplishments they are proud of that may not fit within the descriptions of the questions above.

I started working in the hospital about six weeks ago at first it was really hard to work at such a fast pace. After two weeks of training, it started making sense and starting to feel more confident, and less nervous and I was able to talk to the patients. Yes, I only work part-time but two days is enough for me to know that this is my dream and that I see myself working in a hospital setting for all my life. Now after six weeks, I feel more confident and now I am 100% sure that I want to be a nurse and help my community. It makes you feel good to help others.