

Kennewick Public Hospital District
Thursday, Jan. 26, 2023 | Hybrid Meeting
5:00 p.m.
January Board meeting
MINUTES

Attendance: Gary Long, Steve Blodgett, Mark Brault, Marv Kinney, Sheila Dunlop, Wanda Briggs, Rick Reil, Lee Kerr Heidi Ellerd, Nathan Burt, Salem Thompson

CALL TO ORDER

The District provided a link for parties to participate through Zoom. There were some participants who joined via Zoom.

Commissioner Long called the meeting to order at 5:00 pm

I. District Business:

II. Regular Board Meeting Business

A. Approval of Consent Agenda

IT WAS MOVED AND SECONDED TO APPROVE THE MINUTES AS SUBMITTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

B. Public Comment – None

III. NEW BUSINESS:

A. Reports

1. Lee Kerr – Superintendent, General Update – Excused on Travel.
Lee unexpectedly joined us by cell phone and gave his greetings.
2. Legal Report - Heidi Ellerd, Legal Counsel –
 - a. Updates on public records – None.
 - b. Reminder that the Board needs to adopt a resolution about the Richmond Trust funds for 2022 and what those funds were used for. It was discussed that since no funds were used for a particular purpose in 2022, the Board would like to use 2022 funds and 2023 funds for a scholarship opportunity to be discussed below.
3. Administrative Report, Salem Thompson, Board Coordinator
 - a. DeBit office occupancy update – The conference room at deBit is working well for the commission meetings. The new meeting equipment is working well.
The records specialist, Debbie Clark, is working on the electronic records this month. Salem meets with her monthly and via phone and Zoom as needed.

B. Committee Reports/Recommendations

1. Finance Committee – Steve Blodgett, Finance Chair / Nathan Burt
 - a. Acceptance of Nov. and Dec. 2022 financial statements– Overview by Nathan Burt
IT WAS MOVED AND SECONDED TO ACCEPT THE FINANCIAL STATEMENTS AS PRESENTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
 - b. Approval of payments and disbursements for Nov. and Dec. 2022 – Overview by Nathan Burt.
IT WAS MOVED AND SECONDED TO APPROVE THE PAYMENTS AND DISBURSEMENTS AS PRESENTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

- c. Treasurer’s Report – Steve Blodgett – See below
- d. 2021-2022 SAO Audit – update and planning for 2022 audit. The finance committee will work on an RFQ for a private firm to perform the 2022 audit. A proposal was already received from Eide Bailly.

2. Governance Committee Updates – Gary Long

- a. Election Costs and follow-ups- When Lee returns, the Board would like Heidi and Lee to talk about whether or not KPHD would qualify for a reduction in election costs.
- b. F1 Filing reminder to the Commissioners – Please make sure these are filed promptly.

3. Planning Committee – Wanda Briggs

- a. Scholarship update – The committee received information from the CBC and WSU nursing programs. The committee proposes a \$4000.00 scholarship be given to both schools for this year and to be reviewed each year for a renewal of the scholarships. The schools have award criteria which would be reviewed by the Board which includes grades and need and the Board would like the recipient to be a District resident and would like the scholarships to occur as soon as possible. This would also include payment of a \$200 administrative fee. Further discussion and approval of all details coming at a future meeting.
- b. Ad hoc committee updates – The committee has reviewed how this District could benefit the community. The existing relationship between ADS and KPHD was the natural focus. Further discussions to occur on this as well.
- c. Adult Day Services – General Update: Rick Reil/Steve Blodgett
Present 2023 budget for approval – Overview by Steve Blodgett. Salem Thompson provided additional detail from her perspective as the interim executive director.
- d. Approve selection of executive director
IT WAS MOVED AND SECONDED TO APPROVE SALEM THOMSON AS EXECUTIVE DIRECTOR OF ADULT DAY SERVICES. HER APPOINTMENT IS THROUGH JUNE 2023. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

C. Election of Officers for 2023

- 1. Proposed slate of officers - Gary Long proposed a slate of officers discussed at the Governance committee meeting. The proposed officers are: Mark Brault as President, Marv Kinney as Vice President, and Steve Blodgett as Secretary. Mr. Blodgett to retain his role as Treasurer.
- 2. Open floor for nominations – No additional nominations were received
- 3. Election of officers
It was moved and seconded to approve the officers for the Kennewick Public Hospital District as follows: Mark Brault as President, Marv Kinney as Vice President, and Steve Blodgett as Secretary and Treasurer. All in favor. No discussion. Motion Carried.
- 4. Welcome new KPHD President. Mark Brault expressed his gratitude. Several commissioners and Lee thanked Gary Long for his term as President since 2019.

D. Appointment of Committees for 2023

- 1. Commissioner Brault stated the committee assignments would remain the same with the following exception: Gary will go to Finance Committee and Mark will leave Finance Committee and remain on Governance.

IT WAS MOVED AND SECONDED TO APPROVE COMMITTEES FOR 2023. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

IV. Executive Session – NONE

V. COMMISSIONER COMMENTS – Comments were made thanking Gary

Long for his service as President.

VI. Upcoming items –

VII. BOARD MEETINGS/EVENTS/EDUCATION

Next Regularly Scheduled Board Meeting – Thursday, Feb. 23, 2023, @ 5:00 p.m.

Close of Meeting 6:22 pm